

## TIDWORTH TOWN COUNCIL Community Services Meeting MARCH 2025

Minutes from the Community Services Committee meeting held on **11<sup>TH</sup> March 2025 at 7pm.** 

<ul> <li>A Birch (AB), D Kofitia (DK), S Musikavanhu (SM)</li> <li>A Nicholls (AN) - Admin</li> <li>In Attendance</li> <li>Cllr C Webb (CW)</li> <li>Cllr L Coleman (LC)</li> <li>Government Act 1972 requires a members present and that this reminutes of the meeting. Member meeting should tender apologies usual for the grounds upon which also to be recorded. Under Section Government Act1972, members present and that this reminutes of the meeting. Member meeting should tender apologies usual for the grounds upon which also to be recorded. Under Section Government Act1972, members present and that this reminutes of the meeting. Member meeting should tender apologies usual for the grounds upon which also to be recorded. Under Section Government Act1972, members present and that this reminutes of the meeting.</li> </ul>		25/040S 1. Apologies: Absent: ClIr M Anim Schedule 12 of th Government Act 1972 requires a record to members present and that this record form minutes of the meeting. Members who can meeting should tender apologies to the Tor usual for the grounds upon which apologie also to be recorded. Under Section 85(1) of Government Act1972, members present m whether the reason(s) for a member's abse accepted.	be kept of the n part of the not attend a wn Clerk as it is s are tendered f the Local ust decide
Item 25/041S	Agenda Item 2. Declaration of Interest. None		Action By
23/0413	<b>2. Declaration of Interest. None</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).		
25/042S			
25/043S	<ul> <li>FM Update</li> <li>Shelving for Cllr Photos – Quotes house Councillor and Staff photo</li> </ul>		AN
	<ul> <li>Quote for Emergency Lighting In PH proposed to pay AJK Svcs £55 in each cleaners cupboard, two in</li> </ul>	3.86 + Vat to install one emergency light	AN
	<ul> <li>Extra Car Park Bin. PH proposed extra bin, seconded by AB, carrie</li> </ul>	to pay Broxap Ltd £368.95 + Vat for an d.	AN
	<ul> <li>Enlarge TTC Bin Store/Shed Quotes are being sought to enlar extra euro bins.</li> </ul>	ge the bin store/shed to accommodate	AN
	reflect this. However, affordabilit discussion took place to establish	ge about 8-10%, and fees may need to	Town Clerk

<ul> <li>Car Park Directional Signage. The Committee took a vote, all 5 attendees were against installing any road markings or signage.</li> <li>Tedworth Hall Stage Maintenance. To ensure the modular stage is kept in good order it has been agreed to keep the stage in situ, to lessen any further damage. Whilst it was agreed a better-quality stage would be preferred, there would be too much cost involved. Brackets, bolts and a frame were discussed to no avail, but DK volunteered to bring some fresh ideas to the next meeting.</li> <li>An update regarding the patio lighting has been submitted to Sovereign/Liston. This informs them that the lighting is now working correctly. AN will hasten a response from Liston to re-connect the War Memorial lighting.</li> <li>Grounds Maintenance – Police Side The Police have agreed to add their element of grounds maintenance to their own, already vetted, contractors. There is no further action for the Council.</li> <li>Community Policing Team (CPT) – Electricity/Heating The Town Clerk has been working with HJ to establish the correct charging process for the CPT.</li> <li>Flagpole – The Full Town Council agreed to have a flagpole at their meeting on 4<sup>th</sup> March 2005. AN had circulated information regarding the installation of a flagpole. It was agreed to avoid any planning submission; the pole should be no higher than 4.6 metres. LC offered to provide some flagpole information from the Garrison Theatre. More information will be available at the next meeting.</li> <li>Riverbank Fencing – Work to commence end of March/April.</li> <li>Tedworth Hall Steel Wire Rail for Events Decorating. Work will commence soon.</li> </ul>			
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		•	
Perham A&B Sound Boards – Work is ongoing.     Facilities Mgr		• Perham A&B Sound Boards – Work is ongoing.	Facilities Mgr
25/044S <b>5. Grounds Maintenance</b>	25/044S	5. Grounds Maintenance	
<ul> <li>Additional Bins around Tidworth – AN was tasked with finding out if Wiltshire Council (WC) will empty additional bins, if bought by the Council and/or MoD. The answer from WC was no.</li> </ul>		Wiltshire Council (WC) will empty additional bins, if bought by the Council	
<ul> <li>Pedestrian Crossing across Bulford Road, close to the Astro Turfs. Moved to Item 6 – LHFIG - New Traffic Survey Requests</li> </ul>			

