



TIDWORTH TOWN COUNCIL
Projects Meeting August 2023

Minutes of the TTC Projects Meeting held on **22nd August 2023 at 7.30pm**

<p>Attended: Councillors: M Connolly (MC) (in the Chair), P Hedge (PH), C Webb (CW), L Coleman (LC), H Jones (HJ)</p> <p>C Lovell - Town Clerk</p> <p>B Long, B Dean, D Ahern</p>	<p>23/058Pro</p>	<p>1. Apologies for Absence: Cllr T Jones <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item		Action By
<p>23/059Pro</p>	<p>2. Declaration of Interest None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>		
<p>23/060Pro</p>	<p>3. Minutes of Previous Meeting Minutes of the July's 2023 meeting were ratified at August's Full Town Council Meeting. No matters arising.</p>		
<p>23/061Pro</p>	<p>4. Civic Centre Facilities Management – HJ advised that there was not a great deal to report, tenders have been requested for different services. FM working group will be meeting on 30th August 2023. Furniture and Fittings – LC confirmed the order is now placed. There was a discussion regarding a smoking area. Although not desirable it is felt that if there isn't an allocated area people will smoke in unsuitable areas. Café Lease – There had been discussions regarding the rent. The members are recommending £500.00 for the first 6 months, it will then be reviewed. CW is going to look through the lease and will make recommendations to Leadership if in agreement the draft will be sent to the legal team. MC proposed the rent for the Café be set at £500.00 for the first 6 months, seconded by LC, carried. Fire Extinguisher Quote – Community Services had asked the Committee to review the quote received from Walker Fire as they felt it exceeded the</p>		<p>CW</p> <p>AN</p>

	<p>requirements of the Fire Strategy report. A new quote to be requested for 7 foam (all purpose) extinguishers and 1 CO2 extinguisher, fire blankets to remain. Key Suiting – A table of how the keys can be allocated had been circulated all agreed that this was a good structure. CW, HJ and CL will be attending an on-site meeting Wednesday to confirm key requirements. Expenditure and Progress/Action Plan – Had been circulated.</p>	
23/062Pro	<p>5. Allotments Planning has now been approved so the initial discussion was whether TTC wanted to continue with the project, all were in agreement to proceed. Official permission is to be requested from the MOD regarding access rights and MC has already made enquires with Highways. There was a lengthy discussion regarding the use of the remaining land, it was agreed that due to the size of the project it would remain as it is, which is being temporarily leased for grazing. When the allotments are completed the permanent use of the land will be discussed and agreed. LC prosed that the additional land continues to be temporarily leased to the current tenants until completion of the Allotments, seconded by CW, carried. The draft tenancy agreement had been circulated, the members are mindful of biodiversity and ‘no use of herbicides and pesticides’ is to be added to the agreement. CL will pass on to the Allotments Committee. Members are in agreement that advice will now be sought regarding the next steps to enable TTC to go out to tender.</p>	<p>CL</p> <p>CL</p>
23/063Pro	<p>6. Correspondence/Updates Following on from the tragic incident that happened near the skate park the previous week CL has been approached regarding a memorial bench and plaque. Location was discussed and it was agreed that the appropriate location for the bench would be at the skate park and a plaque where the incident happened. CL has already spoken with Garrison who are fully supportive, she will now liaise with the family to move this forward.</p>	<p>CL</p>
23/064Pro	<p>7. Date of Next Meeting 26th September 2023</p>	<p>All agenda items to the Clerk 7 days prior to the meeting</p>

There being no further business to discuss, the meeting closed at 8.30pm