



**TIDWORTH TOWN COUNCIL**

Community Engagements Committee November 2023

Minutes of the Community Engagement Committee meeting held on 14<sup>th</sup> November 2023 at Castledown Business Centre, Ludgershall.

<p><b>Attended Cllrs L Coleman (LC) in the chair, C Danzo (CD), A White (AW), C Webb (CW), R Gregory (RJG).</b></p> <p><b>K Mooney (KM) - Admin</b></p>	<p><b>23/119E 1. Apologies: Cllr D Wright (DW) C Moore (CM).</b></p> <p><b>Absent: Cllr C Danzo (CD).</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
23/120E	<p><b>2. Declaration of Interest</b>  <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
23/121E	<p><b>3. Minutes of Previous Meeting</b>            Minutes of the October meeting were ratified at the Full Town Council meeting in November 2023.            No matters arising.</p>	
23/122E	<p><b>4. Events</b></p> <p><b>1. Halloween</b>            526 people took part over the whole event. Numbers were higher than Summer. All agreed this was positive and a possibility for next year.</p> <p><b>2. Remembrance</b>            All reports back were positive and would like to extend an invite to the RBL to join us at the War Memorial for Remembrance 2024.</p> <p><b>3. Christmas</b>            KM confirmed there are 20 complete stall bookings.            Volunteer Cllrs invite has been sent with little response. CW to send an accompanying request out.            Matting, tumbler, snowman prop and decorations to be collected by KM &amp; RJG on Friday 1<sup>st</sup> December and taken to TLC.            CW to bring Tables to TLC on December 1<sup>st</sup>.            LC to bring barriers and bins for use in the main hall.            KM to ensure PA system and radios are ready to use on the day.</p>	<p>KM</p> <p>CW</p> <p>KM/RJG</p> <p>CW</p> <p>LC</p> <p>KM</p>

	<p>KM to begin preparations for the raffle as Holy Trinity are unable to do so this year.</p> <p>KM to edit all advertising.</p> <p>KM to make requested edits to the layout.</p> <p>KM to compile job and roles list.</p> <p><b>4. Tidworth Community Awards</b></p> <p>KM to make requested edits to the posters and categories.</p> <p><b>5. Easter Disco</b></p> <p><b>LC proposed a cost of £200 for Steve Slater to do the Easter Disco, including prizes, seconded by CL, carried.</b></p> <p><b>6. Skatepark JAM 2024</b></p> <p>LC stated date has been confirmed for July 27<sup>th</sup>, 2024, and facilities booking can be deferred until February.</p>	<p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p>																								
23/123E	<p><b>5. Civic Centre</b></p> <p><b>1) Opening</b></p> <p>CW confirms that discussions are ongoing with the Ld. Lt Office.</p> <p>Advertising and photography continued in Item <b>12.2</b></p>																									
23/124E	<p><b>6. Tidworth Festival</b></p> <p>Date set for Friday 23<sup>rd</sup> November with AJ, TTC &amp; TAF committee.</p>																									
23/125E	<p><b>7. Advertising</b></p> <p>Posters are to be updated, reducing text and to include socials &amp; website information.</p>	KM																								
23/126E	<p><b>8. Time Capsule &amp; Plaque placement</b></p> <p>All agreed on location of the plaque to be What3Words location <b>///Rainwater.caused.travel</b></p> <p>Base of plaque to be 10cm above railing to ensure visibility.</p> <p>KM to send details to Anthony Bainbridge, Neilcott.</p>	KM																								
23/127E	<p><b>8. D Day celebrations, 6<sup>th</sup> June 2024</b></p> <p>AW to speak to Tidworth RBL about their plans and where we might be able to support.</p> <p>Defer to January 2024 CECM.</p>	<p>AW</p> <p>KM</p>																								
23/128E	<p><b>10. Budget</b></p> <p><b>CW proposed the Engagements budget for 2024/25 to be £35,650.00, seconded by RJG, carried.</b></p> <p><b>LC proposed moving £200.00 from the Travel and Subsistence budget and adding it to the Newsletter budget, seconded by CW, carried.</b></p> <p>Engagements budget to be discussed by Leadership for recommendation to full Town on 5th December 2023 as follows:</p> <table border="1"> <tr> <td>4007-102</td> <td>Training and Conferences</td> <td>£1,000.00</td> </tr> <tr> <td>4008-102</td> <td>Travel &amp; Subsistence</td> <td>£300.00</td> </tr> <tr> <td>4033-102</td> <td>Newsletter</td> <td>£1,200.00</td> </tr> <tr> <td>4034-102</td> <td>Website</td> <td>£1,000.00</td> </tr> <tr> <td>4210-102</td> <td>Regalia</td> <td>£500.00</td> </tr> <tr> <td>4230-102</td> <td>Events</td> <td>£31,150.00</td> </tr> <tr> <td>4250-102</td> <td>Chairs Allowance</td> <td>£500.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>£35,650.00</td> </tr> </table>	4007-102	Training and Conferences	£1,000.00	4008-102	Travel & Subsistence	£300.00	4033-102	Newsletter	£1,200.00	4034-102	Website	£1,000.00	4210-102	Regalia	£500.00	4230-102	Events	£31,150.00	4250-102	Chairs Allowance	£500.00	Total		£35,650.00	<p>CL</p> <p>CL</p>
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	KM to get quotes for TTC enamel lapel pins for Cllrs.	KM
23/129E	<b>11. Tidworth Times</b> RJG confirmed the next issue will be available in February, time allowing due to the move to the Civic Centre	RJG/KM
23/130E	<b>12. Correspondence, website &amp; social media updates.</b> <b>1. Email from Rev Tim Laundon read out RE Christmas.</b> All agreed KM to put a raffle together. RJG volunteered to run the raffle at the Christmas event. Raffle to be drawn at 2.00pm. <b>2. Email from Mark Fell read out RE Civic Centre Photography</b> KM to return to Mark Fell with requested questions and invite to discuss. <b>Social Media</b> Socials figures Last 28 days Reach - 10,422 Engagement - 3,299 New Followers – 28 – Total – 2,901	KM RJG CW KM
23/131E	<b>13. Date of Next Meeting</b> <b>19<sup>th</sup> December 2023</b> <b>All agenda items need to be with the Town Clerk 7 days prior to the meeting</b>	

**There being no further business to discuss, the meeting closed at 9.00pm.**