



TIDWORTH TOWN COUNCIL JUNE 2023

Minutes of the Town Council meeting held on Tuesday 6th June 2023 at Castledown Business Park at 7pm.

<p>Attended Cllr's C Webb (in the Chair) (CW), H Jones (Vice Chair) (HJ), R Gregory (RG), P Hedge (PH), M Connolly (MC), M Anim (MA) L Coleman (LC), A Birch (AB), T Jones (TJ), A White (AW), D Wright (DW). C Danso (CD) – 7.20pm C Lovell Town Clerk (CL) Cllr A Pickernell – Wiltshire Councillor WO1 J Clarke WO2 H Brown F Galvin</p>		<p>23/090 1. Apologies Cllr Kofitia, Cllr Powell, Cllr Musikavanhu Absent Cllr C Moore Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
23/092	<p>2. Declaration of Interest None (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
23/093	<p>3. General Public Questions WO1 Clarke advised that the Garrison Commander would be delighted to attend the skate park opening ceremony. He asked if he could be put in touch with someone at Royal Mail as Garrison would like to follow up the proposed closure of the sorting office and detrimental changes to the service. WO2 Brown attended to request an update on the Speed Indicator Device (SID) in Perham Down, he was advised the current broken one was owned by the military. Surveys are still to be done regarding a mobile SID. He also mentioned that there had recently been several incidents caused by potholes, he was advised to report on the Wiltshire App. MC have just announced their Highway 23/24 programme and the Perham Road is included. F Galvin has for an update on the Kennet Road litter clearance, LC advised the shrubbery needed to be cut back for this to happen. He apologised for his daughter's absence and said she will attend Community Services the following week to discuss communication boards.</p>	

23/094	<p>4. Minutes of May 2023 meeting Minutes of the Town Council meeting held on 2nd May 2023 had been circulated. PH proposed that they were a true and accurate record, seconded by LC carried. No matters arising</p>	
23/095	<p>5. Wiltshire Councillors Report Cllr Pickernell congratulated CW on becoming the Mayor. Regarding potholes he advised that up to mid May 2023 633 potholes had been repaired a total of 513 had been reported. He is in talks regarding improving the broadband service in Perhsm Down. Wiltshire have hosted 1147 Ukrainians. The Government has provided funding for 24 houses to be built. When no longer required for this purpose they will be used as stock by Wiltshire Council. The Government had provided £21 million for bus services this means the £2.00 fare will be extended until Christmas. He suggested that now there is this extra funding himself and MC could look into trying to get the service provided in Perham Down improved.</p>	
23/096	<p>10. Mayors Report CW reported that despite being a soggy day the Coronation Event on 6th May had been a successful, happy event enjoyed by all of those who attended, approximately 500. The litter pick scheduled for 3rd June had been postponed due to the TLC having an open day. She is please to see that the Civic Centre is coming on in leaps and bounds and like wise the skate park is looking fabulous. Herself and PH will be on Castledown FM this coming Saturday – 10th June 2023.</p>	
23/097	<p>11. Committee Reports Community Services PH reported on a meeting held on 9th May 2023, minutes had been circulated and taken as read. HJ proposed that they were a true and accurate record, seconded by AB carried. He advised that he had been re-elected as chair of the committee and himself and TJ will be representatives on the Projects committee. It is suggested a “Deer Crossing Warning” sign be placed going South, after Leckford Crossroads. The Reactive Team is a new initiative that has replaced the Sparkle Team. All minor issues can be reported onto the My Wiltshire App and annotated “For the Reactive Team”. Bigger and more urgent issues should be submitted to AN, for submission and tracking. Traffic Surveys have yet to be carried out for: Pennings Road Windmill Drive Perham Down to Station Road The delay is due to a change of contractor at Wiltshire Council.</p>	

