



TIDWORTH TOWN COUNCIL
Community Services Meeting
APRIL 2024

Minutes from the Community Services Committee meeting held on **09 APRIL 2024 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), S Musikavanhu (SM), A Birch (AB), T Jones (TJ) D Kofitia (DK) Guests: Cllr C Webb (CW) Cllr L Coleman (LC) Mr Dan Ahern Ms B Dean A Nicholls (Admin)		24/061S 1. Apologies for Absence: Cllr Amin Absent: None <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
24/062S	2. Declaration of Interest. None. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
24/063S	3. Minutes from the Meeting held in March 2024 were ratified at the April 2024 Full Town Council meeting.	
24/064S	4. Tidworth, Ludgershall and Villages Environment Group (TLVEG) <ul style="list-style-type: none"> • Mr Dan Ahern (DA) and Ms Beth Dean (BD) attended the meeting. DA explained he has resigned from the TLVEG. • DA stated that there is a lack of volunteers to help carry out work so anyone who would like to help please message the TLVEG on their Facebook site. He suggested reaching out to the Allotment Group, who may be able to help. • DA offered some free small shrubs to replace the ones destroyed near the Lahore Bridge riverbanks. AN to ask Gavin Jones to plant them. • DA offered to remove the old pergola at the Cemetery, ready for a replacement. LC stated she would contact Aspire to see if they could provide a replacement, either free or at a discounted cost. 	 AN DA/AN DA/AN/LC
24/065S	5 Grounds Maintenance <ul style="list-style-type: none"> • Bus Shelters – Zouch Avenue Bus Shelter has two lower panes broken. PH proposed to pay GW Shelters £330.45 + Vat for repairs, seconded by HJ, carried. 	 AN

	<ul style="list-style-type: none"> The posts on the pathways on Station Road are constantly being knocked over. When noticed these must be reported on the Wiltshire App. The Benches on Station Road are looking very tired, and in need of paint. This is to be reported on the Wiltshire App. LC to ask Aspire if they can help with this. Requests for the Parish Steward – Next Visit 16 and 17 April 2024 <ol style="list-style-type: none"> Brimstone Bottom - dip in the road between Wellington Academy and Ashdown Hill. Clearance (or a channel cut through) the bund retaining water on the South side of the road. Gully and grips clearance update 	<p>ALL</p> <p>ALL/LC</p> <p>Parish Steward</p>
24/066S	<p>6. Highways – next LHFIG 24 Apr 24</p> <p>Footpath Repairs/Improvements</p> <ul style="list-style-type: none"> Deer Crossing - AN to request update from Wiltshire Highways as to when the sign is likely to be put in place. Wylve Rd Day Care Centre footpath to the Rd – AN to request an update. <p>Traffic Survey Requests</p> <ul style="list-style-type: none"> Speed Indicator Devices (SIDs) Both SIDs are now installed. The one on Bulford Road is working fine, but the one on Pennings Road is struggling to get enough solar power with overshadowing trees nearby. AN to identify the landowner to uplift the trees, noting that there are overhead cables going through them. <p>The Pennings Road SID post does have mains power to it. HJ proposed AN to procure a mains power module from the manufacturer, circa £350, to be fitted by AJK, seconded by PH, carried.</p> <ul style="list-style-type: none"> There were no “waiting restrictions” requests. 	<p>AN</p> <p>AN</p> <p>AN</p> <p>AN</p>
24/067S	<p>7. War Memorial – No Issues</p>	
24/068S	<p>8. River Bourne Corridor</p> <ul style="list-style-type: none"> PH reported there is still lots of water around. AN to contact Gavin Jones to remove the destroyed bin that was originally installed by the Council. 	<p>AN</p>
24/069S	<p>9. Civic Centre Update.</p> <ul style="list-style-type: none"> <u>Emergency Lighting</u> AN to find the external emergency lighting site plan for the next inspection. AN has contacted the police hub who stated they have not carried out their Emergency Lighting Tests yet. TJ volunteered to enlarge any site plans for Services using an “A0 Plotter”. This will help the detail on the plans to be much more visible, 	<p>AN</p> <p>AN/TJ</p>

