



**TIDWORTH TOWN COUNCIL**  
Community Engagements Committee June 2023

Minutes of the Community Engagement Committee meeting held on 20<sup>th</sup> June 2023 at Castledown Business Centre, Ludgershall.

<p><b>Attended Cllrs C Webb (CW), Linzi Coleman (LC), R Gregory (RJG), C Moore (CM), C Danzo (CD), A White (AW).</b></p> <p><b>K Mooney (KM) - Admin</b></p>		<p><b>23/041E 2. Apologies: M Connolly (MC), D Wright (DW), J Powell (JP)</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
23/040E	<p><b>1 Election of Chair</b> CM nominated LC for chair of Engagements committee, seconded by CW, accepted by LC, carried.</p>	
23/042E	<p><b>3. Declaration of Interest</b> <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i> <b>None</b></p>	
23/043E	<p><b>4. Minutes of Previous Meeting</b> Minutes of the April meeting were ratified at the Full Town Council meeting in May 2023. No matters arising.</p>	
23/044E	<p><b>5. Events 2023</b></p> <p><b>Litterpick</b> Defer to August for September.</p> <p><b>Cinema</b> LC proposed the cost of £726.00 inc VAT for toilets from Loos2Go, seconded by RJG, carried, LC proposed the cost of £180.00 +VAT for bins from Hills Waste, seconded by RJG, carried.</p> <p>KM to begin advertising July.</p>	<p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p>

	<p><b>Mortuary Chapel</b> KM to ask Cllr Ann Birch to host. <b>LC proposed the cost of up to £250.00 for flowers in the chapel, seconded by CM carried.</b> KM to contact Brownies &amp; Scouts about visiting the Chapel in the morning. Services to book annual clean.</p> <p><b>Halloween &amp; Summer</b> KM confirmed the artwork for the digital treasure trail has arrived. KM to make some edits. KM to clarify the book is downloadable, not physical book. KM to begin advertising in July for Summer, October for Halloween.</p> <p><b>Remembrance</b> CW to speak to RBL</p> <p><b>Christmas</b> <b>LC proposed the cost of £450.00 +VAT for The Grinch &amp; Princess, seconded by CM, carried.</b> Wiltshire Caledonian Pipes and drums, defer to August.  KM to research First Aid courses for staff and Councillors. The committee discussed DBS checks for Cllrs, especially those attending events.</p>	<p>KM KM KM AN  KM KM KM KM  CW  KM KM KM</p>
23/045E	<p><b>6. Skatepark Opening</b> <b>LC proposed the cost of £105.60 +VAT for St Johns to provide first aid cover and £150.00 for the setup, seconded by RJG, carried.</b> <b>CW proposed the cost of £726.00 inc VAT for toilets from Loos2Go, seconded by CM, carried.</b> <b>AW proposed the cost of £180.00 +VAT for bins, seconded by CW, carried.</b> <b>LC proposed the cost of up to £250.00 for a balloon arch, seconded by CM, carried.</b></p>	<p>KM KM KM KM</p>
23/046E	<p><b>7. Members of Projects Committee.</b> <b>CW proposed MC &amp; LC to join Projects committee, seconded by RJG, carried.</b></p>	<p>KM</p>
23/047E	<p><b>8. Time Capsule</b> <b>Plaque wording</b> KM to find wording examples and circulate, TBD by email for the plaque</p>	<p>KM</p>
23/048E	<p><b>9. Budget</b> KM to provide a full cost breakdown for every event planned in 2023/24.</p>	<p>KM</p>
23/049E	<p><b>Tidworth Times</b> KM to make some changes to the front cover for ease of reading. RJG confirmed the issue is in hand. Articles are welcome. Dates are:</p> <ul style="list-style-type: none"> <li>• D/L 14<sup>th</sup> July</li> <li>• Layout 17<sup>th</sup> July</li> <li>• Print 19<sup>th</sup> July</li> <li>• Distribute 24<sup>th</sup> July</li> </ul>	<p>KM RJG</p>
23/050E	<p><b>9. Correspondence, Website &amp; Social Media updates</b> All social media numbers continue to increase.</p>	

	KM has been updating the pages on the website. Any issues to be reported to the office.	
	<b>10. Date of Next Meeting</b>  <b>18<sup>th</sup> July 2023</b>  <b>All agenda items need to be with the Town Clerk 7 days prior to the meeting</b>	

**There being no further business to discuss, the meeting closed at 8.45pm.**