



**TIDWORTH TOWN COUNCIL**  
**Projects Meeting May 2023**

Minutes of the TTC Projects meeting held on **23<sup>rd</sup> May 2023 at 7.00pm**

<p><b>Attended:</b>  Councillors: P Hedge (PH), C Webb (CW), T Jones (TJ)</p> <p>Cllr L Coleman (LC)  Cllr M Connolly (MC)</p> <p>C Lovell - Town Clerk</p>	<p>23/034Pro</p>	<p><b>2. Apologies for Absence: Cllr Jones, Cllr Powell, Cllr Wright</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
<p><b>Due to Community Engagement not being quorate the previous week there was no official representation from the Committee. So that business could be transacted <b>CW proposed that both LC and MC were co-opted for the meeting, seconded by PH, carried.</b></b></p>		
<p>23/033Pro</p>	<p><b>1. Election of Chair</b>  As the council is currently not fully represented on the committee <b>PH proposed that MC be elected as temporary chair, seconded by CW, carried.</b></p>	
<p>23/035Pro</p>	<p><b>3. Declaration of Interest</b>  None  <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
<p>23/036Pro</p>	<p><b>4. Minutes of Previous Meeting</b>  Minutes of the April 2023 meeting were ratified in May's Full Town Council Meeting. No matters arising.</p>	
<p>23/037Pro</p>	<p><b>5. Civic Centre</b>  Build is still on schedule, MC and CL will be attending a Projects Board meeting on 24<sup>th</sup> May 2023.  Two potential contractors for the Café made presentations on 17<sup>th</sup> May 2023. A scoring matrix was used and the pros and cons were discussed. <b>CW proposed Ezra's as the preferred contractor for the café, seconded by LC, carried.</b>  The lease will now have to be written.  PH reported on the FM meeting held the previous week. The boxes are getting ticked and preferred service suppliers are being narrowed down.</p>	

	<p>LC reported on meetings held with two preferred suppliers. The pros and cons of both were discussed, with Elm being the preferred supplier.</p> <p><b>LC proposed Elm Furniture as the preferred supplier, seconded by PH, carried.</b></p> <p>All were in agreement that the booking system demo prior to the meeting had been useful and that Hall Booking Online was just what was needed for the Civic Centre. The cost is £120.00 plus VAT per annum, this includes support.</p> <p><b>MC proposed that Hall Booking Online is used, seconded by PH, carried.</b></p> <p>CL has engaged with several EV charging companies but they do not supply the service TTC would like.</p> <p>CL will contact Charg.y who made a presentation in October 2022 to get more information and clarification.</p> <p>CL will arrange a site visit for the week commencing 12<sup>th</sup> June 2023.</p>	<p>CL</p> <p>CL</p>
23/038Pro	<p><b>6. Allotments</b></p> <p>The new application has been submitted - PL/2023/03830</p> <p>People are encouraged to make comment.</p> <p>Closing date for comments is 15<sup>th</sup> June 2023.</p>	
23/039Pro	<p><b>7. Skate Park</b></p> <p>The build is going well, hopefully concrete will be coming in late this week/early next week.</p> <p>Community Engagement to discuss official opening for beginning of school holidays.</p>	
23/040Pro	<p><b>7. Correspondence/Updates</b></p> <p><b>None</b></p>	
23/041Pro	<p><b>8. Date of Next Meeting</b></p> <p><b>27<sup>th</sup> June 2023</b></p>	<p><b>All agenda items to the Clerk 7 days prior to the meeting</b></p>

**There being no further business to discuss, the meeting closed at 7.50pm**