

## TIDWORTH TOWN COUNCIL Community Services Meeting MAY 2024

Minutes from the Community Services Committee meeting held on 14 May 2024 at 7pm.

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Birch (AB), T Jones (TJ) D Kofitia (DK), M Anim (MA)  Guests: Cllr C Webb (CW) Cllr L Coleman (LC)  A Nicholls (Admin)		24/080S <b>3. Apologies:</b> Cllr S Musikavanh <b>Absent:</b> Schedule 12 of the Local Government Act 19 record to be kept of the members present record form part of the minutes of the meeti who cannot attend a meeting should tender the Town Clerk as it is usual for the ground apologies are tendered also to be recorded. Use 15(1) of the Local Government Act1972, men must decide whether the reason(s) for absence are accepted.	72 requires a and that this ng. Members apologies to supon which Under Section abers present
Item	Agenda Item		Action By
24/0815	1. Election of Chair 24/25 HJ proposed PH for Chair, seconded	by AB, and carried.	
24/082S	<b>2. Project Committee Volunteers</b> HJ proposed PH and TJ, seconded by DI	K, and carried.	
24/083S	<b>4. Declaration of Interest. None.</b> (Disclosable Pecuniary Interests) Regula not preclude any later declarations).	ations 2012 (SI 2012/1464) (NB this does	
24/084S	<b>5. Minutes from the Meeting held in A</b> Full Town Council meeting.	April 2024 were ratified at the May 2024	
24/085S	<ul> <li>able to provide the Council with better planted during October/</li> <li>AN has received quotes from G revisit this for an update neares</li> <li>LC has asked Aspire for any assistant</li> </ul>	red, Mr Ahern, a community volunteer, is a 30cm high native shrubs which will be November.  avin Jones to plant these but will have to	AN/Gavin Jones LC
24/086S	<ul> <li>7 Grounds Maintenance</li> <li>Discretionary Gully Service – 2         Although this service will visit a suggested to forward the follow Brimstone Bottom         A338 outside the flower shop, a Forest Drive – Birch Court     </li> </ul>	Ill of the main roads, and estates, it was ving in particular:	AN AN AN

	<ul> <li>Requests for the Parish Steward – Next Visit 17 &amp; 18 June 2024</li> <li>1. Ludgershall Road – cut back verge and weeds.</li> <li>2. Windmill Drive – cut verge along housing side.</li> <li>3. Gasson Hill – "No Ball Games" area, AN to contact Aster</li> </ul>	Parish Steward AN
24/0875	8. Highways – next LHFIG 5 <sup>th</sup> June 24	
	Footwath Donoise/Impressore	
	<ul> <li>Footpath Repairs/Improvements</li> <li>Deer Crossing – on order by Milestone on behalf of Wiltshire Council (WC)</li> </ul>	
	<ul> <li>Wylye Rd Day Care Centre footpath to the Rd – WC still in talks regarding the "legals" with landowner DIO.</li> </ul>	AN
	<ul> <li>Post Office parking issues – A request was made from the Post Mistress to prevent cars parking in front of the Post Office, stopping official Post Office, Parcel Force and other deliveries to be able to park there. TTC stated that there is nothing else that can be done, but suggested she install her own sign on her land (similar to outside of the Flower Shop), or</li> </ul>	
	<ul> <li>use parking cones.</li> <li>Fencing along Manor Bridge Court – between the road and the river, both sides of the bridge, needs repairing. PH to take photos.</li> </ul>	AN/PH
	Trees near Manor Bridge Court – pollarding request, to include	AN/PH
	<ul> <li>uncovering the sign. PH to take photos.</li> <li>Pathway steps from St George's Road into Thompson Road – handrail request. An email had been received requesting a handrail to make the steps safer. Councillors have looked at the three steps, and they do not</li> </ul>	
	consider them to be any more dangerous than others within the community. There is a paving slab that needs securing so AN will contact the landowner, Taylor Wimpey, for their action.	AN/Taylor Wimpey
	PH to attain the address for a property on Ludgershall Road, regarding their overgrown hedge impinging onto the pathway.	PH/AN
	<ul> <li>AN to report the tree to WC, belonging to the childminder on Pennings Road, impinging onto the pathway</li> </ul>	AN
	<ul> <li>TJ reported that, although good intentions, a lady who collects litter and poo in bags on the triangle, and leaves it near the pipe going across the river for official collection, needs to be stopped. The bags are being dispersed, by other individuals, and causing blockages in the river. AN to make Garrison aware.</li> </ul>	AN
	Traffic Survey Requests	
	<ul> <li>Speed Indicator Devices (SIDs)</li> <li>AN will contact the landowner's management team for Sidbury Heights,</li> </ul>	AN
	to uplift the trees near the Sidbury Circular Road junction with Pennings Road, noting that there are overhead cables going through them.	AN
	AN to contact Stocksigns to purchase a mains module for the SID on Pennings Road.	
	AN to ask AJK what they did to the Pennings Road SID, the last time they visited the device?	