	<p>Double yellow lines have been requested for the A338, Pennings Road, near the junction with the Hill Top Estate via the LHFIG. AN to hasten.</p> <p>A request has also been submitted for the continuation of yellow lines opposite the Tesco Junction on Station Road.</p> <p>Permission has been requested for a new footpath on Wylie Road, from the Clarendon Nursery School gate to the road. Aspire are aware and seeking permission from the MoD for Wiltshire Council to install this on their land. It is proposed a WARNING sign to be placed at the 4 main entrances to the Riverbourne corridor.</p> <p>Connolly Way Playpark – The Council has agreed to place 1 x A3 Communication Boards, in the Connolly Way Park as a pilot scheme. This will be reviewed later, and consideration may be given to other parks.</p> <p>The next Parish Steward visit will be 14th and 15th June 2023. The Steward currently remains on pothole duty.</p> <p>There have been concerns raised about the lack of fencing on both sides of the, newly reinforced, bridge over the river on Lahore Road (Hampshire Cross) Councillors are asked to look and bring their observations to Committee. PH, AN and CL have had a meeting with Tivoli to discuss some issues and outstanding job at the cemetery and Mortuary Chapel.</p> <p>*Due to not being quorate there was no Community Engagement*</p> <p>Community Projects MC reported on a meeting held on 23rd May 2023, minutes had been circulated and taken as read. There were no questions. TJ proposed that they were a true and accurate record, seconded by PH carried. LC and MC were co-opted onto the committee for the meeting. As the council is currently not fully represented on the committee MC was elected as temporary chair.</p> <p>Two potential contractors for the Café made presentations on 17th May 2023. A scoring matrix was used and the pros and cons were discussed. PH proposed Ezra's as the preferred contractor for the café, seconded by RG, carried.</p> <p>There had been meetings held with two preferred suppliers. The pros and cons of both were discussed, with Elm being the preferred supplier. LC proposed Elm Furniture as the preferred supplier, seconded by PH, carried. The booking system demo prior to the meeting had been useful The cost is £120.00 plus VAT per annum, this includes support. PH proposed that Hall Booking Online is used, seconded by DW, carried.</p> <p>Andrew Brown is leaving Oxford Architects. Tony Mullins, one of the partners will run the project from July 2023.</p> <p>There has been a stern email sent to SSE to provide Aster with the information needed as this could delay the build and have financial implications</p> <p>There will be a site visit 21st June 2023 @ 1pm.</p> <p>The new application for the allotments has been submitted - PL/2023/03830 People are encouraged to make comment. Closing date for comments is 15th June 2023.</p>	
--	--	--

	<p>The build is going well, hopefully concrete will be coming in late this week/early next week.</p> <p>A quote for the running and management of the opening event has been received from Maverick, all are in agreement it is very reasonable and is a very professional package.</p> <p>LC proposed that TTC book Maverick to organise the opening ceremony to be held on 22nd July 2023 12pm-4pm at a cost of £2000 + VAT, seconded by HJ, carried.</p> <p>Community Leadership HJ reported on a meeting held on 30th May 2023, minutes had been circulated and taken as read. There were no questions.</p> <p>PH proposed that they were a true and accurate record, seconded by HJ carried.</p> <p>There was an update from each committee.</p> <p>Year-end accounts had been circulated and requests for amendments sent to the accountant.</p> <p>Due to timing the following payments were tabled for approval.</p> <p>Skate Park – MOD legal fees £2345 + VAT</p> <p>Proposed by MC, seconded by RG, carried.</p> <p>Aster civic centre wayleave (electricity) £300 + VAT</p> <p>Proposed by DW, seconded by CD, carried.</p> <p>Clerk of Works £17,664 + VAT</p> <p>Proposed by PH, seconded by HJ, carried.</p> <p>Blackburn Associates Fire and risk assessment for civic centre £2350.</p> <p>Proposed by HJ, seconded by CW, carried.</p> <p>Insurance – Three quotes had been requested. Two had been received and circulated.</p> <p>PH proposed that the quotation of £6,183.65 (inc VAT) from Gallaghers is accepted for renewal on 1st June 2023, seconded by HJ, carried.</p>	
23/098	<p>8. Co-options</p> <p>None received.</p>	
23/099	<p>9. S137 Requests</p> <p>None received.</p>	
23/100	<p>10. Year End Accounts</p> <p>Financial Statements for 2022/23 had been circulated.</p> <p>There are some required amendments, which are mainly narrative and re-allocation.</p> <p>This does not effect the figures so the reconciliation is correct.</p> <p>All were in agreement with the amendments requested and once incorporated the Financial statements for 2022/23 should be adopted.</p>	
23/101	<p>11. Annual Governance and Accountability Return (AGAR)</p> <p>The AGAR had been circulated.</p> <p>MC proposed that the AGAR 22/23 be adopted, seconded by PH, carried.</p>	

23/102	20. Correspondence and Updates None	
23/103	21. Bills for Payment Bills for payment totalling £ £300,501.13 had been circulated. PH proposed Bills for Payment totalling £300,501.13 be paid, seconded by LC carried. For transparency the Bills for Payment will be rotated monthly for checking. The quarterly bank reconciliation/check has also been completed.	
23/104	27. Date of next meeting 4 th July 2023	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 8.15pm.

Agreed as a true record..... C Webb, Chair