



TIDWORTH TOWN COUNCIL
Community Services Meeting
JANUARY 2024

Minutes from the Community Services Committee meeting held on **16th January 2024 at 7pm.**

Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), S Musikavanhu (SM), M Anim (MA) A Birch (AB), T Jones (TJ) Guest: Linzi Coleman (LC) A Nicholls (Admin)		24/001S 1. Apologies for Absence: Absent: Cllr Kofitia <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
24/002S	2. Declaration of Interest. Cllr Anim – Item 5 <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
24/003S	3. Minutes from the Meeting held in December 2023 were ratified at the January 2024 Full Town Council meeting.	
24/004S	4. Deer Crossing Signs <ul style="list-style-type: none"> This has been added to the LHFIG program of works, no further update. 	
24/005S	5. Zero Waste – Storage <ul style="list-style-type: none"> Cllr Anim stated that she had had a very busy Christmas, and the demand for surplus items remains high. AN confirmed that she had had no response from the Zouch Market landlords, nor Beacon House, in looking for premises for Cllr Anim to use. AN to resend request emails. 	AN
24/006S	6. TTC Beacon <ul style="list-style-type: none"> AN had to get in touch with Signs Express regarding the new sign to be installed, as agreed in December's meeting. 	AN
24/007S	7. Tidworth, Ludgershall and Villages Area Environment Group, (TLVEG) The TLVEG is a voluntary group working together to enhance Tidworth, Ludgershall and surrounding villages. <ul style="list-style-type: none"> An update on tasks being undertaken is as follows: <ol style="list-style-type: none"> Lahore Road bridge – shrubs will be planted side once the heavy frost 	AN/Gavin Jones

	<p>has subsided.</p> <p>2) The dead trees in the Cemetery will be felled by the end of January.</p> <p>3) The pergola at the Cemetery will be rebuilt in the Spring.</p>	
24/008S	<p>8. Grounds Maintenance</p> <p>All minor issues can be reported directly onto the My Wiltshire App and for minor requests, annotated, "For the Reactive Team". Bigger and more urgent issues should be submitted to AN, for submission and tracking.</p> <ul style="list-style-type: none"> • Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side). • The Parish Steward will be visiting our area soon. AN to chase. Councillors are requested to be vigilant in their areas for any issues to be submitted. PH stated that the road signs on phase one Riverbourne need cleaning. <p>1. LC requested another report on a blocked drain outside the flower shop.</p>	<p>ALL</p> <p>TJ</p> <p>ALL</p> <p>AN</p>
24/009S	<p>9. Highways</p> <ul style="list-style-type: none"> • Footpath repairs/Improvements – No new requests. The plans have been drawn up for a new footpath from Wylde Road Day Care Centre to the road. AN to get official permission to carry out this work on MoD land. • Traffic Surveys Requests – No new requests. <p>Speed Indicator Devices (SIDs) The Speed Indicator Devices are on order, and permission has been sought from Wiltshire Council to install them.</p> <ul style="list-style-type: none"> • Requests for Waiting Restrictions Double yellow lines on Drummer Lane will be considered the next LHFIS on 24th January 2024. 	<p>AN/Aspire</p> <p>AN</p> <p>AN</p>
24/010S	<p>10. War Memorial – Update</p> <ul style="list-style-type: none"> • The Memorial lighting will be reconnected by Neilcott. 	<p>Neilcott</p>
24/011S	<p>11. River Bourne Corridor</p> <ul style="list-style-type: none"> • Dog Poo Bins Dog Poo bins remain in place and being used effectively. • PH stated that the flooding remains very extensive. 	
24/012S	<p>12. Civic Centre Update.</p> <ul style="list-style-type: none"> • Site Visit Gavin Jones will be quoting for a low-level hedge around the patio, cafe area, to help protect the glass. 	<p>AN/GJ</p>

