



**TIDWORTH TOWN COUNCIL**  
**Community Services Meeting**  
**October 2025**

Minutes from the Community Services Committee meeting held on **14<sup>th</sup> October 2025 at 7pm.**

<b>Attended:</b> Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Edwards (AE), S Sela (SS), R Mason (RM), C Webb (CW)  Cllr K Allen (KA) – Wiltshire Cllr Steve Slater – Facilities Mgr (FM) A Nicholls (AN) - Admin		25/183S <b>1. Apologies:</b> <b>Absent:</b> D Kofitia (DK) <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
25/184S	<b>2. Declaration of Interest.</b> <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
25/185S	<b>3. Minutes from the Meeting held in September 2025</b> were ratified at the October 2025 Full Town Council meeting.	
25/186S	<b>4. Civic Centre &amp; FM Update</b> <ul style="list-style-type: none"> <li>• Extra <b>sound boards</b> have been received, and FM will put them in place.</li> <li>• FM volunteered to <b>paint the walls in Tedworth Hall</b> with the paint supplied by Neilcott. All agreed and that it should be completed by the end of November, before the Christmas Fayre.</li> <li>• FM suggested a <b>dado</b> around the walls in Tedworth Hall to prevent further damage from the tables and chairs banging into them. The Committee agreed to defer this until after Christmas.</li> <li>• <b>Inflatables</b> were discussed for hall bookings, but this was deferred until the external storage is built.</li> <li>• A request had been received regarding fixing the <b>mobile projector</b> onto the wall in Tedworth Hall. It is not technically possible to install onto the wall or the ceiling.</li> <li>• <b>External Projector</b> PH proposed to pay AJK £425.65 + Vat to install the external projector, seconded by AE and carried. Full planning permission is in the process of being completed, imminently.</li> </ul>	<p style="text-align: right;">FM</p> <p style="text-align: right;">FM</p> <p style="text-align: right;">Svcs Jan Agenda</p> <p style="text-align: right;">Town Clerk</p>

	<ul style="list-style-type: none"> <li>• <b>New Stage</b> – The existing stage has become very damaged, but the committee agreed to research a new, more robust, possibly bigger one. AN to get the measurements and further investigate the ergonomics of a new stage, and one that will fold away.</li> <li>• <b>Playpark</b> – CW requested that this will not be installed until after Remembrance Day has taken place.</li> <li>• <b>Flags</b> – AN to research the purchase of a bespoke, high quality, cotton, Tidworth Town Council flag, 5m x 4m.</li> <li>• HJ enquired into the “<b>stiff tap</b>” in the men’s toilets. AN stated she is waiting for AJK to respond.</li> <li>• CW enquired about the <b>empty soap dispenser</b> in the ladies’ toilets. AN stated TTC staff have been attempting to repair it. HJ will look at it.</li> </ul>	<p>AN/Cllrs</p> <p>AN/Sovereign</p> <p>AN</p> <p>AN</p> <p>AN/HJ</p>
25/187S	<p><b>5. Grounds Maintenance</b></p> <ul style="list-style-type: none"> <li>• PH proposed to pay GW Shelters £447.00, to repair the Pennings Road Bus Shelter by Trinity View Road, with glass, seconded by HJ, carried.</li> <li>• RM suggested the possibility of insuring TTC bus shelters. AN has confirmed with the Town Clerk that they are insured, but not cost effective to claim the money back.</li> </ul>	<p>AN</p> <p>AN/Town Clerk</p>
25/188S	<p><b>6. Wiltshire Council - Local Highways &amp; Footpaths Improvement Group (LHFIG)</b></p> <ol style="list-style-type: none"> <li><b>1. Requests for the Parish Steward</b> – Next Visit 17<sup>th</sup> &amp; 18<sup>th</sup> November 2025</li> <li><b>2. Next LHFIG 7<sup>th</sup> January 2026 - Footpath Repairs/Improvements</b> <ol style="list-style-type: none"> <li><b>a) Wellington Lions School</b> – AN has submitted a request to Wiltshire Council to consider safety precautions for children leaving the school, straight onto a busy road. Wiltshire Highways have responded (via the LHFIG) that the pavement is too narrow to allow the usual “metal pipe” barrier. The Highways Engineer is exploring further options to achieve the desired result.</li> <li><b>b) Main Roundabout by Esso Garage – Directional Signs.</b> In hand with the LHFIG. This work has been grouped together with the right-hand arrow from Meerut Road, the yellow box at the Lidl junction, and road markings at the bottom of Station Road.</li> <li><b>c) Taxi Rank conversion to Short Term Parking.</b> LHFIG contacted the Taxi Licensing Dept within WC, who are conducting an internal review of required “ranks” across Wiltshire, including Tidworth. TTC will need to wait for the outcome of this review.</li> <li><b>d) Wylve Rd Day Care Centre footpath to the Rd</b> – Work is to commence March/April 2026.</li> </ol> </li> </ol>	<p>LHFIG</p> <p>LHFIG</p> <p>WC</p> <p>WC</p>

