



TIDWORTH TOWN COUNCIL
Community Services Meeting
JUNE 2024

Minutes from the Community Services Committee meeting held on **11 June 2024 at 6.45pm.**

	<p>Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Birch (AB), D Kofitia (DK), B Pratt (BP), S Musikhavanhu (SM)</p> <p>Guests: Cllr C Webb (CW) Cllr L Coleman (LC)</p> <p>A Nicholls (Admin)</p>	<p>24/102S 1. Apologies: Cllrs M Anim, T Jones.</p> <p>Absent: <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
24/103S	<p>2. Declaration of Interest. None. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
24/104S	<p>3. Minutes from the Meeting held in May 2024 were ratified at the June 2024 Full Town Council meeting.</p>	
24/105S	<p>4. Terms of Reference Review</p> <ul style="list-style-type: none"> • Terms of Reference were reviewed, apart from a couple of typos, HJ proposed they were accurate, seconded by BP, carried. 	AN
24/106S	<p>5. Tidworth, Ludgershall and Villages Environment Group (TLVEG)</p> <ul style="list-style-type: none"> • Shrubs will be requested from Mr Dan Ahern and a revised quote for planting will be sought from Gavin Jones in the Autumn. • LC stated she is hopeful that Aspire may be able to supply volunteers for planting. 	AN LC
24/107S	<p>6. Grounds Maintenance</p> <ul style="list-style-type: none"> • Requests for the Parish Steward – Next Visit 17 & 18 June 2024 <ol style="list-style-type: none"> 1. Ludgershall Road – cut back verge and weeds. 2. Windmill Drive – cut verge along housing side. 3. A338 – New Roundabout to the British Legion – cut vegetation back. 4. Link Road – Windmill Drive – clean the sign towards Ludgershall Road 5. Ordnance Road – clean all road signs. 6. Sidbury Circular Road, generals’ flat side, but between the Zouch Avenue junction and Gasson Hill– Sign needs cleaning • General Gasson Hill – “No Ball Games” area, AN to contact Aster 	Parish Steward

	<p>the War Memorial.</p> <ul style="list-style-type: none"> The “temporary” wooden fencing will be removed at the same time. 	
24/110S	<p>9. River Bourne Corridor</p> <ul style="list-style-type: none"> PH reported there is still some water in the river, and in the swales. SM has sent photos locating the vandalised bin for Gavin Jones to remove. Gavin Jones have stated that the area remains too boggy for the pathways to be cut. This will be monitored. 	AN
24/111S	<p>10. Civic Centre Update.</p> <ul style="list-style-type: none"> Monthly Emergency Lighting (EM) carried out by AJK The April and May report states that the spot light in the corridor, opposite the cleaners cupboard is unserviceable. This should be reported to the Neilcott Aftercare team. Quarterly Fire & Security Testing, carried out by Sovereign. Next due in July. Weekly Fire Alarm Testing carried out by FM. A full Fire Drill is required to be carried out soonest. <p>Three Dorguards have been purchased. Three more need to be ordered. FM will fit them, and then they will need calibrating.</p> <ul style="list-style-type: none"> Landscaping has started and seeding to take place. PH proposed to pay Suez £113.27 + Vat for an extra 1100ltr waste bin, seconded by HJ, and carried. This amount is for a total of 2 waste bins in place, to be emptied weekly. Indoor Floor Mats – a lengthy discussion took place, forty 1m x 1m, 20mm thick mats would be required. However, agreed that there is nowhere to store them. This may be revisited later. <p>Consequently, it was agreed to review the Terms and Conditions of hire to ensure there is a clause that states the FM must check all floors, walls etc after each event for damage. This will affect the deposits refunded.</p> <ul style="list-style-type: none"> AN to received quotes for slabbing the designated smoking area by the Café patio. <u>Suggestions/Snagging</u> BP remarked that the fencing around the Civic Centre is looking tired and dirty. All agreed, and AN is to get quotes for re-painting the fencing and taking out any dents. This may also be a task for Councillors or Aspire 	<p>AN</p> <p>Facilities Mgr (FM)</p> <p>FM</p> <p>AN</p> <p>Svcs FM</p> <p>AN</p> <p>AN Cllrs Aspire/LC</p>

