

## PROJECTS COMMITTEE

## Dear Sir/Madam

I hereby give you notice that the next meeting of the Community Projects Committee will be held on Tuesday 28<sup>th</sup> March 2023 in Unit 3D, Enterprise Centre, Castledown Business Park at 7pm.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 22<sup>nd</sup> March 2023 2022.

Signed: Mrs C Lovell

Clerk

## **AGENDA**

Item	Topic	Who?
1	Apologies for absence	All
2	Declarations of interest	All
3	Minutes of Previous meeting Minutes of February meeting ratified at March 2023 full town meeting	
4	Civic Centre General update Cafe Facilities Management update Booking system Furniture and Fixings Update Planning/Licenses	MC JP HJ LC LC
5	Allotments	DW
6	Skate Park	МС
7	Correspondence/Updates	All
8	Date of next meeting 25 <sup>th</sup> April 2023	Agenda items by 7 days before meeting