



**TIDWORTH TOWN COUNCIL**

**Projects Meeting February 2025**

Minutes of the TTC Projects Meeting held on **25<sup>th</sup> February 2025 at 7pm at Tidworth Civic Centre**

<p><b>Attended:</b> Councillors: P Hedge (PH), C Webb (CW), C Daborn (CDB)</p> <p>Cllr H Jones (HJ), Cllr L Coleman (LC) Town Clerk</p> <p>Tim Goodman (South West Projects)</p>	<p>25/001Pro</p>	<p><b>1. Apologies for Absence: Cllr White</b> <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i> <b>Absent Cllr Kofitia</b></p>
Item	Agenda Item	Action By
<p>25/002Pro</p>	<p><b>2. Declaration of Interest</b> None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
<p>25/003Pro</p>	<p><b>3. Minutes of Previous Meeting</b> Minutes of the meeting held in August 2024 were ratified in Seotmeber’s Full Town Council Meeting. No matters arising.</p>	
<p>25/004Pro</p>	<p><b>4. Civic Centre</b> <b>Update regarding end of Aftercare/Retention</b> <b>A list of additional works had been circulated</b> Install of new refuge alarm for changing place facility £2,611.93 + VAT. This is a statutory requirement; however it was not on Neilcotts original drawings. After discussions a compromise of 50/50 split costs as been agreed. Therefore TTC cost £1305.97. <b>PH proposed that TTC pay £1,305.97 + VAT towards the cost of installing a refuge alarm in changing Places, seconded by CW, carried.</b> BMS Engineering – Description £11,360.20 + VAT To provide IQ vision platform for remote monitoring of heating, ventilation, and hot water services. The software shall be installed on a desktop type PC and shall be licence to this PC only. Graphics shall be commissioned to the system and user training will be provided. Although this in initially a large cost it was agreed that to have more control over how the building is run will in the long run be financially</p>	



beneficial.

**PH proposed that TTC pay £11,360.20 + VAT for the provision of IQ Vision Monitoring System, seconded by CW, carried.**

Number of users will be restricted.

#### **Roller Shutter Replacement**

Quotation for the electrical and Fire Alarm works associated with the new roller shutter £2155.59 +VAT

The current blind fits criteria but after many a discussion it was agreed it was not fit for purpose.

**Neilcott to provide quote for associated building work.**

**PH proposed that TTC pay £2,155.59 + VAT a new roller shutter, seconded by CDB, carried.**

#### **AC Installation - Tedworth and Perham A & B**

It has become apparent that air conditioning is required in the function rooms.

Advice was sought on the quotation given and it was deemed very reasonable considering other companies were quoting in excess of £20k to just provide drawings.

**PH proposed that TTC pay £47,244.77 + VAT for the installation of Air Conditioning in Tedworth Hall and Perham Suite A & B, seconded by CW, carried.**

#### **Items in-hand**

**CL advised the following works were in hand**

- Create new operator and rename intruder alarm areas to marked up drawing £576.00 + VAT Sovereign Booked 4th March
- Latest Engineer service call out showing new door contact needed on staff double doors £347.77 + VAT Sovereign Booked 4th March
- Lighting control  
Change the operation of the switching in the main hall and function rooms £378.00 + VAT awaiting date, the members have queried if this expenditure should be for Neilcott.

#### **Servicing**

##### **EV Charging Points**

Self-Charge (company who installed) £654.00 + VAT Per year/3 year contract.

**PH proposed that TTC pay £654.00 + VAT per year/3-year contract, seconded by CDB, carried.**

##### **Lightning Protection**

Already carried out, by Wiltshire Steeple Jacks, issues detected currently awaiting quote to then to be discussed with Neilcott

##### **Fire Stopping**

Awaiting quote

##### **Fire Extinguishers**

Walkers - contract in place

##### **Legionella**



	<p>GES – already being carried out James Liston have provided a quote for all other areas. It was agreed that as the original contractor it makes good sense for continuity and value for money. There are a few areas which need clarity; therefore TG will arrange a meeting with James Liston.</p> <p><b>External Store Project</b> Andrew Brown had provided a quote to provide his services to manage the external store design <b>PH proposed that TTC pay £1,160 + VAT for architect and planning fees for the external store, seconded by CDB, carried.</b></p>	
25/005Pro	<p><b>5. Allotments</b> There are still some queries regarding the ANG and TTC's obligations. CW will follow up her previous correspondence with planning at Wiltshire Council. CL had approached several contractors for advice regarding the installation of the allotments and to get an estimate of costs. There was conflicting advice given and it seems it may not be as straightforward as first thought. CL will follow up on this and try to progress things along.</p>	
25/006Pro	<p><b>6. Correspondence - None</b></p>	
25/007Pro	<p><b>7. Date of Next Meeting - TBC</b></p> <p><b>All agenda items to the Clerk 7 days prior to the meeting</b></p>	

**There being no further business to discuss, the meeting closed at 8.20pm**