



**TIDWORTH TOWN COUNCIL**  
**Community Services Meeting**  
**MARCH 2024**

Minutes from the Community Services Committee meeting held on **12<sup>TH</sup> MARCH 2024 at 7pm.**

	<p><b>Attended:</b>  Councillors: P Hedge (PH) – Chair, H Jones (HJ), S Musikavanhu (SM), A Birch (AB), T Jones (TJ)</p> <p>Steve Slater (SS) – Facilities Mgr/Café Mgr</p> <p>A Nicholls (Admin)</p>	<p>24/041S <b>1. Apologies for Absence:</b>  <b>Absent:</b> Cllr Kofitia, Cllr Anim</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
24/042S	<p><b>2. Declaration of Interest.</b>  <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
24/043S	<p><b>3. Minutes from the Meeting held in February 2024</b> were ratified at the March 2024 Full Town Council meeting.</p>	
24/044S	<p><b>4. Deer Crossing Sign</b></p> <ul style="list-style-type: none"> <li>• An update will be requested at the next Local Highways, and Footpaths Improvement Group (LHFIG) in April. However, the sign is in production. HJ has volunteered to help Wiltshire Council (WC) site the sign when it is finished.</li> </ul>	AN/HJ
24/045S	<p><b>5. TTC Beacon</b></p> <ul style="list-style-type: none"> <li>• The new sign has been installed.</li> </ul>	
24/046S	<p><b>6. Tidworth, Ludgershall and Villages Area Environment Group, (TLVEG)</b>  The TLVEG is a voluntary group working together to enhance Tidworth, Ludgershall and surrounding villages.</p> <ul style="list-style-type: none"> <li>• Update on tasks undertaken: <ol style="list-style-type: none"> <li>1) Lahore Road bridge – shrubs have been planted each side of the bridge. TJ volunteered to provide cones to help protect them in their early stages of growth.</li> <li>2) The dead trees in the Cemetery have been felled. AN to contact TVLEG to remove the remaining branches.</li> <li>3) The pergola at the Cemetery will be rebuilt in the Spring.</li> </ol> </li> </ul>	TJ  AN

24/047S	<p><b>7. Grounds Maintenance</b></p> <p>All minor issues can be reported directly onto the My Wiltshire App and for minor requests, annotated, “For the Reactive Team”. Bigger and more urgent issues should be submitted to AN, for submission and tracking.</p> <ul style="list-style-type: none"> <li>• Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side). Broken posts need to be reported on the Wiltshire App.</li> <li>• The <b>Parish Steward</b> should be visiting our area on 18<sup>th</sup> and 19<sup>th</sup> March, and again on 16<sup>th</sup> and 17<sup>th</sup> April. Councillors are requested to be vigilant in their areas for any issues to be submitted. <ul style="list-style-type: none"> <li>1. Weeds at the bottom of Station Road, on The Oval corner.</li> <li>2. Broomstick Bottom – dip in the road between Wellington Academy and Ashdown Hill. Bund Clearance where the road floods.</li> <li>3. Potholes to be filled: Nadder Road</li> </ul> </li> </ul>	<p>ALL</p> <p>TJ/AN</p> <p>ALL</p> <p>AN AN</p> <p>AN</p>
24/048S	<p><b>8. Highways/LHFIG (Local Highways &amp; Footpaths Improvement Group)</b></p> <p><b>Footpath repairs/Improvements</b> – No new requests.</p> <ul style="list-style-type: none"> <li>• The plans have been drawn up for a new footpath from Wylve Road Day Care Centre to the road. WC and DIO are liaising together to collate an official permission/signed document to carry out this work on MoD land.</li> <li>• Drummer Lane – Enforcement of the existing “no parking” near the junction with Station Road is to be investigated by WC. A traffic warden has been seen in the area issuing tickets.</li> <li>• A “prang” on the brow of the Penning Road, with the junction with Coronation Road occurred today (12 Mar) circa 5.40pm, which has been reported back to WC. A plan to paint double yellow lines is already in place.</li> </ul> <p><b>Traffic Surveys Requests</b> – No new requests.</p> <p><b>Speed Indicator Devices (SIDs)</b> One solar powered Speed Indicator Device has been installed on Pennings Road opposite Dowses Lane. It is having the desirable effect. A review will take place in a years’ time whether to convert it to a main operated one. A second solar powered Device will be installed along the Bulford Road, by the end of this week.</p> <ul style="list-style-type: none"> <li>• <b>Requests for Waiting Restrictions</b> No new requests but expecting an update from the LHFIG on existing requests.</li> </ul>	<p>WC/DIO</p> <p>WC</p> <p>WC/LHFIG</p> <p>AN Svcs</p> <p>WC</p>



