



TIDWORTH TOWN COUNCIL DECEMBER 2023

Minutes of the Town Council meeting held on Tuesday 5th Dec 2023 at Castledown Business Park at 7pm.

<p>Attended Cllr's C Webb (in the Chair) (CW) H Jones (HJ), P Hedge (PH), A White (AW), M Connolly (MC), Cllr Anim (MA), Cllr Musikvanhu (SM), Cllr Wright (DW), Cllr Danso (CD) arrived 19:15hr</p> <p>C Lovell Town Clerk (CL) WO1 Clarke – TNB Garrison Rev Tim Laundon F Galvin (MoP) S Galvin (MoP)</p>		<p>23/169 1. Apologies Cllr R Gregory, Cllr Coleman, Cllr Birch, Cllr T Jones, Cllr Moore, Cllr Pickernell Police Absent: Cllr Kofitia Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
23/170	<p>2. Declaration of Interest None (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Cllr Jones item 9</p>	
23/171	<p>3. General Public Questions WO1 Clarke updated the members on Op Lazurite. Christmas closedown for Garrison is 14th December 2023- 4/8th January 2024. Rev Tim advised of services/activities taking place on 24th December Service 11:15hr, Crib Service 16:00hr, both at Holy Trinity Church, Carols outside the Spar on Pennings Road 18:00hr. Mid night Mass will commence at 23:30hr at Holy Trinity Church. As part of his involvement with the Area Board Health and Wellbeing committee he is concerned regarding papers published by the Government regarding Loneliness and Isolation, Bereavement Support and that they are not being implemented. He will forward these reports to the Town Clerk for circulation and return in the New Year for further discussions. Rev Tim also asked what TTC's plans were for D-Day 80th Anniversary this will be discussed by the Engagements Committee. Selina Galvin came along to remind people of the useful Kids Clothing Exchange she runs. It is especially beneficial to people at this time of year and encourages people to donate clothes and toys/presents. TTC will promote this.</p>	

23/172	<p>4. Minutes of November 2023 meeting Minutes of the Town Council meeting held on 7th November 2023 had been circulated. PH proposed that they were a true and accurate record, seconded by AW carried. No matters arising.</p>	
23/173	<p>5. Wiltshire Councillors Report Cllr Connolly advised that the Local Plan Consultation has now closed. If the recommendations for Council Tax Support are accepted this may marginally impact the tax base rate.</p>	
23/174	<p>6. Mayors Report – Cllr Webb reported that she has attended several site visits to the Civic Centre, the proposed date to be opened to the public is 29th January 2024, the Police will also be going live on this day. There will be a formal opening March time. Herself, Cllr Jones and Cllr Musikvanhu had attended the Remembrance Service at the Wellington Academy on 10th November and it had been wonderful. Herself and her husband also attended the Armistice Day service at Holy Trinity. She thanked K Mooney and RBL for the Remembrance Service held at RBL on 12th November. She has recorded a Christmas message at Castledown FM, there is a new management team and they are keen to be more involved with TTC’s events. The Christmas event held on 2nd December had been a huge success and grows by the year. There had been a footfall of 2000 throughout the day and a total of £436.81 from donations and raffle tickets was raised for the Mayors Charity. Thanks was given to all of the volunteers and K Mooney for working so hard to provide this amazing event for the residents of Tidworth and Perham Down.</p>	

<p>23/175</p>	<p>7. Committee Reports</p> <p>Community Services: PH reported on a meeting held on 14th November 2023, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by SM, carried.</p> <p>The request for a “Deer Crossing Warning” sign, to be installed southbound but after Leckford Crossroads, towards Tidworth, has been added to the LHFIG program of works.</p> <p>AN to request planting some shrubs each side of the bridge on Lahore Road as a safety precaution. This would potentially break any falls that Foot path from Wylve Road Day Care Centre to the Road.</p> <p>HJ proposed to pay 25% of the costs, seconded by CD, carried.</p> <p>Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side), but many posts need repairing by Wiltshire Council (WC) and have been reported.</p> <p>Footpath repairs/Improvements</p> <p>Requests for the widening of the path from Trowbridge House, up to the playpark on Wylve Road. A shrub has become overgrown and the path along the A338 from the Spar Shop up to Dowses Lane is to be widened.</p> <p>Traffic Surveys</p> <p>Speed Indicator Devices (SIDs)</p> <p>The three locations for the installation of a portable SID device are:</p> <ol style="list-style-type: none"> 1. Pennings Road, at the site of the old interactive sign. 2. Bulford Road, between the exit from VCP2 and the 30mph/national speed limit sign. AN to liaise with the Gar Comd via the GSM. 3. Perham Down – Location similar to the previous one. <p>Requests for Waiting Restrictions</p> <p>No further requests, but still waiting for WC to complete the double yellow lines to be painted on Station Road, Pennings Road, and St Georges Road.</p> <p>Riverbourne Corridor</p> <p>Dog Poo Bins</p> <p>PH proposed to pay Gavin Jones £1349.57 +Vat for the supply, installation, and maintenance for the first year. Seconded by SM, carried.</p> <p>Civic Centre Update.</p> <p>Site Visit</p> <p>Site visits were carried out with Sanitation companies, and quotes were received and circulated.</p> <p>PH proposed to pay PHS £1424.02 per annum, for three years, for male and female sanitation products and services. Seconded by AW, carried.</p> <p>The planting a low-level privet hedge around the café area path and patio to help protect the glass windows in that area, whilst grass cutting to be requested.</p> <p>Skatepark</p> <p>A safety bar/barrier at the exit of the skatepark is on the program of LHFIG works.</p>	
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Playparks

Shepperd Street

PH proposed to pay Gavin Jones £688.83 +Vat, to treat and kill the grass under the climbing rope play apparatus, and place wood chips to a depth of 150mm, to enable ease of grass cutting & maintenance. Seconded by DW, carried.

