



TIDWORTH TOWN COUNCIL
Community Services Meeting
FEBRUARY 2024

Minutes from the Community Services Committee meeting held on **13th February 2024 at 7pm.**

| <p>Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), S Musikavanhu (SM), M Anim (MA) A Birch (AB), T Jones (TJ)</p> <p>Guest: Carole Webb (CW) Linzi Coleman (LC)</p> <p>A Nicholls (Admin)</p> | <p>24/021S 1. Apologies for Absence: Absent: Cllr Kofitia <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p> | |
|--|--|-----------|
| Item | Agenda Item | Action By |
| 24/022S | <p>2. Declaration of Interest. Cllr Anim – Item 5 <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p> | |
| 24/023S | <p>3. Minutes from the Meeting held in January 2024 were ratified at the February 2024 Full Town Council meeting.</p> | |
| 24/024S | <p>4. Deer Crossing Sign</p> <ul style="list-style-type: none"> • The sign has been designed and should cost in the region of £520. TTC has already agreed to pay £500 at the Services meeting in June, ref: 23/074S. | |
| 24/025S | <p>5. Zero Waste – Storage</p> <ul style="list-style-type: none"> • AN confirmed that she had had no response from the Zouch Market landlords, nor Beacon House, in looking for premises for Cllr Anim to use. • AN to give the contact number for Pinnacle to MA regarding any surplus quarters. • HJ raised the issue at the recent Health and Wellbeing Forum as MA is still working out from her own home. | AN |
| 24/026S | <p>6. TTC Beacon</p> <ul style="list-style-type: none"> • The new sign has been designed and is in production. | |
| 24/027S | <p>7. Tidworth, Ludgershall and Villages Area Environment Group, (TLVEG) The TLVEG is a voluntary group working together to enhance Tidworth,</p> | |

| | | |
|---------|---|--|
| | <p>Ludgershall and surrounding villages.</p> <ul style="list-style-type: none"> Update on tasks being undertaken is as follows: <ol style="list-style-type: none"> Lahore Road bridge – shrubs have been planted each side of the bridge. The dead trees in the Cemetery will be felled once the better weather arrives. The pergola at the Cemetery will be rebuilt in the Spring. | |
| 24/028S | <p>8. Grounds Maintenance</p> <p>All minor issues can be reported directly onto the My Wiltshire App and for minor requests, annotated, “For the Reactive Team”. Bigger and more urgent issues should be submitted to AN, for submission and tracking.</p> <ul style="list-style-type: none"> Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side). Broken posts need to be reported on the Wiltshire App. The Parish Steward should be visiting our area on 15th and 19th February. Councillors are requested to be vigilant in their areas for any issues to be submitted. <ol style="list-style-type: none"> LC requested reporting a blocked drain outside Birch Court on Forest Drive, but this is probably the responsibility of Aster. The hedge along the pavement between Dowse Lane and the Hairdressers (Nicky’s) needs cutting back. This belongs to a private residence, so AN to contact the owners. Potholes to be filled: <ul style="list-style-type: none"> Hilltop Avenue near the junction with Sidbury Circular. Kennet Road near the junction with Forest Drive. St Andrews Road, exposed drain outside of the playgroup. | <p>ALL</p> <p>TJ/AN</p> <p>ALL</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>AN</p> <p>AN</p> |
| 24/029S | <p>9. Highways/LHFIG (Local Highways & Footpaths Improvement Group)</p> <p>Footpath repairs/Improvements – No new requests.</p> <ul style="list-style-type: none"> The plans have been drawn up for a new footpath from Wylde Road Day Care Centre to the road. The plans have been shared with TTC and forwarded to DIO for consideration. AN to get official permission/signed document to carry out this work on MoD land. Drummer Lane – Enforcement of the existing “no parking” near the junction with Station Road is to be investigated by WC. PH proposed TTC to pay 25% (about £250) towards the cost of a new pedestrian sign, going north before the Rourke’s Drift Roundabout, seconded by HJ, carried. <p>Traffic Surveys Requests – No new requests.</p> | <p>AN/Aspire</p> <p>WC</p> <p>AN/LHFIG</p> |

