

STAFFING COMMITTEE

AGENDA

Dear Sir/Madam

I hereby give you notice that the next meeting of the Staffing Committee will be held at Castledown Enterprise Centre, Unit 3D, Ludgershall on Tuesday 26th September 2023 at **6.30pm**.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 20th September 2023

Signed: Mrs C Lovell Clerk

Item	Торіс	Who?
1	Apologies for absence	All
2	Declaration of Interests	All
3	Minutes of Previous Meeting	All
	Minutes August meeting were approved at September Full Town meeting	
4	Clerks Report	
5	Civic Centre Staffing	All
	Site Operative job description and advert	
6	Leave/Sick software	
7	Date of next meeting	Agenda items to the Clerk 7 days
	твс	before the meeting