



TIDWORTH TOWN COUNCIL
Community Services Meeting
November 2023

Minutes from the Community Services Committee meeting held on **14th November 2023 at 7pm.**

<p>Attended: Councillors: P Hedge (PH) – Chair, H Jones (HJ), T Jones (TJ), S Musikavanhu (SM), A Birch (AB)</p> <p>A Nicholls (Admin)</p>	<p>23/171S 1. Apologies for Absence: Cllrs D Kofitia, Absent: Cllr M Anim</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
23/172S	<p>2. Declaration of Interest. There were no declarations of interest. <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
23/173S	<p>3. Minutes from the Meeting held in October 2023 were ratified at the November Full Town Council meeting.</p>	
23/174S	<p>4. Deer Crossing Signs</p> <ul style="list-style-type: none"> • The request for a “Deer Crossing Warning” sign, to be installed southbound but after Leckford Crossroads, towards Tidworth, has been added to the LHFIG program of works. 	
23/175S	<p>5. Zero Waste – Storage</p> <ul style="list-style-type: none"> • Cllr Anim was not present, so this issue could not be discussed. 	MA
23/176S	<p>6. TTC Beacon</p> <ul style="list-style-type: none"> • A big “thank you” was extended to Cllr Tracy Jones, and Cllr Humph Jones for the painting of the Beacon post. • AN will investigate replacing the crest on the Beacon in the New Year. 	AN
23/177S	<p>7. Tidworth, Ludgershall and Villages Area Environment Group, (TLVEG) The TLVEG is a voluntary group working together to enhance Tidworth, Ludgershall and surrounding villages.</p> <ul style="list-style-type: none"> • AN to request planting some shrubs each side of the bridge on Lahore Road as a safety precaution. This would potentially break any falls that could happen. 	AN/TLVEG

23/178S	<p>8. Grounds Maintenance</p> <p>All minor issues can be reported directly onto the My Wiltshire App and for minor requests, annotated, "For the Reactive Team". Bigger and more urgent issues should be submitted to AN, for submission and tracking.</p> <ul style="list-style-type: none"> • Foot path from Wylve Road Day Care Centre to the Road. HJ proposed to pay 25% of the costs, seconded by PH, carried. • Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side), but many posts need repairing by Wiltshire Council (WC) and have been reported. • The Parish Steward will be visiting our area soon. AN to chase. Councillors are requested to be vigilant in their areas for any issues to be submitted. • HJ reported two overhanging willow trees which need trimming back by Aspire/DIO. They are situated on the point of the Triangle near, where the river goes under the A338. 	<p>ALL</p> <p>Town Clerk</p> <p>TJ/WC</p> <p>AN/Cllrs</p> <p>AN</p>
23/179S	<p>9. Highways</p> <ul style="list-style-type: none"> • Footpath repairs/Improvements PH requested widening of the path from Trowbridge House, up to the playpark on Wylve Road. A shrub has become overgrown. • HJ requested that the path along the A338 from the Spar Shop up to Dowses Lane is to be widened. • Traffic Surveys <p>Speed Indicator Devices (SIDs) There is to be a meeting on the 16th of November, with a member of the Collingbourne Kingston PC, PH, HJ and AN to discuss SIDs. The three locations for the installation of a portable SID device are:</p> <ol style="list-style-type: none"> 1. Pennings Road, at the site of the old interactive sign. 2. Bulford Road, between the exit from VCP2 and the 30mph/national speed limit sign. AN to liaise with the Gar Comd via the GSM. 3. Perham Down – Location similar to the previous one. <ul style="list-style-type: none"> • Requests for Waiting Restrictions No further requests, but still waiting for WC to complete the double yellow lines to be painted on Station Road, Pennings Road, and St Georges Road. The Committee reported the problem with vehicles parking along Drummer Lane, near the junction with Station Road. This is not 	<p>AN</p> <p>PH/HJ/AN</p> <p>HJ</p>

