



**Tidworth Town Council  
Leadership May 2023**



Minutes of the Leadership Committee held on 30<sup>th</sup> May 2023 in Unit 3D Castledown Business Park, Ludgershall at 7 pm.

<b>Attended</b> Councillors H Jones (HJ) (In the chair), P Hedge (PH), C Webb (CW) Cllr M Connolly (MC) Cll L Coleman (LC) Town Clerk (CL)		<b>23/001L 1. Apologies: None</b>
Item	Agenda Item	Action by
23/002L	<b>2. Declarations of interest</b> None	
23/003L	<b>3. Minutes of November 2022 meeting</b> Approved at December 2022 full town meeting. No matters arising	
23/004L	<b>4. Committee Reports</b> <b>Community Services</b> PH advised that he had been re-elected as chair of the committee and himself and Cllr Jones were voted to represent the committee at Projects. <b>Community Engagement</b> No meeting had been held due to not being quorate. <b>Projects</b> The members were provided an update on projects in hand. A civic centre site visit has been arranged for 21 <sup>st</sup> June 2023.	
23/005L	<b>5. Financial Matters</b> <b>Year-end accounts</b> had been circulated; the accountant is updating with the requested amendments. <b>Payments for approval</b> – due to timing the following payments were tabled for approval. Skate Park – MOD legal fees £2345 + VAT <b>Proposed by PH, seconded by CW, carried.</b> Aster civic centre wayleave (electricity) £300 + VAT <b>Proposed by PH, seconded by CW, carried.</b> Clerk of Works £17,664 + VAT <b>Proposed by PH, seconded by HJ, carried.</b> Blackburn Associates Fire and risk assessment for civic centre £2350. <b>Proposed by HJ, seconded by CW, carried.</b> <b>Insurance</b> – Three quotes had been requested. Two had been received and circulated.	

	<b>PH proposed that the quotation of £6,183.65 (inc VAT) from Gallaghers is accepted for renewal on 1<sup>st</sup> June 2023, seconded by HJ, carried.</b>	
23/006L	<b>6. Personnel Matters</b> – HJ advised that 6 monthly reviews will be conducted before the end of June. Staffing meeting will be on 27 <sup>th</sup> June 2023.	
23/007L	<b>7. Humber Lane correspondence</b> Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature <b>Proposed by CW, seconded by HJ, carried.</b>	
23/008L	<b>8. Correspondence</b> <b>None</b>	
23/009L	<b>9. Date of next meeting</b> <b>TBC</b>	Agenda items to be submitted to the Clerk 7 days before meeting

**There being no further business the meeting closed at 8.20pm**