



TIDWORTH TOWN COUNCIL JUNE 2024



Minutes of the Town Council meeting held on Tuesday 4th June 2024 at Tidworth Civic Centre, Wylve Road at 7pm.

<p>Attended Cllr’s C Webb (CW) (in the Chair), H Jones (HJ), P Hedge (PH), A White (AW), T Jones (TJ), L Coleman (LC), S Muskinvanu (SM), R Gregory (RG), C Daborn (CDB)*C Danso *Arrived 7.10pm C Lovell Town Clerk (CL) SSgt Nirakal – TNB Garrison Cllr M Connolly – Wiltshire Cllr A Pickernell – Wiltshire B Pratt A Lillywhite F Galvin</p>		<p>24/078 1. Apologies Cllr Kofitia, Cllr Wright, Cllr Birch, Cllr Anim Police, WO1 Clarke Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
24/079	<p>2. Declaration of Interest None (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
24/080	<p>3. General Public Questions SSgt Nirakal did not have anything to report.</p>	
24/081	<p>4. Minutes of May 2024 meeting Minutes of the Town Council meeting held on 7th May 2024 had been circulated. PH proposed that they were a true and accurate record, seconded by AW carried. - No matters arising.</p>	
24/082	<p>5. Wiltshire Councillors Report Cllr Connolly reported the following - A £3,000 has been issued as Wiltshire Council continues zero-tolerance approach to fly-tipping. It has also purchased three mobile CCTV cameras to place in fly-tipping hot-spots. A further £1m is to be investment into preventing flooding by making improvements to drainage systems around the county. The additional funding will be spent on small-scale drainage improvements throughout the county to reduce the risk of flooding.</p>	

	<p>Wiltshire Council has worked with its contractors, Rollalong and Fisher and Dean to install its first affordable home using modern methods of construction where the house is built off-site and transported in. The first house was in Durrington.</p> <p>Julian House in partnership with Wiltshire Council are providing a new safe accommodation service that will provide temporary refuge and support to adult males fleeing domestic abuse.</p> <p>At its Full Council meeting on 21 May, Wiltshire Council voted overwhelmingly to support a motion that calls on the Government to provide more clarity over its strategy for delivering solar farms. The Council is concerned at the amount of solar panel farms being proposed across the County, with one being 13 square miles in total. The Council wants the Government to not only let LAs take cumulative effect of such proposals to be taken into account, but allow LAs to protect good agricultural land and Government to provide a more strategic policy across the country.</p> <p>The next Area Board is on 24 June at the Memorial Hall at 7PM.</p> <p>A revised application for a club house for TTFC is now live on the WC planning portal.</p> <p>Cllr Pickernell reported that the PCC are looking at purchasing land in Old Sarum for a new HQ.</p>	
24/083	<p>6. Mayors Report</p> <p>Cllr Webb reported the following – The gully cleaning has finally taken place and was over a three day period.</p> <p>Resurfacing work has taken place on Windmill Drive.</p> <p>The second Flood Working Group meeting had taken place. Mr A Connolly has resigned as flood warden Cllr Hedge will take on the role but ideally it would be good for him to be partnered by a resident.</p> <p>The litter pick on 11th May had been well attended with over 50 bags of rubbish collected.</p> <p>She attended an assembly at Zouch Academy on 22nd May.</p> <p>She had met with Errol Williams to choose her Desert Island Discs to be broadcast on CDFM the following week.</p> <p>28th June Wellington Lions will be having a Military Day between 1pm-3pm all members are welcome to attend.</p>	
24/084	<p>7. Committee Reports</p> <p>Community Services PH reported on a meeting held on 14th May 2024, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by TJ, carried.</p>	

Although the TLVEG has dissolved, Mr Ahern, a community volunteer, is able to provide the Council with 30cm high native shrubs which will be better planted during October/November.

LC has asked Aspire for any assistance from their Community Projects' Team regarding help with painting, planting, or litter picks. This has not been approved yet.

Discretionary Gully Service

This service visited all of the main roads, and estates.

Parish Steward – Next Visit 17 & 18 June 2024

Highways – next LHFIFG 5th June 24

Footpath Repairs/Improvements

Wylde Rd Day Care Centre footpath to the Rd – WC still in talks regarding the “legals” with landowner DIO.

Post Office parking issues – A request was made from the Post Mistress to prevent cars parking in front of the Post Office, stopping official Post Office, Parcel Force and other deliveries to be able to park there. TTC stated that there is nothing else that can be done, but suggested she install her own sign on her land or use parking cones.

Fencing along Manor Bridge Court – between the road and the river, both sides of the bridge, needs repairing.

Trees near Manor Bridge Court – pollarding request, to include uncovering the sign.

Pathway steps from St George's Road into Thompson Road – handrail request.

An email had been received requesting a handrail to make the steps safer.

Councillors have looked at the three steps, and they do not consider them to be any more dangerous than others within the community.

Civic Centre

There was a discussion regarding minor issues and suggestions made.

Playparks

No major issues to report.

A quote of £350.00 for the the cleaning of the playparks had been received. RG proposed to pay D. Roberts £350 to clean all the parks, seconded by HJ, carried.

Cemetery

The Committee had discussed the fees and made the following recommendations

Management Fee:

1. The body of a still-born child, or of a child whose age at the time of the death did not exceed 16 years.

No Charge

2. The body of a person whose age at the time of death exceeded 16 years
£250.00

3. Interment of Ashes £100.00

TJ proposed the above management fees, seconded by HJ, 1 against, carried.

It was asked why the age of a child is 16 not 18, this is because it is the national guideline.