	permitted and is dangerous. AN to find out who owns Drummer Lane.	AN
23/180S	<p>10. War Memorial – Update</p> <ul style="list-style-type: none"> Projects Committee to ensure the Memorial lighting is reconnected by Neilcott. Thank you to Darren who has cleaned the Memorial so very well. 	Projects/ Neilcott
23/181S	<p>11. River Bourne Corridor</p> <ul style="list-style-type: none"> Dog Poo Bins PH proposed to pay Gavin Jones £1349.57 +Vat for the supply, installation, and maintenance for the first year. Seconded by HJ, carried. PH stated that he is now holding all four flood signs in his property. These were installed in August but were vandalised. Swales Fencing Swales fencing complete and looking good. 	AN/Town Clerk AN/Town Clerk
23/182S	<p>12. Civic Centre Update.</p> <ul style="list-style-type: none"> Site Visit Site visits were carried out with Sanitation companies, and quotes were received and circulated. PH proposed to pay PHS £1424.02 per annum, for three years, for male and female sanitation products and services. Seconded by AB, carried. AN to request the planting a low-level privet hedge around the café area path and patio to help protect the glass windows in that area, whilst grass cutting. AN to request a quote from Gavin Jones. 	AN/Town Clerk AN
23/183S	<p>13 Skatepark</p> <p>Entrance and Benches</p> <ul style="list-style-type: none"> HJ met with the installers of the benches to discuss exact locations, which went very well. Delivery and installation will take about six weeks. A plaque will be purchased and engraved locally after the benches are in situ. The family would like “In Memory of Jakob” for the inscription. A safety bar/barrier at the exit of the skatepark is on the program of LHFIFG works. HJ reported that he would contact the person responsible for the skatepark closing in Swindon, to find out what items are being sold off. This could potentially be useful for the Skatepark Jam next July 2024. 	AN/Town Clerk

23/184S	<p>14 Playparks</p> <ul style="list-style-type: none"> <p>Elite Playpark Quarterly Inspection Reports Received and now circulated. Issues are to be put together for a winter program of repair at our next meeting. Immediate items to be rectified are:</p> <p>Shepperd Street – AN to get a quote to replace the cradle seat.</p> <p>George Vi Road – AN to task “The Old Brewery” to replace the slide latch. The slider is bent and will not straighten manually; therefore, it needs cutting and welding back on. The catch also has broken welds.</p> <p>Wardens Weekly Reports:</p> <p>Connolly Way – No issues</p> <p>Shepperd Street – No issues, but PH proposed to pay Gavin Jones £688.83 +Vat, to treat and kill the grass under the climbing rope play apparatus, and place wood chips to a depth of 150mm, to enable ease of grass cutting & maintenance. Seconded by AB, carried.</p> <p>The contractors will be able to maintain the remaining grass outside the area and not have to climb through rope netting with equipment.</p> <p>George VI Road – No issues</p> <p>Zouch Farm Road – No issues.</p> <p>Thompson Road – No issues.</p> <p>Beech Hill Road – No issues.</p> 	<p>AN/Cllrs</p> <p>AN</p> <p>AN/Town Clerk</p>
23/185S	<p>15. Cemetery</p> <ul style="list-style-type: none"> <p>A quote to replace the pergola was received from the TLVEG and circulated. The quote is for materials only, to include a new seating area inside the pergola. Labour costs are free. PH proposed to pay TLVEG £812.70 for materials for a new pergola, seconded by HJ, carried.</p> <p>TJ suggested adding the waste bin at the end of the path on the Cemetery Plans, in the notice board. This will help people realise it is there to be used.</p> <p>A quote was circulated for reinstating the borders of the rows of graves, including adding a new row, and topping with recycled wood chip. TJ proposed to pay Gavin Jones £1792.67 +Vat, seconded by PH, and carried.</p> 	<p>AN/Town Clerk</p> <p>AN</p> <p>AN/Town Clerk</p>

