



TIDWORTH TOWN COUNCIL
Community Services Meeting
MAY 2024

Minutes from the Community Services Committee meeting held on **14 May 2024 at 7pm.**

	<p>Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), A Birch (AB), T Jones (TJ) D Kofitia (DK), M Anim (MA)</p> <p>Guests: Cllr C Webb (CW) Cllr L Coleman (LC)</p> <p>A Nicholls (Admin)</p>	<p>24/080S 3. Apologies: Cllr S Musikavanhu</p> <p>Absent: <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
24/081S	1. Election of Chair 24/25 HJ proposed PH for Chair, seconded by AB, and carried.	
24/082S	2. Project Committee Volunteers HJ proposed PH and TJ, seconded by DK, and carried.	
24/083S	4. Declaration of Interest. None. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
24/084S	5. Minutes from the Meeting held in April 2024 were ratified at the May 2024 Full Town Council meeting.	
24/085S	6. Tidworth, Ludgershall and Villages Environment Group (TLVEG) <ul style="list-style-type: none"> • Although the TLVEG has dissolved, Mr Ahern, a community volunteer, is able to provide the Council with 30cm high native shrubs which will be better planted during October/November. • AN has received quotes from Gavin Jones to plant these but will have to revisit this for an update nearer the time. • LC has asked Aspire for any assistance from their Community Projects' Team regarding help with painting, planting, or litter picks. This has not been approved yet. 	AN/Gavin Jones LC
24/086S	7 Grounds Maintenance <ul style="list-style-type: none"> • Discretionary Gully Service – 20-24 May Although this service will visit all of the main roads, and estates, it was suggested to forward the following in particular: Brimstone Bottom A338 outside the flower shop, and post office. Forest Drive – Birch Court 	AN AN AN

	<ul style="list-style-type: none"> • Barrier Drawings of proposal has been received and approval confirmed to WC. 											
24/093S	<p>14 Playparks</p> <ul style="list-style-type: none"> • Elite Playpark Quarterly Inspections' reports received and circulated. There were some low to medium risks issues including the matting posing a potential trip hazard on Shepperd Street Playpark. It was agreed to monitor this and review next month. • Wardens Weekly Reports: Connolly Way – No issues. Shepperd Street – No issues, new seat installed. George VI Road – Vegetation surrounding the playpark is intruding – the dead branches and twigs could pose a hazard to young faces if they if they ran into them. They need trimming back. Zouch Farm Road – Bare ground under the swings – to be monitored. Thompson Road – No Issues Beech Hill Road – Bits of mesh missing near the entrance gate. AN to investigate getting this repaired. • AN circulated some quotes for the cleaning of the playparks. PH proposed to pay D. Roberts £350 to clean all the parks, seconded by DK, carried. <p>This will be reviewed after 12 months to determine regularity.</p>	<p>Svcs Committee</p> <p>AN</p> <p>AN</p> <p>AN</p>										
24/094S	<p>15 Cemetery</p> <ul style="list-style-type: none"> • Review of Fees AN circulate fees from other local cemeteries for comparison. TTC fees were reviewed. <p>Management Fee: TJ proposed the following, seconded by HJ, carried:</p> <table border="0"> <tr> <td>1. The body of a still-born child, or of a child whose age at the time of the death did not exceed 16 years.</td> <td>No Charge</td> </tr> <tr> <td>2. The body of a person whose age at the time of death exceeded 16 years</td> <td>£250.00</td> </tr> <tr> <td>3. Interment of Ashes</td> <td>£100.00</td> </tr> </table> <p>Monuments & Inscriptions PH proposed the following, seconded by HJ, carried:</p> <table border="0"> <tr> <td>1. A headstone not exceeding 36 inches (91cm) in height by 24 inches (61cm) in width.</td> <td>£100.00</td> </tr> <tr> <td>2. Interment Name plates must not exceed 15 inches (38cm) square with any vase incorporated</td> <td>£100.00</td> </tr> </table>	1. The body of a still-born child, or of a child whose age at the time of the death did not exceed 16 years.	No Charge	2. The body of a person whose age at the time of death exceeded 16 years	£250.00	3. Interment of Ashes	£100.00	1. A headstone not exceeding 36 inches (91cm) in height by 24 inches (61cm) in width.	£100.00	2. Interment Name plates must not exceed 15 inches (38cm) square with any vase incorporated	£100.00	<p>AN</p> <p>AN</p>
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	<p>within this. If there is a headstone it is to be no more than 15 inches (38cm) in height.</p> <p>3.Vases must only be incorporated into the headstone base. No Charge</p> <p>4.Ceramic photograph no more than 5 inches (12.5cm) in diameter. <u>Design to be approved by TTC.</u> No Charge</p> <p>AN to update the notice board and send the new fees to all Funeral Directors.</p> <ul style="list-style-type: none"> Pergola Replacement Two quotes had been received for a new pergola. PH proposed to pay GM Property Services £2434.50 to remove the old pergola and replace, seconded by TH, carried. Memorial Crosses – Unmarked Graves AN circulated prices for wooden crosses for the unmarked graves at the cemetery, including a brass name plate to be added to each one. TJ stated she would get a sample from a company near Collingbourne Ducis and bring it to the next meeting. AN is to see if there is any discount available from Reads Gifts as there are circa 27 graves that will need to be marked. Mortuary Chapel All looking good, with lots of Buttercups. A first “cut” will be due in June. 	<p>AN</p> <p>AN</p> <p>TJ</p> <p>AN</p>
24/095S	16 Defibrillator <ul style="list-style-type: none"> Current contract runs out in January 2025. AN to get further quotes with a view to purchasing our own. 	
24/096S	17 Winter Preparations (PEAS) <ul style="list-style-type: none"> Minutes from the Flood Working Group in January were received, in early May. Another meeting took place on 8th May, but notes have not yet been received. PH explained that Andrew Connolly is to resign as the local Flood Warden. It was suggested that a Councillor be part of his “replacement”, along with a member of public; to work together. CW to investigate the responsibilities of the role. AN to procure some polypropylene gel bags, that are reuseable from Amazon. 	<p>ALL</p> <p>CW</p> <p>AN</p>
24/097S	18. Asset Register No issues.	
24/098S	19 Streetlamp Audit.	

	<ul style="list-style-type: none"> A full streetlight audit will be carried out by PH and AN, on an agreed date. 	PH/AN
24/099S	20. Budget – The budget was circulated. Civic Centre Income will be added to next month’s budget information.	Town Clerk
24/100S	21. Correspondence – Items for Next Agenda <ul style="list-style-type: none"> An email from Simon Dix in Baker Close was received regarding the footpath separating Baker Close and Pickernell Road, which is being used as a “drive through”. This is very dangerous. The Council has dealt with this issue before, but constraints are failing. AN to contact the landowner, Persimmon, to deal with this. <i>(Afternote: Simon Dix has suggested that planters placed across the gap may prove effective and he would be happy to maintain them. The Committee is investigating the provision of planters)</i> 	AN
24/101S	22. Date of Next Meeting <ul style="list-style-type: none"> The next meeting will take place on Tuesday 11th June 2024. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9.10 pm.