



**TIDWORTH TOWN COUNCIL**  
**Community Services Meeting**  
**October 2023**

Minutes from the Community Services Committee meeting held on **10 October 2023 at 7pm.**

<p><b>Attended:</b>  Councillors: P Hedge (PH) – Chair, H Jones (HJ), T Jones (TJ), S Musikavanhu (SM)</p> <p>Guests:  C Webb (CW)  L Coleman (LC),</p> <p>A Nicholls (Admin)</p>	<p>23/152S <b>1. Apologies for Absence:</b>  Cllrs D Kofitia, A Birch</p> <p><b>Absent:</b> Cllr Anim</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
23/153S	<p><b>2. Declaration of Interest.</b>  There were no declarations of interest.  <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
23/154S	<p><b>3. Minutes from the Meeting held in September 2023</b> were ratified at the October Full Town Council meeting.</p>	
23/155S	<p><b>4. Deer Crossing Signs</b></p> <ul style="list-style-type: none"> <li>• The request for a “Deer Crossing Warning” sign, to be installed southbound but after Leckford Crossroads, towards Tidworth, will be discussed at the LHFIG on 11<sup>th</sup> October.</li> </ul>	
23/156S	<p><b>5. TTC Beacon</b></p> <ul style="list-style-type: none"> <li>• A request had been received regarding the upkeep of the TTC Beacon, which now lies on the “Triangle” at Hampshire Cross. HJ and PH volunteered to paint the Beacon Post, with paint acquired from Veolia, TJ.</li> </ul>	HJ/HJ/TJ
23/157S	<p><b>6. Tidworth, Ludgershall and Villages Area Environment Group, (TLVEG)</b>  The TLVEG is a voluntary group working together to enhance Tidworth, Ludgershall and surrounding villages.</p> <ul style="list-style-type: none"> <li>• PH will meet with TLVEG to look at the three dead trees in the bottom area of the cemetery with a view to add any additional ones, if possible.</li> <li>• AN has submitted a request asking WC to plant some shrubs each side</li> </ul>	PH/TLVEG  AN/WC/TLVEG

	of the bridge on Lahore Road as a safety precaution. This would potentially break any falls that could happen. Submission report NO. 000127795	
23/158S	<p><b>7. Grounds Maintenance</b></p> <p>All minor issues can be reported directly onto the My Wiltshire App and annotated “For the Reactive Team”. Bigger and more urgent issues should be submitted to AN, for submission and tracking.</p> <ul style="list-style-type: none"> <li>• Veolia will be painting the remainder of black bollards on Station Road, (non-Tesco side). TJ to find out if they can supply the paint for the TTC Beacon, at item 5.</li> <li>• The next <b>Parish Steward</b> visit will be in November 2023. Councillors are requested to be vigilant in their areas for any issues to be submitted.</li> </ul>	<p>ALL</p> <p>TJ</p> <p>CLrs</p>
23/159S	<p><b>8. Highways</b></p> <ul style="list-style-type: none"> <li>• <b>Footpath repairs/Improvements</b> No requests.</li> <li>• <b>Traffic Surveys</b> The Committee agreed there would be no need for a speed bump along Coronation Road. Instead, HJ proposed an assessment to be made by WC for the Sidbury Hill/ Coronation Road/Hill Top Avenue/ Gasson Hill estate for a 20mph speed limit to be imposed, seconded by PH, carried.</li> <li>• <b>Speed Indicator Devices (SIDs)</b> PH proposed three locations for the installation of a portable SID device. They are: <ol style="list-style-type: none"> <li>1. Pennings Road, at the site of the old interactive sign.</li> <li>2. Bulford Road, between the exit from VCP2 and the 30mph/national speed limit sign. AN to liaise with the Gar Comd via the GSM.</li> <li>3. Perham Down – AN to liaise with WO2 Brown (22 Engr Regt) for location. Seconded by HJ, carried.</li> </ol> <p>AN to contact Collingbourne Kingston for advice on their SID.</p> </li> <li>• <b>Requests for Waiting Restrictions</b> No further requests, but still waiting for the double yellow lines to be painted on Station Road, Pennings Road, and St Georges Road. HJ to find more information at the LHFIG meeting on 11<sup>th</sup> October.</li> </ul>	<p>AN</p> <p>AN</p> <p>AN</p> <p>HJ</p>
23/160S	<b>9. War Memorial – Update</b>	



	<p>A site visit is planned on 12<sup>th</sup> October with Camille Cleaners, to further discuss the contract with them.</p> <p>Another visit is planned on 17<sup>th</sup> October with Moore's, external window cleaners.</p> <p>CW asked who would be planting a low-level <b>privet hedge</b> around the café area path and patio to help protect the glass windows in that area, whilst grass cutting. AN to request a quote from Gavin Jones.</p>	AN
23/163S	<p><b>12 Skatepark</b></p> <p><b>Entrance and Benches</b></p> <ul style="list-style-type: none"> <li>Two benches will be installed at the skatepark, and the third bench in the Shepperd Street play park. SM proposed the melon yellow for the colour, seconded by HJ, carried.</li> <li>A plaque will be purchased and engraved locally after the benches are in situ. HJ proposed "Jakob's Chair" for the inscription, seconded by SM, carried. Town Clerk to get agreement from the family.</li> <li>A safety bar/barrier at the exit of the skatepark, leading onto Meerut pathway and road will be discussed at the LHFIG on 11<sup>th</sup> October.</li> </ul>	<p>AN</p> <p>AN/Town Clerk</p> <p>HJ</p>
23/164S	<p><b>13 Playparks</b></p> <ul style="list-style-type: none"> <li><b>Elite Playpark Quarterly Inspection Reports</b> Next due in November.</li> <li><b>Wardens Weekly Reports:</b></li> </ul> <p><b>Connolly Way</b> – AN to ask Gavin Jones to remove a post from the sign "no ball games" which has been upheaved and left lying on the ground. A new combination padlock is required.</p> <p><b>Shepperd Street</b> – no issues. Another bench to be installed.</p> <p><b>George VI Road</b> – Fencing still needs repairing to make it dog-proof.</p> <p><b>Zouch Farm Road</b> – No issues.</p> <p><b>Thompson Road</b> – No issues.</p> <p><b>Beech Hill Road</b> – No issues. Requires a new medium sized combination padlock.</p> <p>HJ proposed AN to purchase five medium sized combination padlocks for the playparks. Seconded by PH, carried.</p>	<p>AN/Elite</p> <p>AN</p> <p>AN</p> <p>AN/Town Clerk</p>
23/165S	<p><b>14. Cemetery</b></p> <ul style="list-style-type: none"> <li>PH to meet with TLVEG to discuss the dead trees, at the end of October.</li> </ul>	AN

	<ul style="list-style-type: none"> <li>AN to get a quote from Gavin Jones for a wood chippings quote.</li> </ul> <p><b>Mortuary Chapel</b></p> <ul style="list-style-type: none"> <li>No issues. A vine growing up the left-hand side of the Chapel has been cut off and will need removing once the root has died.</li> </ul>	AN
23/166S	<p><b>15 Winter Preparations (PEAS)</b></p> <ul style="list-style-type: none"> <li>No issues or requests.</li> </ul>	
23/167S	<p><b>16. Asset Register</b></p> <ul style="list-style-type: none"> <li>Councillors have carried out an audit of items in the storage container and removed items that have been damaged by damp and mould. Items to be removed from the “low value” register are: <ol style="list-style-type: none"> <li>Red “Xmas” Carpet</li> <li>4 x lockable notice boards</li> <li>1 x Tidworth Market Banner</li> </ol> </li> <li>4 new torches need added to the register.</li> </ul>	AN  AN
23/168S	<p><b>17. Budget</b> - The budget was circulated</p> <ul style="list-style-type: none"> <li>PH asked if the following transfer has taken place as recommended in September’s meeting:   <u>“Leisure and Recreational</u> - PH proposed £6000 be transferred from Christmas Lights (4041-201) to Repairs and Maintenance (4040-201), seconded by TJ, carried.”</li> </ul> <p>If the transfer has not taken place, the committee need to consider the payment for the benches to Wicksteed at a cost of £3948.14.</p>	Town Clerk  Svcs/Town Clerk
23/169S	<p><b>18. Correspondence – Items for Next Agenda</b></p> <p>None.</p>	
23/170S	<p><b>20. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>The next meeting will take place on Tuesday 14<sup>th</sup> November 2023. <b>All agenda items to the Town Clerk 7 days prior to the Meeting</b></li> </ul>	All

**There being no further business to discuss, the meeting closed at 9.30pm.** (Business extended for the discussion of the correct committee for the Civic Centre future running – to remain in Services)