	<ul style="list-style-type: none"> PH reported the guttering at the front of the cemetery store appears to be broken, but he will take another look with a view to repairing it himself. <i>Afternote:</i> the disconnected sections of guttering have been joined up again. <p>Mortuary Chapel</p> <ul style="list-style-type: none"> A small piece of mesh around a grave will be removed as it is proving dangerous as a trip hazard. PH to remove. A vine growing up the left-hand side of the Chapel has been cut off and will need removing once the root has died. PH to review. 	AN AN																														
23/186S	<p>16 Winter Preparations (PEAS)</p> <ul style="list-style-type: none"> The Community Resilience Document has been updated. Report from the Flood Warden, Mr A Connolly. A report was received from Mr Connolly who is concerned that a very wet Summer and Autumn, Winter could pose difficult with flooding as in 2014. His instinct is that we will see an early flow this year, which creates the prospect of extremely high water in bylevels through the town in late December and January 2024. <p>TTC's major method of flood alleviation is sandbags or gel bags. Sandbags are not an easy system to deploy at short notice, and gel bags have a limited lifespan.</p> <p>It was suggested that AN contact Gavin Jones to see if sandbags can be sought in times of a flooding emergency.</p>	AN																														
23/187S	<p>17. Asset Register No reports.</p>																															
23/188S	<p>18. Budget - The budget was circulated</p> <ul style="list-style-type: none"> The Budget had been circulated before the meeting for budget setting 24/25. <p><u>Church & Cemetery</u></p> <table> <tr> <td>Rates & Water</td> <td>£ 350.00</td> <td>1st PH</td> <td>2nd HJ</td> <td>Carried</td> <td></td> </tr> <tr> <td>Repairs & Maintenance</td> <td>£10,500.00</td> <td>1st HJ</td> <td>2nd AB</td> <td>Carried</td> <td></td> </tr> <tr> <td>War Memorial</td> <td>£ 500.00</td> <td>1st TJ</td> <td>2nd PH</td> <td>Carried</td> <td></td> </tr> </table> <p><u>Highways, Lighting, Footpaths</u></p> <table> <tr> <td>Repairs & Maintenance</td> <td>£ 7,000.00</td> <td>1st AB</td> <td>2nd PH</td> <td>Carried</td> <td></td> </tr> <tr> <td>Rent Payable</td> <td>£ 200.00</td> <td>1st PH</td> <td>2nd HJ</td> <td>Carried</td> <td></td> </tr> </table>	Rates & Water	£ 350.00	1 st PH	2 nd HJ	Carried		Repairs & Maintenance	£10,500.00	1 st HJ	2 nd AB	Carried		War Memorial	£ 500.00	1 st TJ	2 nd PH	Carried		Repairs & Maintenance	£ 7,000.00	1 st AB	2 nd PH	Carried		Rent Payable	£ 200.00	1 st PH	2 nd HJ	Carried		Town Clerk Town Clerk Town Clerk Town Clerk Town Clerk
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	<u>Leisure & Recreational</u> Health & Safety £ 3,500.00 1 st PH 2 nd HJ Carried Litter Picking £14,000.00 1 st PH 2 nd HJ Carried Repairs & Maintenance £23,000.00 1 st PH 2 nd HJ Carried Christmas Lights £16,000.00 1 st PH 2 nd AB Carried	Town Clerk Town Clerk Town Clerk Town Clerk
	To be discussed by Leadership for recommendation to Full Town on 5th December 2023.	
23/189S	19. Correspondence – Items for Next Agenda None.	
23/190S	20. Date of Next Meeting <ul style="list-style-type: none"> The next meeting will take place on Tuesday 12th December 2023. All agenda items to the Town Clerk 7 days prior to the Meeting 	All

There being no further business to discuss, the meeting closed at 9.15pm. (Business extended for Budget Setting)