	<ul style="list-style-type: none"> • <u>Paving around Tedworth Hall</u> AN circulated quotes for the external paving around Tedworth Hall. It was agreed that this would help protect the glazing when ground maintenance takes place. HJ proposed to pay Josh Harris £4153, for the paving, seconded by DK, carried. • <u>Reception Hatch</u> All agreed this would not be necessary but will be reviewed in six months' time. • <u>Cleaners</u> A review of the cleaning has taken place, and now the Civic Centre has its own dedicated cleaners who have stepped up the standard considerably. A "thank you" to Camille Cleaning has already been sent. • <u>Use of Civic Centre Tables</u> AN to contact the Church regarding proper cleaning of the tables in Tedworth and Perham Halls, after use. Covers would help when crayons etc are in use. • <u>Suggestions/Snagging</u> <ol style="list-style-type: none"> 1. Kitchen pulley to be fixed, PH wants to be in attendance. 2. Rust appearing on the external railings, 3. AN to get quotes for splash backs for the paper towel dispensers and hand dryers. 4. AN to liaise with DA regarding some shrubs to be planted along the edge of the "patio" field along the riverbank. 5. AN to report two soap dispensers not working in the Ladies Toilets. 6. Provision of "No Smoking & Vaping" signs for external patio tables. 7. Provision of external wall mounted ash trays near the main entrance and between Tedworth Hall and Perham Suite. There is a wall mounted ash tray already in a designated smoking area near the patio, but this will require paving to keep people from standing on the mud/grass. Quotes to be sought. 	<p>AN</p> <p>AN</p> <p>AN/PH AN AN</p> <p>AN/DA</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>AN</p>
24/70S	<p>10 Skatepark Benches</p> <ul style="list-style-type: none"> • Benches have been installed and a meeting is being set up to discuss the siting of a plaque on one of them. To be purchased and engraved locally. The inscription will read "In Jakob's Memory" as agreed with the family. • Barrier AN to contact Wiltshire Council to obtain drawings of proposal, for site confirmation by HJ. 	<p>AN</p> <p>AN/WC</p>

24/071S	<p>11 Playparks</p> <ul style="list-style-type: none"> • Elite Playpark Quarterly Inspections due in May. • Wardens Weekly Reports: Connolly Way – No issues. Shepperd Street – No issues, new seat installed. George VI Road – DK proposed to pay MLB Landscapes and Gardens £240.00, to “dog-proof” the fencing, seconded by PH, carried. Zouch Farm Road – Grass not cut, and bin needs emptying. Thompson Road – No issues. Beech Hill Road – No issues <p>It was noted that the Thompson Road and Zouch Farm Road playparks could do with a clean. AN to ask Elite if there are any special requirements for this. Volunteers may be required from the Council.</p>	<p>AN</p> <p>AN</p>
24/072S	<p>12 Cemetery</p> <ul style="list-style-type: none"> • Review of Fees AN to get prices from Ludgershall and Amesbury Town Councils for comparison. This is deferred to the next Services meeting in May. • HJ recommended one small change to the “Rules”. Under maintenance item 13, remove “to return the plot to its original state”. All agreed. • HJ reported the gate bolt is too short, and AN to ask Gavin Jones if they can repair this. • AN circulated prices for wooden crosses for the unmarked graves at the cemetery, including a brass name plate to be added to each one. TJ recommended looking at ETSY for composite crosses which would include engraving for much less cost. AN to investigate. • Mortuary Chapel All looking good, with primroses and bluebells coming into flower. 	<p>AN/Gavin Jones</p> <p>AN</p>
24/073S	<p>13 Defibrillator</p> <ul style="list-style-type: none"> • Current contract runs out in January 2025. AN to get prices with a view to purchasing our own. • Location of other defibrillators in Tidworth are: Tesco’s, Gar Theatre, Veolia (Humber Lane), Tidworth Surgery, and the ABC Centre at the top of Station Road. 	
24/074S	<p>14 Winter Preparations (PEAS)</p> <ul style="list-style-type: none"> • AN to price up more “Flood” signs. • Minutes from the Flood Committee have not been received. CW to chase up. • AN to establish how many sandbags are left with Gavin Jones. 	<p>AN</p> <p>CW</p> <p>AN</p>

24/075S	<p>15. Asset Register</p> <ul style="list-style-type: none"> Checks are nearly complete. The storage container is nearly empty, and “Event’s Asset Register” added to the Engagements Committee Agenda for discussion next week. <p>CW and LC will do a final check of the container.</p>	AN CW/LC
24/076S	<p>16 Streetlamp Audit.</p> <ul style="list-style-type: none"> A full streetlight audit will be carried out by PH and AN, on an agreed date. 	PH/AN
24/077S	<p>17. Budget – There was no budget to be circulated. As it is the “year end”, the budget will be updated at the next meeting.</p>	Town Clerk
24/078S	<p>18. Correspondence – Items for Next Agenda</p> <ul style="list-style-type: none"> An email had been received from the Military Wives Choir who stated they are struggling with numbers and finances. The Committee agreed they could hold a “meet and greet” event called “The Purple Party”, and a grant/funding could be sought through the Wiltshire Council Health and Wellbeing department. AN to contact the choir. 	AN
24/079S	<p>19. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 14th May 2024. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9.05pm.