



TIDWORTH TOWN COUNCIL

Community Engagements Committee September 2023

Minutes of the Community Engagement Committee meeting held on 19th September 2023 at Castledown Business Centre, Ludgershall.

<p>Attended Cllrs L Coleman (LC) in the chair, C Moore (CM), C Danzo (CD), A White (AW), R Gregory (RJG), C Webb (CW).</p> <p>K Mooney (KM) - Admin</p>	<p>23/089E 1. Apologies: Cllr D Wright (DW)</p> <p>Absent: Cllr J Powell (JP)</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
23/090E	<p>2. Declaration of Interest <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
23/091E	<p>3. Minutes of Previous Meeting Minutes of the August meeting were ratified at the Full Town Council meeting in September 2023. No matters arising.</p>	
23/092E	<p>4. Events</p> <p>1) Mortuary Chapel LC will be running the event. KM to complete and circulate the Event Management Plan (EMP). RJG & LC agreed to meet at the container at 1200hrs ALL agreed the flower arrangement would be given to Holy Trinity Church following the event. CW & RJG will be setting up the generator.</p> <p>2) Remembrance KM will be providing support for the event. Permission to hold Act of Remembrance at Tidworth RBL given LC confirmed the Remembrance planning meeting has been scheduled for Friday 29th September with MOD, Church representatives, RBL & TTC. GoCinemas have offered to provide pa system free of charge. KM has requested 2 speakers from GoCinemas to better hear the service. LC thanks Go Cinemas for their generosity. KM confirmed BBC Wiltshire have been invited.</p>	

	<p>KM to send invite to Brownies, Scouts & Cadets. KM to send invite to HM Lieutenancy office. KM to order wreaths at a cost of £49.98.</p> <p>3) Christmas KM will be providing support for this event. KM to send out Google invite to Councillors for volunteers. KM to contact Decibels & Whistles for further details. KM to speak to TLC about borrowing their portable PA system for music.</p> <p>CW proposed the cost of £460.00 for Rosy Cheeks to provide facepainting from 10am-2.30pm, seconded by LC, carried.</p> <p>4) Easter KM to speak to Steve Slater about possibly providing a disco.</p> <p>5) Skatepark Jam CL to find out available dates.</p> <p>6) Litter pick Date set for Saturday 28th October. KM & AW to speak to REME Welfare about using Ordnance house as a base for a litter pick. KM to contact Wiltshire Council about possible donation of Litter Pickers.</p> <p>CW proposed a cost of £114.80 for 10 replacement hoops, seconded by LC, carried.</p> <p>LC proposed the cost of £18.99 for 200 strong black bags, seconded by CM, carried.</p> <p>AW proposed a cost of £15.00 for 200 clear bin bags for recycling, seconded by CM, carried.</p> <p>CW proposed a cost of £13.98 for gloves, seconded by RJG, carried.</p> <p>RJG proposed a cost of £12.48 for a refreshment box, seconded by LC, carried.</p> <p>LC proposed a cost of £5.99 for 100 recyclable cups, seconded by RJG, carried.</p>	
23/093E	<p>5. Civic Centre 1) Opening Defer to October for date setting. CW to speak to HM Lieutenancy office for advice. 2) Advertising All discussed and decided a video was not yet required and will be revisited later.</p>	
23/094E	<p>6. Tidworth Festival CL to set a meeting with TTC & Armed Forces Day committee.</p>	
23/095E	<p>7. Tidworth Community Awards KM to prepare advertising and voting system. Date set for Wednesday 28th February 2024. Time TBC. Award categories Local Business</p>	<p>KM KM</p>

	Neighbour Friend Group Young Person (Jakob Fairclough Award?) Official person from local Organisation. Volunteer	
23/096E	8. Time Capsule RJG proposed the cost of £1,168.45 for an A3 cast bronze plaque, seconded by CM, carried.	
23/097E	9. DBS KM to speak to CL about offering DBS out to Council and Staff, mainly first aid trained for Civic Centre and future events.	
23/098E	10. Event Insurance LC proposed a cost of £112.48 for Event Insurance for our Christmas event, seconded by CW, carried.	KM
23/099E	11. Premises Licences Following advice from Wiltshire Council, going forward TTC will use a TENS licence where required and review at 6 months.	KM
23/100E	12 PA system AN has gathered quotes and they will be presented to Facilities meeting.	
23/101E	13. Budget LC asked what the £97.50 from Chairs Allowance was for. CL has confirmed via email - <i>"The expenditure made from the Chairs Allowance so far is for Cllr Connolly's presentation we gave to him at May's meeting and for the refreshments for the Annual Town Meeting."</i> KM to update and circulate event costs monthly.	
23/102E	14. Tidworth Times New issue deadline is set for 9 th October. KM to contact all Cllrs for TT articles.	RJG
23/103E	15. Container Clean out KM to put out to Council for volunteers. Saturday 7 th October 10am-12pm	
23/104E	16. Correspondence, Website & Social Media updates KM read out an email from High Street Safari with the numbers of participants for the summer safari hunt. Very positive. 328 groups took part. All social media numbers continue to increase. KM has been updating the pages on the website. Any issues to be reported to the office.	
23/105E	15. Date of Next Meeting 17th October 2023 All agenda items need to be with the Town Clerk 7 days prior to the meeting	

There being no further business to discuss, the meeting closed at 9pm.