



TIDWORTH TOWN COUNCIL
Projects Meeting July 2023

Minutes of the TTC Projects meeting held on **25th July 2023 at 6.30pm**

<p>Attended: Councillors: M Connolly (MC) (in the Chair), P Hedge (PH), C Webb (CW), L Coleman (LC), T Jones (TJ), H Jones (HJ)</p> <p>C Lovell - Town Clerk</p>	<p>23/051Pro</p>	<p>1. Apologies for Absence: None <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
<p>23/052Pro</p>	<p>2. Declaration of Interest None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
<p>23/053Pro</p>	<p>3. Minutes of Previous Meeting Minutes of the June 2023 meeting were ratified in June's Full Town Council Meeting. No matters arising.</p>	
<p>23/054Pro</p>	<p>4. Civic Centre Facilities Management - HJ reported that himself PH and AN had met with several potential contractors on site. There were concerns raised about the window cleaning regarding the soliel shutters, CL will raise this at the Project Board meeting. Quotes are expected within the next two to three weeks. Furniture and Fittings – LC advised that with a few tweaks the order for furniture had now been placed. The net divider for the Tedworth Hall was discussed at length and it was agreed by the committee to not purchase a net at this point, the infrastructure is in place should it be a requirement in the future. EV Charging – CL to chase Charg-y for confirmation of the requested requirements. Electricity Supply – It was agreed that to avoid any supply issues prior to opening. Opus the current provider have provided a quote to take effect immediately for a term of 24 months.</p>	

	<p>Current Charges: 168.646p per Day Standing Charge/86.327p per kwh Quote: 198p per Day Standing Charge/35.29p per kwh</p> <p>MC proposed that the quote from Opus is accepted, seconded by CW, carried.</p> <p>Café Lease – A sample lease had been circulated. Finer details need to be agreed, such as rent, permitted use etc. Once this has been established TTC will ask the legal team to prepare a draft lease.</p> <p>Expenditure – A breakdown of expenditure so far had been circulated, there are a few tweaks required.</p> <p>Hire Fees – The focus group had met to decide hire fees for the Civic Centre. They have recommended the following: Pricing. Regular Hirers will need to pay a refundable deposit. Terminating regular hirers will need to give one months’ notice, and deposit returned at the end of notice. Regular Hire fees are to be paid in advance. Tedworth Hall: £40 per hour Perham Suite: £25 per side, £40 for the whole room. Add Ons: Use of the kitchen £5 per hour, including crockery, cutlery etc. A shopping list needs to be drawn up for crockery, free standing water heater, cutlery etc for use in the kitchen. To save groups using the kitchen cupboards as valuable storage. Meeting Rooms: Bourne: £15 per hour Sidbury: £10 per hour Ashdown: £10 per hour</p> <p>Proposed by LC seconded by MC, carried.</p> <p>Services will now write and refine the terms and conditions. Community groups will still be encouraged to apply for a grant to cover part of the hire fee.</p>	
23/055Pro	<p>5. Allotments There is currently no update. Decision is imminent.</p>	
23/056Pro	<p>6. Correspondence/Updates None</p>	
23/057Pro	<p>7. Date of Next Meeting</p> <p>22nd August 2023</p>	<p>All agenda items to the Clerk 7 days prior to the meeting</p>

There being no further business to discuss, the meeting closed at 7.50pm