



TIDWORTH TOWN COUNCIL
Community Services Meeting
JULY 2024

Minutes from the Community Services Committee meeting held on **09 July 2024 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Birch (AB), B Pratt (BP), S Musikavanhu (SM) Guests: Cllr C Webb (CW) Cllr L Coleman (LC) A Nicholls (Admin)		24/122S 1. Apologies: Cllr T Jones. Absent: Cllrs M Anim, D Kofitia <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
24/123S	2. Declaration of Interest. None. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
24/124S	3. Minutes from the Meeting held in June 2024 were ratified at the July 2024 Full Town Council meeting.	
24/125S	4. Tidworth, Ludgershall and Villages Environment Group (TLVEG) <ul style="list-style-type: none">Shrubs will be requested from Mr Dan Ahern nearer the Autumn.LC stated that Aspire be able to supply volunteers for planting.	AN/DA LC
24/126S	5. Grounds Maintenance <ul style="list-style-type: none">Requests for the Parish Steward – Next Visit 15 & 16 July 2024<ol style="list-style-type: none">A338 – New Roundabout to the British Legion – cut vegetation back.Link Road – Windmill Drive – clean the sign towards Ludgershall RoadWylde Road – clean all road signs.Tree Survey – Civic Centre BP proposed to pay Treetechnique £972.00 to carry out a full tree survey around the perimeter of the Centre, including the riverbank, seconded by HJ, carried. <p>PH suggested getting Gavin Jones to trim around the perimeter of the Centre to make good until the grass has fully grown through.</p>	Parish Steward Town Clerk AN
24/127S	6. Local Highways & Footpaths Improvement Group (LHFIG) Next meeting is on Wednesday 2 nd October 2024	

	<ul style="list-style-type: none"> HJ proposed pay 25% (£250) to WC, towards a new pedestrian sign near the Rorke's Drift roundabout, seconded by PH, carried. <p>Footpath Repairs/Improvements</p> <ul style="list-style-type: none"> Deer Crossing – on order by Milestone on behalf of Wiltshire Council (WC) and site identified. Date to be confirmed by LHFIG (WC) Wylve Rd Day Care Centre footpath to the Rd – WC still in talks regarding the “legals” with landowner DIO. Fencing along Manor Bridge Court – between the road and the river, both sides of the bridge, needs repairing. Update at next LHFIG. Wiltshire Councillor has escalated this issue. Trees near Manor Bridge Court – pollarding request, WC investigating the ownership. WC App 00173803 <i>Afternote: WC response states the tree poses no risk; minor pruning may take place unless there is a protection order. No further Action.</i> Overhanging tree at 10 Pennings Road. WC App 00124610. AN to send a letter to the resident. AN has informed WC of the regarding the overgrown hedge impinging onto the pathway at 1 Ludgershall Road. WC report number 00178155 <p>Traffic Survey Requests</p> <ul style="list-style-type: none"> TTC has received a request to have dropped kerbs on Ordnance Road, near the junctions with Nadder and Wylve Road. A traffic survey has already been carried out in this area and proven not to be necessary. There are already areas with dropped kerbs nearby. Therefore, the Committee is unable to support this request. AN to inform the resident. TTC received a request to install a pelican crossing along the A338 between the Avenue and Ashdown Terrace. The Committee agreed that there are already sufficient crossings within a very short area on a very busy, main road. There have been dropped kerbs implemented in the last 12 months, near the Rorke's drift roundabout. There are dropped kerbs near St Mary's Church, and there is a safe managed crossing at Hampshire Cross. AN to respond to the email. There were no new “waiting restrictions” requests. 	Town Clerk WC WC LHFIG AN WC AN AN
24/128S	7. War Memorial – No Issues	
24/129S	8. River Bourne Corridor <ul style="list-style-type: none"> PH reported there is very little water in the river, and in the swales. 	