	<ul style="list-style-type: none"> • The Defibrillator is being installed on Thursday 18 January 2024. • AN to book an Emergency Lighting Test with AJK, for February 2024. • Discussion on sanitation consumables was deferred to February's meeting, when requirements are more known. • 2 x grit bins are to be procured for the car park, and the back café patio area, plus pathway and access. • Purchase of a new external notice board was deferred as the old one is still fit for purpose. • The Centre should be open to the public 12pm on Monday 29th January 2024. An official opening will be held in March 2024. 	<p>AN</p> <p>AN/Agenda</p> <p>AN</p>
24/013S	<p>13 Skatepark Entrance and Benches</p> <ul style="list-style-type: none"> • A date for delivery and installation will be hastened. <p>A plaque will be purchased and engraved locally after the benches are in situ. The family would like "In Jakob's Memory" for the inscription.</p> <ul style="list-style-type: none"> • A safety bar/barrier at the exit of the skatepark is on the program of LHFIFG works. 	AN
24/014S	<p>14 Playparks</p> <ul style="list-style-type: none"> • Elite Playpark Quarterly Inspection Reports The Winter Program of repairs will be carried out in early spring. • Wardens Weekly Reports: <p>Connolly Way – No issues.</p> <p>Shepperd Street – No issues</p> <p>George VI Road – No issues</p> <p>Zouch Farm Road – No issues.</p> <p>Thompson Road – No issues.</p> <p>Beech Hill Road – PH proposed to pay Gavin Jones £357.61 + Vat to replace the broken bin, to include removal of the old one, and the installation of new, seconded by HJ, carried.</p>	<p>AN</p> <p>AN</p> <p>AN</p>
24/015S	<p>15. Cemetery</p> <ul style="list-style-type: none"> • No issues. PH suggested tidying up the Cemetery Store as this is an ideal place for 	

	<p>storing TTC items, particularly the larger “Events” items the Engagements Committee use. The store is a brick build, dry with no damp at all. The storage container at the football club can then be emptied completely.</p> <ul style="list-style-type: none"> • Mortuary Chapel A vine growing up the left-hand side of the Chapel is proving awkward. The lower part has been cut off, but AN to ask Gavin Jones to complete the job. There is a large fallen branch and general twigs etc making the area look messy. AN to ask Gavin Jones to remove these items before the spring flowers start to come through. 	Svcs/Eng AN AN
24/016S	<p>16 Winter Preparations (PEAS)</p> <ul style="list-style-type: none"> • Flooding A Flood Committee including residents has been set up, and they will be meeting for the first time on Wednesday 31st January 2024. They will be reporting back at our next Services Meeting. • In the meantime, PH proposed to pay Gavin Jones around £80 to fill 100 sandbags of sand, seconded by SM, and carried. • Storage, and a secure distribution point has always been an issue. However, DIO/Aspire have agreed to let the TTC use the overflow car park at the cricket club. Residents and Businesses affected will be able to collect sandbags to help protect their premises. TTC attained a list of affected personnel at the Full Town Council held on Tuesday 9th January 2024. • Sandbags cannot be stored over a long period of time, as they will deteriorate. 	Flood Committee AN
24/017S	<p>17. Asset Register</p> <ul style="list-style-type: none"> • To be updated after the move into the Civic Centre has taken place. 	
24/018S	<p>18. Budget - The budget was circulated.</p> <ul style="list-style-type: none"> • Highways, Lighting, Footpaths. In order to purchase 2 x SIDs, “Repairs and Maintenance” will be over budget. PH suggested transferring funds from: “Church and Cemetery – Repairs and Maintenance”, and “Leisure and Recreational – Health and Safety, and Litter Picking” Seconded by HJ, carried. The Town Clerk and AN to recommend transfer amounts. 	Town Clerk/AN
24/019S	<p>19. Correspondence – Items for Next Agenda</p> <ul style="list-style-type: none"> • TJ recommended Jetworx Industries, a local Power Washing chap, who could provide power washing of any of the Council’s assets. There were no immediate suggestions but can be considered in the future. 	

	<ul style="list-style-type: none"> In the case of a water supply emergency, TJ requested use of the Civic Centre Car Park to issue water to the local community. The Services Committee have no issues with this, as the Civic Centre becomes a focal point of Tidworth and potentially an Emergency Centre in the event of a disaster. This would be incorporated in the Council's Community Resilience Plan. This will be recommended to the Full Town Council for approval. AN suggested all Cllrs should have their own "TTC" labelled Hi-Viz, in the event of a disaster for immediate use. LC suggested they should be kept at the Civic Centre. To be further discussed at Full Town Council. 	<p>Full Town Council Agenda</p> <p>Full Town Council Agenda</p>
24/0205	<p>20. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 13th February 2024. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9.10pm.