| | | |
|---------|---|--|
| | <p>Speed Indicator Devices (SIDs) Two Speed Indicator Devices have been purchased and received. HJ proposed AN to get a quote from AJK for the installation of the SIDs, seconded by PH, and carried. One SID to be installed on Pennings Road (replacing the old interactive sign), and one along Bulford Road. The Committee are to have a site meeting with Garrison to decide on the exact location along Bulford Road.</p> <ul style="list-style-type: none"> • Requests for Waiting Restrictions Work continues to be delayed regarding the painting of double yellow lines along Station Road, St Georges Road, and Pennings Road. Wiltshire Highways have been asked to expedite the lines on Station Road and Pennings Road without further delay. The consultants and “legals” are in place so there is no reason for this delay, and parked vehicles in both locations are obstructive and dangerous. | AN Svcs WC |
| 24/030S | <p>10. War Memorial – Update</p> <ul style="list-style-type: none"> • The Memorial lighting will be reconnected by Neilcott/Lister. | Neilcott |
| 24/031S | <p>11. River Bourne Corridor</p> <ul style="list-style-type: none"> • Dog Poo Bins Dog Poo bins remain in place and being used effectively. Pickernell Road appears to be overfull. AN to contact Gavin Jones. • PH stated that flooding remains. | AN |
| 24/032S | <p>12. Civic Centre Update.</p> <ul style="list-style-type: none"> • Gavin Jones to quote for a low-level hedge around the patio, cafe area, to help protect the glass. • AN to order sanitation consumables such as black bags, toilet rolls, paper towels and liquid hand wash for the dispensers. • HJ proposed to pay £489.87 + Vat for 2 x grit bin for the car park, and the back café patio area, seconded by AB and carried. • Signage: AN to provide quotes for: <ol style="list-style-type: none"> 1. “Tidworth Civic Centre and Police Hub” – Wording to be confirmed by the Wiltshire Police. 2. TTC Visitors to report to Reception. 3. Reception Open/Close 4. “Toilets” for the TTC corridor. • AN to get quotes for a large microwave/Combi and an AirFryer (9/10Ltr) for the TTC Kitchen. • Fire Training is being held for the Councillors and the Police on Wednesday 21st February 2024. | AN/GJ AN Town Clerk AN AN AN AN ALL |

| | | |
|---------|--|---------------------|
| 24/033S | <p>13 Skatepark</p> <p>Entrance and Benches</p> <ul style="list-style-type: none"> A date for delivery and installation will be hastened. <p>A plaque will be purchased and engraved locally after the benches are in situ. The family would like “In Jakob’s Memory” for the inscription.</p> <ul style="list-style-type: none"> PH proposed TTC to pay 25% towards a safety bar/barrier at the exit of the skatepark leading onto Meerut Road, seconded by HJ, and carried. | <p>AN</p> <p>WC</p> |
| 24/034S | <p>14 Playparks</p> <ul style="list-style-type: none"> Elite Playpark Quarterly Inspection Reports were circulated. The Winter Program of repairs will be carried out in early spring. <p>The following works are required for safety reasons: Shepperd Street Playpark requires surface levelling, and the matting flattened. AN to check the warranty with Kompan.</p> <p>George Vi Road Playpark requires the fencing to be dog proofed. There are 3 specific areas.</p> <p>HJ proposed AN to get a quote from Elite Inspections regarding this work, proposed by PH, carried.</p> <ul style="list-style-type: none"> Wardens Weekly Reports: Connolly Way – No issues. Shepperd Street – No issues George VI Road – No issues Zouch Farm Road – No issues. Thompson Road – No issues. Beech Hill Road – No issues. | <p>AN</p> |
| 24/035S | <p>15. Cemetery</p> <ul style="list-style-type: none"> PH reported a depression in the “McKernan” grave, and that the moss needs treating. AN to get a quote from Gavin Jones. <p>PH also reported that the graves were looking splendid after their “refurbishment”.</p> <ul style="list-style-type: none"> Mortuary Chapel A vine growing up the left-hand side of the Chapel is proving awkward as it is too high. | <p>AN</p> <p>AN</p> |
| 24/036S | <p>16 Winter Preparations (PEAS)</p> <ul style="list-style-type: none"> Flooding PH proposed AN to purchase 100 more sandbags, seconded by HJ, carried. AN to contact Taylor Wimpey and Remus regarding the vegetation clearance of the river along the D bend, between the Fish and Chip Shop | <p>AN</p> <p>AN</p> |

| | | |
|---------|--|------------|
| | <p>and Plassey Road.</p> <ul style="list-style-type: none"> AN to contact the landowner of the river between the Ord Rd bridge and the Royal British Legion. TJ suspects this land could belong to Veolia, if not then it could be Swattons, Grahams or Aster. | AN |
| 24/037S | <p>17. Asset Register</p> <ul style="list-style-type: none"> All areas to be checked and updated including the Civic Centre, & Kitchen, Cemetery, Storage Container, Playparks, Skatepark, TTC bins and benches, before the end of April. | |
| 24/038S | <p>18. Budget - The budget was circulated.</p> <ul style="list-style-type: none"> In order to cover the increasing maintenance of the additional Riverbourne Corridor and Skatepark, and including the general price increase to the ground's maintenance contract, PH proposed the transfer of £2000 from "<u>Church and Cemetery – Repairs and Maintenance</u>", to "<u>Leisure and Recreational – Litter Picking</u>". Seconded by HJ, carried. | Town Clerk |
| 24/039S | <p>19. Correspondence – Items for Next Agenda</p> <p>TJ stated that she had received a request to remove rubbish and bins from the Perham Down Polo Fields Car Park. The Committee's response was that she should contact Garrison HQ in the first instance.</p> | |
| 24/040S | <p>20. Date of Next Meeting</p> <ul style="list-style-type: none"> The next meeting will take place on Tuesday 12th March 2024. <p>All agenda items to the Town Clerk 7 days prior to the Meeting</p> | All |

There being no further business to discuss, the meeting closed at 9.00pm.