25/045S	6. Loc	al Highways & Footpaths Improvement Group (LHFIG)	
	1.	<b>Requests for the Parish Steward</b> – Next Visit 17 & 18 March 2025 No requests	All Clirs
		PH proposed to pay AJK £150.00 plus Vat to install a secondary isolator onto the base compartment of the Pennings Road SID, seconded by SM, carried.	AJK/AN
		My Wiltshire App: Saxon Court, Wylye Road, Street Light not working. Resubmission will be required with W3W, and photos.	AN
	•	Discretionary Gully Service – No requests	
	2.	Next LHFIG 11 June 2025 - Footpath Repairs/Improvements	
	•	<b>Taxi Rank conversion to Short Term Parking.</b> The request has been submitted and discussed at the LHFIG meeting on 26 <sup>th</sup> Feb 25. A separate Order for the taxi spaces within the overall Legal Order, will require an amendment which involves a cost, as well as implementation costs. This has already been put in place, but consultation will need to be arranged.	Wilts Council
	•	Wylye Rd Day Care Centre footpath to the Rd – "Legals" with the landowner DIO has been sorted, a process of work is being put together.	In Hand
	•	Fencing along Manor Bridge Court – The Highways Engineer is escalating old requests.	In Hand
	3.	<ul> <li>Traffic Survey Requests –</li> <li>Pedestrian Crossing across Bulford Road, close to the Astro Turfs. DK proposed to submit a request to the LHFIG, seconded by HJ, carried.</li> </ul>	AN
		AN was tasked with asking the MoD, if it is possible to enlarge the small car park that already exists next to the pitches	AN
	4.	New "waiting restrictions" requests.	
		• The yellow lines on the Lidl Junction with Pennings Road have faded. AN to submit a request for this to be re-painted.	AN
25/046S	7. Wa •	r Memorial As in Item 4, an update regarding the patio lighting has been submitted to Sovereign/Liston. This informs them that the lighting is now working correctly. AN will hasten a response from Liston to re-connect the War Memorial lighting.	

25/047S	<ul> <li>8. River Bourne Corridor Update.</li> <li>PH stated there was a lot of water around the area.</li> </ul>	
25/048S	<ul> <li>9. Skatepark</li> <li>Barrier – in hand with WC, and work is imminent.</li> </ul>	
25/049S	10. Playparks Elite Playpark Quarterly Inspections took place February 2025 The Winter Repairs have been carried out successfully by Elite.	
	<ul> <li>Wardens Weekly Reports: Connolly Way – No Issues</li> <li>Sheppard Street –No Issues.</li> <li>Beech Hill Road – The Bin is overflowing, AN to contract Gavin Jones.</li> <li>Zouch Farm Road – No Issues</li> <li>Thompson Road – No Issues</li> </ul>	AN/Gavin Jones
	<b>George Vi Road</b> – No issues. The ground at the goalmouth has eroded, AN to get Gavin Jones to assess.	Gavin Jones
	HJ requested AN to report the signage is out of date at the Neighbourhood Playpark (821387) between Pennings Road and Wylye Road to DIO.	AN/DIO
25/050S	<ul> <li><b>11. Cemetery</b> <ul> <li><b>Bench</b> – Deferred to the new financial year. DK to bring artwork and information for benches in general to the next meeting.</li> </ul> </li> </ul>	DK
	Mortuary Chapel – No Issues, but spring flowers are all out in bloom.	
25/051S	<ul> <li>12. Christmas Lights – Lampposts and Tree         <ul> <li>AN circulated quotes for a new 3-year or 4-year contract. This will be deferred to the next Services Committee meeting when more information will be available. AN to circulate information to the Full Town Council as decisions will need to be made by the end of April for contracts to be put in place</li> </ul> </li> </ul>	AN
25/052S	<ul> <li>There is no update for the sockets' installation work along Pennings Road.</li> <li>13. Winter Preparations</li> </ul>	
•	No updates.	
25/053S	<ul> <li><b>14. Emergency Contract Hub – Community Resilience.</b></li> <li>No updates.</li> </ul>	
25/054S	<ul> <li>15. Defibrillator</li> <li>Additional Defibrillators         <ul> <li>AN circulated information regarding similar defibs as the one already in place at the Civic Centre. LC and DK stated they would approach Mr Connolly for sponsorship towards the Pennings Road defibrillator.</li> </ul> </li> </ul>	DK/LC

	AN stated she would re-visit Poppies Nursery regarding a defib installation there.	AN
25/0555	<ul> <li><b>16.</b> Asset Register</li> <li>Reviewed annually Mar – Apr, AN and PH to set a date.</li> </ul>	
25/056S	<ul> <li><b>17. Training</b></li> <li>• No training has been identified yet.</li> </ul>	
25/057S	<ul> <li><b>18. Budget</b></li> <li>The budget was circulated.</li> </ul>	
	Civic Centre PH proposed £10k be transferred from Rates and Water (4011-301) to Janitorial (4016-301) to cover an overspend and the March bill, seconded by HJ, carried.	Town Clerk
	PH proposed £5k be transferred from Repairs and Maintenance (4040- 3010 to Electricity (4014-301) to cover expected end of year bill, seconded by HJ, carried.	Town Clerk
	<u>Leisure &amp; Recreation</u> Repairs and Maintenance (404-201) has a large surplus. PH stated £6K of this requires a separate budget code as this has already been voted on for the additional light sockets for Christmas Motifs.	Town Clerk
25/058S	<ul> <li>19. Correspondence/Updates</li> <li>None.</li> </ul>	
25/059S	<ul> <li>20. Date of Next Meeting</li> <li>The next meeting will take place on Tuesday 08 April 2025.</li> <li>All agenda items to the Town Clerk 7 working days prior to the Meeting</li> </ul>	All

There being no further business to discuss, the meeting closed at 8.50pm.