24/089S  10. River Bourne Corri  PH reported the swales are on furching to the swales are on furching.  PH to locate the swales are on furching.	idor ere is still some flooding around the river itself, and the all on Phase 2 side. e vandalised bin for Gavin Jones to remove.  e. eting (EM) e EM Lighting plan in A3, which is much more legible. de Security Testing Govereign.	AN PH/AN Facilities
AN to chase the  24/089S  10. River Bourne Corri     PH reported the swales are on furcion in the	idor ere is still some flooding around the river itself, and the all on Phase 2 side. e vandalised bin for Gavin Jones to remove.  e. eting (EM) e EM Lighting plan in A3, which is much more legible. d Security Testing Govereign. erm Testing.	PH/AN
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swales are on fu  PH to locate the  24/090S  11. Civic Centre Update  Emergency Light AN now has the  Quarterly Fire & Carried out by S  Weekly Fire Alar	e vandalised bin for Gavin Jones to remove.  e.  eting (EM) EEM Lighting plan in A3, which is much more legible.  Security Testing Govereign.  rm Testing.	
<ul> <li>PH to locate the</li> <li>24/090S</li> <li>Civic Centre Update</li> <li>Emergency Light AN now has the</li> <li>Quarterly Fire &amp; Carried out by S</li> <li>Weekly Fire Alar</li> </ul>	e vandalised bin for Gavin Jones to remove.  e.  ting (EM) EM Lighting plan in A3, which is much more legible.  Security Testing Sovereign.  rm Testing.	
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Carried out by S  • Weekly Fire Alar	Sovereign. rm Testing.	Facilities
-	_	Facilities
The Committee	suggested carrying out a full Fire Drill. This should be	raciiiies
done at least an	nnually.	Mgr (FM)
	he link to purchase Dorguards, for extra security, but will g by AJK once installed.	LC/AN
PH reported dar	er walls – sound proofing. mage in Perham A & B, and the café. This is going to be a suitable solution can be found.	Tayun Claula
	ssions for Regular Hirers – to be deferred to the nmittee for discussion.	Town Clerk
• <u>Suggestions/Sna</u> 1. AN to pu	agging urchase TV Licence. Advertising etc to be added to	
	ments Agenda.	AN/Eng
2. AN to ge	s Manager to ensure the TVs are on every day, et a price for a wayfinding sign from G2 signs, showing th Hall, Perham A&B, toilets etc.	FM AN
24/091S <b>12. Planning</b>		
	reminded of the importance of checking each application comments, for onward transmission to WC.	ALL
24/092S <b>13 Skatepark</b> Benches		
AN to request a	proof of the plaque with which the inscription will read nory", to be placed onto one of the new benches.	AN