	<ul style="list-style-type: none"> <li>• <u>Ezra's Café Proposal</u> SS presented a proposal to provide an evening meal from 6pm – 9pm during the summer months of May to September, and to allow a glass of wine or a craft beer to compliment the meal. He emphasised that a bar will not be in operation, and alcoholic drinks will only be available with a meal. SS would provide his own alcohol license. The Committee agreed; HJ recommended this proposal to the Full Town Council, seconded by PH, carried.</li> <li>• <u>Suggestions/Snagging</u> Clocks for the meeting rooms. Pens, Paper, and trays for the meeting rooms. Kitchen pulley to be fixed, PH wants to be in attendance.</li> </ul>	<p>Full Town Agenda</p> <p>PH</p>
24/052S	<p><b>12 Skatepark Benches</b></p> <ul style="list-style-type: none"> <li>• A date for delivery and installation will be hastened.</li> </ul> <p>A plaque will be purchased and engraved locally after the benches are in situ. The family would like “In Jakob’s Memory” for the inscription.</p> <ul style="list-style-type: none"> <li>• <b>Barrier</b> AN to obtain drawings of proposal, for site confirmation by HJ</li> </ul>	<p>AN</p> <p>AN/WC</p>
24/053S	<p><b>13 Playparks</b></p> <ul style="list-style-type: none"> <li>• <b>Elite Playpark Quarterly Inspections due in May.</b></li> </ul> <p>The following works are required for safety reasons:</p> <p><b>George Vi Road Playpark</b> requires the fencing to be dog proofed. There are 3 specific areas.</p> <p>Elite Inspections do not carry out this work. AN to get quotes.</p> <ul style="list-style-type: none"> <li>• <b>Wardens Weekly Reports:</b> Connolly Way – No issues. Shepperd Street – Access gates do close. This is not a legal requirement. George VI Road – No issues Zouch Farm Road – No issues. Thompson Road – No issues. Beech Hill Road – Fencing in the top left-hand corner has been pushed over. AN to ask Gavin Jones to rectify.</li> </ul>	<p>AN</p> <p>AN/Gavin Jones</p>
24/054S	<p><b>14 Cemetery</b></p> <ul style="list-style-type: none"> <li>• PH proposed to pay Gavin Jones £729.54 + Vat, to top up and turf 21 graves (caused by the wet weather), seconded by SM, carried.</li> <li>• HJ reported the gate bolt is bent, and AN to ask Gavin Jones if they can</li> </ul>	

	<p>straighten it.</p> <ul style="list-style-type: none"> <li>HJ proposed AN to investigate wooden crosses for the unmarked graves, with a brass name plate on.</li> <li><b>Mortuary Chapel</b> Twigs and branches on the ground will be left until this season's first grass cutting.</li> </ul>	AN
24/055S	<p><b>15 Winter Preparations (PEAS)</b></p> <ul style="list-style-type: none"> <li>Flood Signs will be stored in the Cemetery Store during the summer or dryer months but stored at the Civic Centre for the wetter months.</li> <li>AN to request more signs.</li> <li>Minutes from the Flood Committee have not been received.</li> </ul>	AN
24/056S	<p><b>16. Asset Register</b></p> <ul style="list-style-type: none"> <li>Checks are nearly complete. The storage container and Ezras Café need to be checked and updated.</li> <li>The new PA system needs to be added to the Civic Centre register.</li> <li>PH identified a bus shelter on Sidbury Circular Road, that has its glass broken. AN to make enquiries to get it fixed.</li> </ul>	AN AN
24/057S	<p><b>17. Streetlamp Audit.</b></p> <ul style="list-style-type: none"> <li>A full streetlight audit will be carried out. The three lights that do not work on Station Road have been reported to Wiltshire Council.</li> </ul>	
24/058S	<p><b>18. Budget</b> - The budget was circulated.</p> <ul style="list-style-type: none"> <li>Parts of the budget have been overspent, and will be adjusted for the new financial year, from budgets that have not been spent.</li> </ul>	Town Clerk
24/059S	<p><b>19. Correspondence – Items for Next Agenda</b></p> <ul style="list-style-type: none"> <li>Cosy Kitchen (food vender) sent a request to use the car park on the first Wednesday of each month as they did before, in times of the Community Centre. They would not be using any power, and they provide their own bins.</li> </ul> <p>The Committee considered their request and agreed it would not be a viable option. The Council are not considering commercial operations at this stage, and it would be in direct competition to the Civic Centre Café.</p>	
24/060S	<p><b>20. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>The next meeting will take place on Tuesday 9<sup>TH</sup> April 2024. <b>All agenda items to the Town Clerk 7 days prior to the Meeting</b></li> </ul>	All

There being no further business to discuss, the meeting closed at 8.30 pm.