	<ul style="list-style-type: none"> Gavin Jones has carried out the first cut of the pathways, and the bins remain in situ. BP proposed to install 4 new flood warning signs, using the previous signage that were there, seconded by HJ, carried. AN to price 4 new posts, with installation. 	AN
24/130S	<p>9. Civic Centre Update.</p> <ul style="list-style-type: none"> Weekly Fire Alarm Testing carried out by FM. A full fire drill was carried out with no issues. <p>Six Dorguards have been purchased. FM will fit them, and then they will need calibrating.</p> <ul style="list-style-type: none"> Landscaping has taken place, and the grass is coming through. There are bare patches/areas and AN will report this back to the Aftercare team. Bike Rack. PH proposed to pay £140.37 to Amazon for three solid bike racks, seconded by HJ, carried. These will be installed near the smoking area by the café patio. <p>This will be carried out at the same time as the slabbing in this area.</p> <ul style="list-style-type: none"> AN received a quote for slabbing the designated smoking area by the Café patio and a pathway from the patio to the War Memorial. AN was as asked to chase further quotes already requested. This is for a sandy/neutral colour, and the same for both areas. Quotes to included installation of the bike racks. HJ proposed to pay £3386.75 to Magpies to carry out cleaning and painting of the fencing around the Civic Centre, seconded by BP, carried. Review of External Cleaning. AN to arrange a meeting with Moore’s Cleaning to review the frequency of the window cleaning. Suggestions/Snagging “Tidworth Town Council” sign over office door from Reception. AN to send proofs of requirement to contractors, for quotes. <p>Staging for Tedworth Hall – Deferred to the next Services Meeting.</p> <p>Police EV Charging – AN to ask the Town Clerk regarding the billing proportion of EV Charging the police are paying.</p>	<p>Facilities Mgr (FM)</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>Town Clerk</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>AN/Town Clerk</p>

24/131S	<p>10 Skatepark Benches</p> <ul style="list-style-type: none"> A plaque with “In Jakob’s Memory” inscribed will be fixed onto the bench nearest the Esso roundabout before the Skatepark Jam, on 27th July. <p>HJ suggested that Maverick be asked to bring some handlebar “end stops” with them to the Jam, to be fitted to any non-compliant bikes or scooters.</p> <ul style="list-style-type: none"> Barrier PH proposed to pay WC pay 25% (£500) towards the barrier, seconded by HJ, carried. AN has contacted Maverick for cleaning solution to clean off graffiti from the skatepark. 	AN
24/132S	<p>11 Playparks</p> <ul style="list-style-type: none"> Elite Playpark Quarterly Inspections Next due in August. Wardens Weekly Reports: <p>Connolly Way & Shepperd Street – No Issues George VI Road – No Issues Beech Hill Road – The rough welding stubs on the lock-up garage fence that were reported by a resident are to be removed. Zouch Farm Road – No issues Thompson Road – No Issues</p>	HJ
24/133S	<p>12 Cemetery</p> <ul style="list-style-type: none"> Pergola - PH proposed to pay £500 to GM Smith to rebuild the brick base around the pergola, seconded by HJ, carried. <p>AN to ask Gavin Jones to refresh the bark around the graves. AN to contact the owner of one grave about non-compliance of decoration.</p> <ul style="list-style-type: none"> Mortuary Chapel – No Issues 	AN AN
24/134S	<p>13 Defibrillator</p> <ul style="list-style-type: none"> Current contract runs out in January 2025. Southwest Ambulance Service (SWAS) are no longer renewing contracts for their defibrillators. However, they are offering to “gift” their existing defibrillators to the Councils. Councils will take on full responsibility, replace all consumables, organise awareness training, and register it on the National Defibrillator Network. 	Town Clerk

	<p>HJ proposed to accept SWAS offer, seconded by PH, carried.</p> <p>AN to add the defibrillator to the Asset Register, and ensure it is added to the Councils Insurance as of next January 2025.</p>	AN/Town Clerk
24/135S	<p>14 Winter Preparations</p> <ul style="list-style-type: none"> PH proposed to pay £154 for 4 pks of 6 “Quick Dam” water activated flood bags, seconded by HJ, carried. 	AN
24/136S	<p>15. Asset Register – Reviewed annually Mar - Apr No issues.</p> <ul style="list-style-type: none"> The Committee discussed putting a notice board up in Perham Down near the bus stop, to no avail. 	
24/137S	<p>16 Streetlamp Audit.</p> <ul style="list-style-type: none"> A full streetlight audit will be carried out by PH and AN, on an agreed date. 	PH/AN
24/138S	<p>17. Budget – The budget was circulated. Time was running out, but members were asked to go through the lists, and submit any issues to admin.</p>	ALL
24/139S	<p>18. Correspondence – Items for Next Agenda - None</p>	
24/140S	<p>19. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 13th August 2024. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9pm.