	<p>Community Volunteers to investigate.</p> <ul style="list-style-type: none"> • A small cycle rack was suggested for bikes to be stored near the Café Patio area. 	AN
24/112S	<p>11 Skatepark</p> <p>Benches</p> <ul style="list-style-type: none"> • HJ proposed the second font proof for the plaque with which the inscription will read “In Jakob’s Memory”, seconded by PH, carried. This will need to be pop riveted to the bench. • Barrier AN to confirm that TTC to pay 25% (£500) towards the barrier. • AN to contact Maverick for information regarding the cleaning solution to clean graffiti from the skatepark. 	AN AN
24/113S	<p>12 Playparks</p> <ul style="list-style-type: none"> • Elite Playpark Quarterly Inspections Next due in August. • Wardens Weekly Reports: <p>Connolly Way & Sheppard Street - PH proposed to pay Gavin Jones £458.30 + Vat for an initial cut around the outside of the play areas, and removal of arisings, seconded by DK, carried. PH proposed to pay an additional £958.25 + Vat for cuts during the remainder of 2024, seconded by BP, and carried.</p> <p>George VI Road & Beech Hill Road – Aster HA had emailed a report on their inspection of these two playparks. TTC lease these parks from Aster and Aster provide liability insurance as it is their land. TTC have their own insurance which covers the equipment. There were three actions from their report, all of which are already being dealt with by TTC.</p> <p>Zouch Farm Road – both padlocks to the maintenance gates are rusted and seized. AN to arrange a replacement padlock.</p> <p>Thompson Road – No Issues</p>	AN AN AN
24/114S	<p>13 Cemetery</p> <p>AN to update the notice board.</p> <ul style="list-style-type: none"> • Memorial Crosses – Unmarked Graves PH proposed to pay £1537.72 (5% discount already taken off) to Reads Gifts Shop, for 27 wooden memorial crosses, to include an individual engraved outdoor laminate, seconded by DK, and carried. • Mortuary Chapel AN to contact Gavin Jones to get the grassed areas cut. 	AN AN

24/115S	<p>14 Defibrillator</p> <ul style="list-style-type: none"> Current contract runs out in January 2025. After a long discussion PH proposed to pay SWAS for a three-year contract, to retain the defibrillator, seconded by HJ, DK abstaining, and carried. <p>DK stated he would prefer to know more regarding the purchase of a defibrillator. PH explained costs have been brought to the table for the last two meetings, and would not include any training, or replacement pads etc.</p> <p>This will be re-visited when the contract costs have been received.</p>	AN
24/116S	<p>15 Winter Preparations (PEAS)</p> <ul style="list-style-type: none"> Minutes from the Flood Working Group who met in May had not been received. PH has volunteered to become the Flood Warden once Andrew Connolly has left. AN shared quotes for some polypropylene gel bags, that are reuseable from Amazon. AN to contact Mr Billy Tait, to give a recommendation as he has used these types of bags before. 	AN
24/117S	<p>16. Asset Register – Reviewed annually Mar - Apr No issues.</p>	
24/118S	<p>17 Streetlamp Audit.</p> <ul style="list-style-type: none"> A full streetlight audit will be carried out by PH and AN, on an agreed date. 	PH/AN
24/119S	<p>18. Budget – The budget was circulated. No issues.</p>	
24/120S	<p>20. Correspondence – Items for Next Agenda</p> <ul style="list-style-type: none"> An email had been received from the police regarding Anti-Social behaviour in the Garrison Theatre overfill car park. LC stated this has been an ongoing situation for a while, and Garrison are aware. CCTV may be put in place but will be keeping in touch with the police. An “thank you” email had been received regarding the felling of a tree at the rear of Manor Bridge court. HJ announced there is a new Tesco Manager, Liz Fry, and the Tesco Champion is Julie Booth. 	
24/101S	<p>22. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 9th July 2024. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9pm.