Cemetery

A quote to replace the pergola was received from the TLVEG and circulated. The quote is for materials only, to include a new seating area inside the pergola. Labour costs are free.

PH proposed to pay TLVEG £812.70 for materials for a new pergola, seconded by HJ, carried.

A quote was circulated for reinstating the borders of the rows of graves, including adding a new row, and topping with recycled wood chip.

DW proposed to pay Gavin Jones £1792.67 +Vat, seconded by PH, and carried.

Mortuary Chapel

No major issues

The Budget had been circulated before the meeting for budget setting 24/25. Forwarded to Leadership for recommendation to full Council.

Community Engagement: CW reported on a meeting held on 14th November 2023, minutes had been circulated and taken as read. **CW proposed that they were a true and accurate record, seconded by AW, carried.**

Events

Halloween -526 people took part over the whole event. Numbers were higher than Summer. All agreed this was positive and a possibility for next year.

Remembrance/Christmas – As previously reported both events had been successful.

Easter Disco – 6th April 2024

AW proposed a cost of £200 for Steve Slater to do the Easter Disco, including prizes, seconded by AW, carried.

Skatepark JAM 2024 - July 27th, 2024

Tidworth Festival – 22nd June 2024

TTC will be joining with Tidworth Armed Forces Day (TAFD). TAFD will run the event up until 17:00hr and TTC will provide evening entertainment.

The Budget had been circulated before the meeting for budget setting 24/25. Forwarded to Leadership for recommendation to full Council.

The next issue of Tidworth Times will be available in February, time allowing.

Staffing HJ reported on the meeting held on 21st November 2023, minutes had been circulated and taken as read, there were no questions.

CW proposed they are a true and accurate record, seconded by PH, carried.

Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.

Proposed by PH, seconded by HJ, carried.

Clerks PayScale's/Site Officers.

Leadership - HJ reported on a meeting held on 21st November 2023, minutes had been circulated and taken as read. There were no questions.

PH proposed that they were a true and accurate record, seconded by HJ carried

Freedom of the Town - Rob Mason attended the meeting to discuss the possibility of presenting the Freedom of the Town to the Garrison as a way of enhancing the Military/Civilian relationship.

It was suggested that perhaps awarding Freedom of the Town could be given at the awards evening, but this could be Military or Civilian.

It was suggested that one of the categories for an award could be the 'Garrison Commanders' Award.

Budget 2024/25 -The Committees have made their recommendations.

PH explained the increase for the Community Services budget, this is mainly due to the increased cost of the Grounds Maintenance contract and the addition of the skate park and Riverbourne Corridor.

Mayors Charity -An application had been received via a Social Prescriber at the Castle Practice.

The application is to purchase a cooker for a resident at the cost of £240.00, other sources had been researched.

The trustees agreed to the grant being awarded.

S137 Grant - A request for a S137 grant towards the hire fees for the Civic Centre had been received.

Because the application was from a business TTC are unable to award the grant.

Civic Centre -A quote had been received for the purchase and installation of the IT infrastructure.

CW proposed that the quote of £6252.78 (inc VAT) from Guardian Angel PC is accepted, seconded by PH, carried.

Leadership - HJ reported on a meeting held on 28th November 2023, minutes had been circulated and taken as read. There were no questions.

PH proposed that they were a true and accurate record, seconded by MC carried

Budget/Precept see agenda item 9.

Community Projects MC reported on a meeting held on 28th November 2023, minutes had been circulated and taken as read. There were no questions.

MC proposed that they were a true and accurate record, seconded by PH carried.

Civic Centre update see agenda item 8

Allotments - DIO are seeking legal advice regarding the access and ownership on parts of Humber Lane is ongoing and can take up to two years. In anticipation it has been agreed to submit a change of use application.

MC proposed to submit planning application for the change of use of the rest of the plot to paddocks, seconded by CW, carried.

Town Clerk will inform the Planning Officer.

23/176	<p>8. Civic Centre MC reported that the final Project Board meeting had been held, there will be a sweep up meeting. It is highly unlikely that the building will be complete for handover on 18th December. It is now likely to be early January 2024. It is proposed to open to the public on 29th January 2024, this is also when the Police plan to open their doors. There will be a snagging/FM meeting mid December and there is training planned for 10th January 2024.</p>	
23/177	<p>9. Precept 2024/25 This was deferred to January 2024 full Town meeting.</p>	
23/178	<p>10. Co-options None received.</p>	
23/179	<p>11. S137 Requests None received.</p>	
23/180	<p>14. Correspondence and Updates None</p>	
23/181	<p>13. Bills for Payment Bills for payment totalling £816,658.67 had been circulated. PH proposed Bills for Payment totalling £816,658.67 seconded by AW carried.</p>	
23/182	<p>16. Date of next meeting 9th January 2024 Agenda items to be submitted to the Clerk 7 days before the meeting</p>	

There being no further business to discuss the meeting was closed at 8.40pm.

Agreed as a true record..... C Webb, Chair
Date: