



TIDWORTH TOWN COUNCIL

Community Engagements Committee September 2024

Minutes of the Community Engagement Committee meeting held on 10th September 2024 at Tidworth Civic Centre

<p>Attended Cllrs L Coleman (LC) in the chair, A White (AW), C Webb (CW), C Daborn (CDB),</p> <p>K Mooney (KM) – Admin</p>		<p>24/120E 1. Apologies: R Gregory (RJG), A Lilywhite (AL)</p> <p>Absent – Cllr D Wright (DW), C Danzo (CD).</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
24/121E	<p>2. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
24/122E	<p>3. Minutes of Previous Meeting Minutes of the August Meeting were ratified at the Full Town Council meeting in September 2024. No matters arising.</p>	ALL
24/123E	<p>4. Projects Committee CW Nominated AW to join Projects committee, AW accepted the nomination, seconded by LC, Carried.</p>	
24/124E	<p>5. Event Follow up -Open Air Cinema – 24th August 2024 LC thanked all volunteers for the day for their time and efforts. Attendance was not as high as previous years but think this was due to the weather, which did brighten up in time for the films.</p>	
24/125E	<p>6. Event Follow up - Litter pick 31st August 2024 Good attendance, 40 bags of rubbish collected. Suggestion from members of the public to do Councillor led spot litter picks in the wider Tidworth Area to encourage further community involvement. LC to raise this with Full Town to gather support and available dates for each councillor and their wards. KM to order heavy duty clear bags for future litter picks.</p>	<p>LC</p> <p>KM</p>
24/126E	<p>7. Mortuary Chapel – 21st September 2024 2-4pm CW & LC to meet at Mortuary Chapel on Sunday 15th September to give it a spring</p>	CW/LC

	<p>clean. CW to wash and pack crockery. KM to update EMP and circulate. KM to prepare all requested equipment to be collected. KM to print gluten free signs and allergy sheets. KM to get banners up on Friday 13th LC to remove following event.</p>	<p>CW KM KM KM KM LC</p>
24/127E	<p>8. Halloween – 26th October 2024 LC proposed a budget of £80.00 for decorations and goody bags, seconded by AW, carried. CDB proposed a cost of £12.99 for a large spider & web, seconded by AW, carried. KM to make requested edits to the banner and circulate for approval prior to ordering. KM to prepare EMP & circulate prior to October CECM.</p>	<p>KM KM KM KM</p>
24/128E	<p>9. Remembrance – 10th November 2024 – 10.30am KM to send out meeting invite to Padre, Garrison Sergeant Major, Royal British Legion, LC & CW. KM to order Wreaths.</p>	<p>KM KM</p>
24/129E	<p>10. Christmas – 7th December 2024 LC proposed a cost of £2041.60 to Urban Planters to decorate the Civic Centre, seconded by AW, carried. Noted that although the cost seems high, this is the first year in the new building and appropriate decoration is preferred. KM to bring quotes to purchase our own decorations in January 2025.</p>	<p>CW/AW KM KM</p>
24/130E	<p>11. VE Day 2025 – Thursday 8th May 2025 Defer to October CECM</p>	
24/131E	<p>12. VJ Day – Friday 15th August 2025 Defer to October CECM</p>	
24/132E	<p>13. Event Insurance Renewal LC proposed the renewal of our event insurance for £112.48, seconded by CW, carried.</p>	<p>KM</p>
24/133E	<p>14. Budget CW questioned if the skatepark JAM cost was part of the build cost. There appeared to be two formula miscalculations on the spreadsheet. CL to check and report at FT. KM to circulate the festival costs again.</p>	<p>KM</p>
24/134E	<p>15. Tidworth Times KM stated this issue will go to print this week.</p>	<p>KM/LC</p>
24/135E	<p>16. Litter pick See Item 6.</p>	
24/136	<p>17. Advertising FM to ensure TV's are on and displaying photos & posters before 9am.</p>	<p>SS/FM</p>
24/137	<p>18. Correspondence, Website & Social Media Website traffic has increased by 31% Social media has increased by 69.5% This includes interaction/engagement with information we post. LC will share most recent figures at October Full Town meeting.</p>	<p>LC</p>

	The question of external vendors/hirers bringing in their own electrical equipment and whether it is PAT tested and if this needs to be checked outside of it being in the hirer agreement was raised and that Services will be discussing at their next meeting	AN
24/138	19. Date of Next Meeting 15th October 2024 All agenda items need to be with the Town Clerk 7 days prior to the meeting	

There being no further business to discuss, the meeting closed at 8.30pm.