	Barrier     Drawings of proposal has been received and approval confirmed to WC.	
24/093S	<ul> <li>Elite Playpark Quarterly Inspections' reports received and circulated.         There were some low to medium risks issues including the matting posing a potential trip hazard on Shepperd Street Playpark. It was agreed to monitor this and review next month.     </li> </ul>	Svcs Committee
	<ul> <li>Wardens Weekly Reports:         Connolly Way – No issues.         Shepperd Street – No issues, new seat installed.         George VI Road – Vegetation surrounding the playpark is intruding – the dead branches and twigs could pose a hazard to young faces if they if they ran into them. They need trimming back.     </li> </ul>	AN
	Zouch Farm Road – Bare ground under the swings – to be monitored.  Thompson Road – No Issues	AN
	<b>Beech Hill Road</b> – Bits of mesh missing near the entrance gate. AN to investigate getting this repaired.	AN
	<ul> <li>AN circulated some quotes for the cleaning of the playparks. PH proposed to pay D. Roberts £350 to clean all the parks, seconded by DK, carried.</li> </ul>	
	This will be reviewed after 12 months to determine regularity.	
24/094S	<ul> <li>Cemetery</li> <li>Review of Fees         <ul> <li>AN circulate fees from other local cemeteries for comparison. TTC fees were reviewed.</li> </ul> </li> </ul>	
	Management Fee:  TJ proposed the following, seconded by HJ, carried:  1. The body of a still-born child, or of a child whose age at the time of the death did not exceed 16 years.  Charge	AN
	2. The body of a person whose age at the time of death exceeded 16 years	
	3. Interment of Ashes £100.00	
	Monuments & Inscriptions  PH proposed the following, seconded by HJ, carried:  1. A headstone not exceeding 36 inches (91cm) in height by 24 inches (61cm) in width.	AN
	2.Interment Name plates must not exceed 15 finches (38cm) square with any vase incorporated	

	within this. If there is a headstone it is to be no more than 15 inches (38cm) in height.	
	3. Vases must only be incorporated into the headstone base.  4. Ceramic photograph no more than 5 inches No Charge (12.5cm) in diameter. Design to be approved by TTC.	
	AN to update the notice board and send the new fees to all Funeral Directors.	AN
	<ul> <li>Pergola Replacement         Two quotes had been received for a new pergola. PH proposed to pay GM Property Services £2434.50 to remove the old pergola and replace, seconded by TH, carried.     </li> </ul>	AN
	<ul> <li>Memorial Crosses – Unmarked Graves         AN circulated prices for wooden crosses for the unmarked graves at the cemetery, including a brass name plate to be added to each one.     </li> <li>TJ stated she would get a sample from a company near Collingbourne Ducis and bring it to the next meeting.</li> </ul>	TJ
	AN is to see if there is any discount available from Reads Gifts as there are circa 27 graves that will need to be marked.	AN
	<ul> <li>Mortuary Chapel         All looking good, with lots of Buttercups. A first "cut" will be due in June.     </li> </ul>	
24/095S	Current contract runs out in January 2025. AN to get further quotes with a view to purchasing our own.	
24/096S	17 Winter Preparations (PEAS)	
	<ul> <li>Minutes from the Flood Working Group in January were received, in early May. Another meeting took place on 8<sup>th</sup> May, but notes have not yet been received.</li> <li>PH explained that Andrew Connolly is to resign as the local Flood Warden. It was suggested that a Councillor be part of his "replacement", along with a member of public; to work together. CW to investigate the responsibilities of the role.</li> <li>AN to procure some polypropylene gel bags, that are reuseable from Amazon.</li> </ul>	ALL CW AN
24/097S	18. Asset Register No issues.	
24/098S	19 Streetlamp Audit.	

	<ul> <li>A full streetlight audit will be carried out by PH and AN, on an agreed date.</li> </ul>	PH/AN
24/099S	<b>20.</b> Budget – The budget was circulated. Civic Centre Income will be added to next month's budget information.	Town Clerk
24/100S	<ul> <li>21. Correspondence – Items for Next Agenda</li> <li>An email from Simon Dix in Baker Close was received regarding the footpath separating Baker Close and Pickernell Road, which is being used as a "drive through". This is very dangerous.</li> <li>The Council has dealt with this issue before, but constraints are failing. AN to contact the landowner, Persimmon, to deal with this.  (Afternote: Simon Dix has suggested that planters placed across the gap may prove effective and he would be happy to maintain them. The Committee is investigating the provision of planters)</li> </ul>	AN
24/1015	<ul> <li>Date of Next Meeting</li> <li>The next meeting will take place on Tuesday 11<sup>th</sup> June 2024.</li> <li>All agenda items to the Town Clerk 7 days prior to the Meeting</li> </ul>	All

There being no further business to discuss, the meeting closed at  $\,$  9.10 pm.