	<p>Monuments & Inscriptions</p> <p>1. A headstone not exceeding 36 inches (91cm) in height by 24 inches (61cm) in width. £100.00</p> <p>2. Interment Name plates must not exceed 15 inches (38cm) square with any vase incorporated within this. If there is a headstone it is to be no more than 15 inches (38cm) in height. £100.00</p> <p>3. Vases must only be incorporated into the headstone base. No Charge</p> <p>4. Ceramic photograph no more than 5 inches (12.5cm) in diameter. Design to be approved by TTC. No Charge</p> <p>AW proposed the above, seconded by TJ, carried.</p> <p>Pergola Replacement Two quotes had been received for a new pergola. PH proposed to pay GM Property Services £2434.50 to remove the old pergola and replace, seconded by LC, carried.</p> <p>Unmarked Graves, the committee are investigating purchasing crosses for unmarked graves.</p> <p>Mortuary Chapel All looking good, with lots of Buttercups. A first “cut” is due.</p> <p>Defibrillator Current contract runs out in January 2025.</p> <p>Asset Register No issues.</p> <p>Streetlamp Audit – to be carried out in due course. Budget was circulated.</p> <p>Community Engagement LC reported on a meeting held on 21st May 2024, minutes had been circulated and taken as read. AW proposed that they were a true and accurate record, seconded by RG, carried.</p> <p>D-Day – June 6th 2024 LC proposed costs of £14.00 for ration books, seconded by AW, Carried. LC proposed costs of £5.99 for streamers, seconded by AW, Carried.</p> <p>Skatepark Jam - 27th July 2024 – 12-4pm Skatepark Jam banner to go up July 1st Free Community Event banner to go up 20th July EMP circulated.</p> <p>Open Air Cinema – 24th August 2024 Volunteers for the event: LC, AW, TJ, CW. EMP circulated.</p> <p>Mortuary Chapel – 21st September 2024 2-4pm CDB proposed the cost of £152.00 for 12 folding chairs, seconded by SM, Carried. CDB proposed the cost of £119.97 for 3 folding tables, seconded by SM, Carried.</p>	
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	<p>Tidworth WI would like to be involved serving refreshments. KM to get a quote from Ezras for cakes for 60-70 people. Halloween – 26th October 2024 Remembrance – 10th November 2024 – 10.30am CW requests Services Committee investigate a path being built from the existing pathway to the War Memorial as there will be just mud/flowerbed there with no direct access. Christmas – 7th December 2024 Hi-Viz CD proposed a cost of £178.40 for Hi-Viz printed with crest and ‘Community Volunteer’ for Community use at events & litter picks, seconded by CJ, Carried. Budget – was circulated Tidworth Times Latest copy of Tidworth Times has now been distributed and is well received. The next issue will be ready in August. TV Licence - For the purpose of having a news channel on daily in the Café and ability to show live sporting or moments of national importance, LC proposed the purchase of a TV licence at the cost of £170.00 seconded by PH, Carried. Leadership - HJ reported on a meeting held on 28th May 2024, minutes had been circulated and taken as read. CW proposed that they were a true and accurate record, seconded by LC, carried. Civic Centre Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature Hire Fees Café Facilities Management Proposed by HJ, seconded by PH, carried. Insurance The Town Clerk had requested three quotes, only one of which had been received. CW proposed the quote from Gallagher (Broker) of £8,148.02. This is a long term agreement (3 years) which provides ensuring rate stability, be accepted, seconded by LC, carried. Allotments The committee are recommending that the Projects committee move forward and start to get quotes.</p>	
24/085	<p>8. Co-options Two applications had been received and circulated. A Lillywhite and B Pratt Both took their turn to address the members about why they wanted to join TTC. All member of the public left the room and a discussion took place. A vote was then taken: LC proposed that A Lillywhite be co-opted onto TTC, seconded by TJ, carried.</p>	

	<p>SM proposed that B Pratt be co-opted onto TTC, seconded by CDB, 2 abstentions, 1 against, carried.</p> <p>Members of the Public returned to the room, A Lillywhite and B Pratt sat at the table.</p>	
24/086	<p>9. Review of Financial Risk Register</p> <p>As the Civic Centre is now operating it was agreed that this should be deferred to July 2024 meeting to allow members more time to scrutinise.</p>	
24/087	<p>10. S137 Requests</p> <p>An amended S137 Grant form had been received from SEN Stay and Play. There are still some questions from the members. The Town Clerk will invite them for a meeting.</p>	CL
24/088 24/089	<p>11&12. Internal Audit Report and Annual Governance and Accountability Report (AGAR)</p> <p>Due to an error made by the accountants which the Internal Auditor picked up the previously circulated documents are incorrect. Despite the Clerk's and Auditors best efforts the amended annual statement was not received in time.</p> <p>An Extra-ordinary meeting will be held on 11 June 2024</p>	CL
24/090	<p>13. Correspondence and Updates</p> <p>NONE</p>	
24/091	<p>14. Bills for Payment</p> <p>Bills for payment totalling £105,116.86 had been circulated.</p> <p>TJ proposed Bills for Payment totalling £105,116.86 seconded by PH carried.</p> <p>It was noted that Cllr Jones and Cllr Coleman had done the quarterly invoice check and Bank Reconciliation (Nov/Dec/Jan 23/24)</p>	
24/092	<p>15. Date of next meeting</p> <p>2nd July 2024</p> <p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>	

There being no further business to discuss the meeting was closed at 8.50pm.

Agreed as a true record..... C Webb, Chair

Date: