



TIDWORTH TOWN COUNCIL
Projects Meeting September 2023

Minutes of the TTC Projects Meeting held on **26th September 2023 at 7.30pm**

Attended: Councillors: L Coleman (LC), P Hedge (PH), C Webb (CW) C Lovell - Town Clerk	23/065Pro	1. Apologies for Absence: Cllr T Jones, Cllr M Connolly, Cllr H Jones <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
	In the absence of the Chair CW proposed LC as temporary Chair, seconded by PH, carried	
23/066Pro	2. Declaration of Interest None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
23/067Pro	3. Minutes of Previous Meeting Minutes of the meeting held on 29 th August 2023 were ratified at August's Full Town Council Meeting. No matters arising.	
23/068Pro	4. Civic Centre A site visit is planned for 27 th September this is to show potential hirers around. It will be followed by a facilities Management meeting. MC, CW, and CL will be attending Projects Board via teams in the evening. Matters to be discussed are Café equipment, Audio/Visual Top soil, Brise Soleil, Fire Extinguishers. There were some payments requiring approval in the interim for ratification at Full Town Council meeting. Gardner Theobald (QS) – extension of contract due to delays - £6000.00 Proposed by PH, seconded by CW, carried. Legionella Assessment – GES Water £630.00	

	<p>Proposed by LC, seconded by PH, carried. Additional Café counter work £1414.69 (sockets and water supply)</p> <p>Proposed by CW, seconded by PH, carried. Fire Safety Equipment – Walker Fire £3461.40.</p> <p>Proposed by CW, seconded by PH, carried. Hire Terms and Conditions: These had previously been reviewed by Community Services. There are a few amendments to be done by CL and circulated for adoption at October's full Town Council meeting.</p> <p>Proposed by LC, seconded by PH, carried.</p>	CL
23/069Pro	<p>5. Skate Park CW, PH and CL have had a site visit with DIO and Gavin Jones as unfortunately ground where the vehicles came on and off the field has not come good and requires quite extensive remedial work. CW has looked through the leases and the Works Licence Maverick had with DIO and they are liable for the cost of repair. Photos will be taken and an email sent to Maverick to advise them of the situation.</p>	
23/070Pro	<p>6. Allotments No action as of yet. There was some discussion regarding the ANG on the remaining part of the field to be discussed at October's Projects.</p>	
23/071Pro	<p>7. Correspondence/Updates It is felt that when the Civic Centre is open it should be managed by a separate Committee. The members suggest that it is merged with Projects and becomes Projects/Civic Centre Committee</p>	
23/072Pro	<p>8. Date of Next Meeting</p> <p>24th October 2023</p>	All agenda items to the Clerk 7 days prior to the meeting

There being no further business to discuss, the meeting closed at 8.20pm