	<p>e) <b>Gaps in Fencing along Manor Bridge Court</b> – Wiltshire Council is dealing with this.</p> <p>f) <b>Double Yellow Lines</b> – Pennings Road, junction with Coronation Road, complete.</p> <p>g) <b>Station Road Bollards.</b> WC will replace the bollards with reboundable ones as when they are damaged.</p> <p>h) <b>Brick Column at the Top of Station Road.</b> This is being processed by LHFIG</p> <p>3. <b>“Waiting restrictions” requests.</b></p> <p>4. <b>Traffic Survey Requests</b></p>	<p>WC</p> <p>LHFIG</p> <p>LHFIG</p>
25/189S	<p><b>7. War Memorial</b> To be cleaned before Remembrance, and FM to clear the fallen leaves before the day.</p>	FM
25/190S	<p><b>8. River Bourne Corridor Update.</b> “Poo” Bins are full, so AN to ask Gavin Jones to empty them. AN to check the regularity of emptying the “poo” bins, in the contract.</p>	AN/Gavin Jones
25/191S	<p><b>9. Skatepark</b> A lot of litter has been scattered around. AN will contact Gavin Jones.</p>	AN/Gavin Jones
25/192S	<p><b>10. Playparks</b> <b>Elite Playpark Quarterly Inspections due in November 2025.</b></p> <ul style="list-style-type: none"> <li><b>Warden Reports:</b></li> </ul> <p><b>Connolly Way</b> – 2 x Fence coach bolts missing for the Winter Program.</p> <p><b>Shepperd Street</b> –No Issues.</p> <p><b>Beech Hill Road</b> – Patchy areas will need to be re-seeded in the Spring.</p> <p><b>Zouch Farm Road</b> – There is a hole at the east end of the park, which will need filling in and re-seeding in the Spring.</p> <p><b>Thompson Road</b> – No additional issues, other than the hole near the west end gate still outstanding.</p>	<p>AN/Elite</p> <p>AN/Gavin Jones</p> <p>AN/Gavin Jones</p> <p>AN/Gavin Jones</p>
25/193S	<p><b>11. Cemetery</b></p> <ul style="list-style-type: none"> <li>PH reported the cemetery is looking very good, but there are 3 graves which need levelling. The work will need to be requested and carried out</li> </ul>	AN/Svc Feb

	<p>by Gavin Jones in the Spring. This is because they will need to be re-seeded.</p> <p><b>Mortuary Chapel</b></p> <ul style="list-style-type: none"> <li>PH reported a large branch has fallen just inside the entrance gate on the right-hand side. AN to ask Gavin Jones to remove it.</li> </ul>	<p>Agenda</p> <p>AN/Gavin Jones</p>
25/194S	<p><b>12. Christmas Lights – Lampposts and Tree</b></p> <ul style="list-style-type: none"> <li><b>Additional Lamp Posts Sockets installation</b> Wiltshire Council Highways Officer has been having issues with their contractor getting work done to install 26 new lamp post sockets. This is to enable Christmas motifs to be attached. He has been given approval to use another Wiltshire preferred contractor, who can carry out the work in the next few months. PH proposed to pay Epsilon Ltd £14352 inc Vat to install lamp post sockets, seconded by AE, carried.</li> </ul>	<p>AN</p> <p>AN</p>
25/195S	<p><b>13. Winter Preparations</b></p> <ul style="list-style-type: none"> <li>PH and AN have checked all the TTC grit bins and this will be reported back to Wiltshire Council for replenishment.</li> <li>PH stated he had attended a flood seminar which will prove very useful.</li> </ul>	<p>AN</p>
25/196S	<p><b>14. Emergency Contact Hub – Community Resilience.</b></p> <ul style="list-style-type: none"> <li>No updates, but AN will be meeting up with Kevin King (TLC) and Tina Edwards (Holy Trinity Church) before the end of October.</li> </ul>	<p>AN</p>
25/197S	<p><b>15. Defibrillator</b></p> <p><b>Civic Centre</b> – no issues <b>Spar Pennings Road</b> – no issues <b>Poppies Perham Down</b> – Installed and register onto the Circuit.</p>	
25/198S	<p><b>16. Asset Register</b></p> <ul style="list-style-type: none"> <li>No updates.</li> </ul>	
25/199S	<p><b>17. Training</b></p> <ul style="list-style-type: none"> <li>No updates</li> </ul>	
25/200S	<p><b>18. Budget</b></p> <ul style="list-style-type: none"> <li>No budget available.</li> </ul>	
25/201S	<p><b>19. Correspondence/Updates</b></p> <p>None.</p>	
25/202S	<p><b>20. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>The next meeting will take place on Tuesday 11<sup>th</sup> November 2025. <b>All agenda items to the Town Clerk 7 working days prior to the Meeting</b></li> </ul>	<p>All</p>

There being no further business to discuss, the meeting closed at 8.05 pm.