



TIDWORTH TOWN COUNCIL
Community Engagements Committee June 2024

Minutes of the Community Engagement Committee meeting held on 18th June 2024 at Tidworth Civic Centre

<p>Attended Cllrs L Coleman (LC) in the chair, A White (AW), C Webb (CW), R Gregory (RJG), C Daborn (CDB), A Lillywhite (ALW).</p> <p>K Mooney (KM) – Admin</p> <p>Cllr P Hedge</p> <p>Guest - Mr AJ Mayhew (AJ) Festival</p>		<p>24/071E 3. Apologies: Cllr D Wright (DW), Absent: Cllr C Danzo (CD).</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
24/072E	<p>2. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i> Cllr C Webb declared an interest for item 11.</p>	KM
24/073E	<p>3. Terms of Reference LC proposed to accept the circulated Terms of Reference, Seconded by RJG, Carried.</p>	ALL
24/074E	<p>4. Minutes of Previous Meeting Minutes of the May Meeting were ratified at the Full Town Council meeting in June 2024. No matters arising.</p>	
24/075E	<p>5. Post Event Review D-Day June 6th 2024 CW stated the afternoon was a big success, we were very busy. There were only 2 portions of the 1940's menu remaining at the end. The feedback received was all positive. LC gave thanks to Tony Pickernell for lending us some signs used in the original Garrison theatre. LC gave thanks to Tony Smykowski for joining us and bringing his Jeep & Harley Davidson. They were very well received. Also, the donations received for Royal British Legion of £23.</p>	
24/076E	<p>6. Tidworth Festival and Armed Forces Day – 22nd June 2024 AJ shared the production schedule for the event and the costings. CD, CW, AJ, AW will all be present to lay the matting on Friday afternoon/evening. AJ to share timings, KM to circulate.</p>	AJ/KM

	<p>KM to email AW to confirm parking and storage. AJ to purchase all backstage supplies and refreshments. KM to provide a list of all items required by TTC. KM to cost and purchase 10 head torches for use by the crew & volunteers. KM to cost and purchase Sharpies for the child safety bands. KM to ensure all equipment requested is ready for Friday 21st June.</p> <ul style="list-style-type: none"> • 4 x Gazebos • Orange netting and spikes • Mallet • Litterpicking equipment • Mortuary Chapel books • Tidworth Times • 2 x Flags • Roller Banner • Head torches • 4 x Tables • 15 x Chairs • Portable Office box • Hi-Viz • 10 x Radios (fully charged) • TTF Stage sign 	<p>KM AJ KM KM KM KM</p>
24/077E	<p>7. Skatepark Jam - 27th July 2024 – 12-4pm PH confirmed the plaque on the memorial bench has been ordered and will hopefully be in place. LC stated all vendors, facilities and licences are confirmed.</p>	
24/078E	<p>8. Open Air Cinema – 24th August 2024 Volunteers for the event: LC, AW, TJ, CW.</p> <p>KM required on site from 10am – 3pm for set up of vendors & screen. And to hand over to TTC volunteers for the evening and close down.</p>	<p>LC, AW, TJ, CW KM</p>
24/079E	<p>9. Mortuary Chapel – 21st September 2024 2-4pm RJG proposed a cost of no more than £240 for the purchase of vintage crockery, seconded by LC, carried. Jugs & plates to be deferred to July CECM.</p> <p>*Afternote – Since the meeting KM received an email from Tidworth WI 19/06/24 the decision for TWI to bake and sell, keeping all the donations is no longer possible).</p> <p>KM to gather alternative quotes from local bakers. KM to price up purchase of cakes from shops. Tidworth WI have agreed to serve refreshments. Donation collection to be discussed.</p> <p>LC proposed the cost of £120.69 for the hire of a generator and delivery, seconded by AW, carried</p>	<p>KM KM KM</p>
24/080E	<p>10. Halloween – 26th October 2024 CW proposed a cost of £229 for an entertainer for 2 hours, seconded by CDB, carried. CW proposed a cost of £55 for 2 event banners, seconded by CDB, carried.</p>	<p>KM KM</p>

	KM to make requested edits to the advertising artwork.	KM
24/081E	11. Remembrance – 10th November 2024 – 10.30am KM to invite the CFM Choir to sing.	KM
24/082E	12. Christmas – 7th December 2024 LC confirmed all big expenditures have been made. KM to supply artwork & begin preparations.	KM
24/083E	13. VE Day 2025 – Thursday 8th May 2025 KM to provide information for national celebrations, including VJ Day.	KM
24/084E	14. Budget No matters arising.	
24/085E	15. Tidworth Times RJG stated the latest copy of Tidworth Times has now been distributed and is well received. The next issue will be ready in August. KM to put out a social media request to find out what the community want to see in Tidworth Times.	KM
24/086E	16. Correspondence, Website & Social Media KM stated following the google registration of Tidworth Civic Centre on Google, they have contacted to say all details have now been confirmed and they will send insights monthly.	
24/087E	17. Date of Next Meeting 16th July 2024 All agenda items need to be with the Town Clerk 7 days prior to the meeting	

There being no further business to discuss, the meeting closed at 8.58pm.