

PROJECTS COMMITTEE

Dear Sir/Madam

I hereby give you notice that the next meeting of the Community Projects Committee will be held on Tuesday 25th April 2023 in Unit 3D, Enterprise Centre, Castledown Business Park at 7pm.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 19th April 2023 2022.

Signed: Mrs C Lovell

Clerk

AGENDA

Item	Topic	Who?
1	Apologies for absence	All
2	Declarations of interest	All
3	Minutes of Previous meeting	
	Minutes of February meeting ratified at April 2023 full town meeting	
4	Terms of Reference	All
5	Civic Centre	
	General update	MC
	Cafe	JP
	Facilities Management update	HJ
	Furniture and Fixings Update	LC
	Staffing working group update.	MC/CW/LC
6	Allotments	DW
7	Skate Park	MC
8	Correspondence/Updates	All
9	Date of next meeting	Agenda items
	23 rd May 2023	by
		7 days before
		meeting