



**TIDWORTH TOWN COUNCIL**  
Community Engagements Committee August 2024

Minutes of the Community Engagement Committee meeting held on 20<sup>th</sup> August 2024 at Tidworth Civic Centre

<p><b>Attended Cllrs L Coleman (LC) in the chair, A White (AW), C Webb (CW), R Gregory (RJG), C Daborn (CDB), C Danzo (CD).</b></p> <p><b>K Mooney (KM) – Admin</b></p> <p><b>Cllr P Hedge, H Jones</b></p>	<p><b>24/104E 1. Apologies: Cllr D Wright (DW)</b> <b>Absent – A Lilywhite (AL)</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
24/105E	<p><b>2. Declaration of Interest</b> <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
24/106E	<p><b>3. Minutes of Previous Meeting</b> Minutes of the July Meeting were ratified at the Full Town Council meeting in August 2024. No matters arising.</p>	ALL
24/107E	<p><b>4. Post Event Review</b> <b>Skatepark JAM 2024 – 27<sup>TH</sup> July</b> Quiet to start but a lovely day, steady stream of community attendance. Positive feedback received. Happy with vendors. HJ stated the ice cream wasn't for him as he is a cat person, so the dog friendly ice cream wasn't to his taste.</p>	
24/108E	<p><b>5. Open Air Cinema – 24<sup>th</sup> August 2024</b> LC stated all vendors are confirmed. KM is looking for a replacement coffee van. KM to update EMP to include:</p> <ul style="list-style-type: none"> <li>• Scissors</li> <li>• Cable ties</li> <li>• 4 x charity buckets</li> <li>• 2 x gazebos</li> </ul> <p>Volunteers for the day will be: KM – 12.30-14.00 AB – 13.30-15.30</p>	<p>KM KM</p> <p>KM AB</p>

	<p>CW – All Day (home in between films)  LC – 13.15-16.00  PH – All day  CDB – All day  Rob – Take down</p> <p>KM to cable tie toilets and bin upon arrival Thurs &amp; Friday.</p>	<p>CW  LC  PH  CDB  ROB</p> <p>KM</p>
24/109E	<p><b>6. Mortuary Chapel – 21<sup>st</sup> September 2024 2-4pm</b>  <b>CW proposed a cost of £21.79 for vintage bunting, seconded by RJG, Carried.</b>  KM will be on annual leave; all preparation will be done prior to this.  CL to check in delivery of refreshments order.  ALL Cllrs to meet at 12pm at Tidworth Civic Centre to collect and transport items on EMP.  Volunteers on the day will be:  RJG  HJ  CW  LC  AB  LC to request volunteers at September’s Full Town  KM to meet lady doing flowers at Chapel to discuss requirements.  KM follow up with Brownies.  KM to add St Mary’s Church opening to the advertising.  KM to source suitable storage for the crockery.</p>	<p>KM  KM  CL</p> <p>RJG  HJ  CW  LC  AB  LC  KM  KM  KM  KM</p>
24/110E	<p><b>7. Halloween – 26<sup>th</sup> October 2024</b>  KM to source goody bags and crafts for the day.  KM to provide quotes for decorations.  <b>CDB proposed a cost of no more than £40 for dressing up competition prizes, seconded by CW, carried</b></p>	<p>KM  KM  KM</p>
24/111E	<p><b>8. Remembrance – 10<sup>th</sup> November 2024 – 10.30am</b>  AW confirmed RBL will be joining us for the service at the War Memorial and then having another at the RBL.  ALL agreed to serving tea, coffee and biscuits in Perham Suite following the service to all members of the public.</p>	
24/112E	<p><b>9. Christmas – 7<sup>th</sup> December 2024</b>  ALL discussed catalogue supplied for Civic Centre decorations.</p> <ul style="list-style-type: none"> <li>• Christmas tree in reception and Tedworth Hall</li> <li>• Garland on reception desk and pillars</li> <li>• Possible garlands above doors down main corridor.</li> </ul> <p>KM stated we are awaiting a pricelist &amp; quote.  KM to circulate.  Decision may have to be made via email if it becomes time sensitive.</p>	<p>KM</p>
24/113E	<p><b>10. VE Day 2025 – Thursday 8<sup>th</sup> May 2025</b>  CW to meet AW at RBL to locate the TTC gas beacon.  VJ day will be recognised on 15<sup>th</sup> August 2025. This will be its own item on September’s agenda.  KM to research national activities.</p>	<p>CW/AW</p> <p>KM  KM</p>
24/114E	<p><b>11. Budget</b>  KM to process crockery invoice for Mortuary Chapel.</p>	<p>KM</p>

24/115E	<b>12. Tidworth Times</b> KM is waiting for several articles from MOD, members of the community and Cllr Daborn. KM to chase these. Plan to send to print W/C 26 <sup>th</sup> August.	KM/CDB  KM
24/116E	<b>13. Litterpick – 31<sup>st</sup> August 2024 10am – 12pm.</b> KM to prepare advertising and begin sharing. KM to contact Church, Scouts & Brownies. KM to prepare EMP.	 KM KM KM
24/117E	<b>14. Advertising</b> Nothing to report	
24/118E	<b>15. Correspondence, Website &amp; Social Media</b> KM to share most up to date insights from Website and socials with LC for September's Full Town.	KM/LC
24/119E	<b>17. Date of Next Meeting</b>  <b>17<sup>th</sup> September 2024</b> <b>All agenda items need to be with the Town Clerk 7 days prior to the meeting</b>	

**There being no further business to discuss, the meeting closed at 8.22pm.**