



TIDWORTH TOWN COUNCIL DECEMBER 2022



Minutes of the Town Council meeting held on Tuesday 6th December 2022 at Castledown Business Park, Ludgershall at 7pm.

<p>Attended Cllr M Connolly (in the Chair) (MC), Cllr's H Jones (HJ), P Hedge (PH), C Webb (CW), A Birch (AB), L Coleman (LC), D Kofitia (DK), C Danso (CD), M Anim (MA), D Ahern (DA), J Powell (JP), C Moore (CM)</p> <p>C Lovell – Town Clerk SSM Gurung - Garrison F Galvin D Gurung – Tidworth Nepalese Community</p>		<p>22/174 1. Apologies Cllr Wright, Cllr Musikavanhu, Cllr Gregory Cllr Pickernell (Wiltshire Council) WO1 Clarke Police</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
22/175	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
22/176	<p>3. Public Questions: SSM Gurung attended in WO1 Clarkes absence. He advised that Christmas stand down for the Garrison would be 16th December 2022 – 4th January 2022. However, with the imminent strikes several units will be on standby. D Gurung advised that some bus timetables were either missing or out of date. Services will investigate.</p>	
22/177	<p>4. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 1st November 2022, had been circulated. HJ proposed that they were a true and accurate record, seconded by PH , carried. No Matters arising</p>	

22/178/179	<p>6. Wiltshire Councillors/ Mayors Report</p> <p>MC gave the following update:</p> <p>There are road closures for the A338 and Meerut Road next month. The A338 is for patching works prior to resurfacing next spring. This will be to the South of the Town. Meerut Road will be closed during the period 27 Jan to 2 Feb for the footpath to be resurfaced. Closure will be between 7AM and 6PM each day.</p> <p>He attended the Wellington Academy Remembrance event and as well as the Holy Trinity service, before the Remembrance event at the RBL.</p> <p>The Christmas event was a great success so thanks to K Mooney and the Engagement Committee and all those who helped on the day.</p> <p>He will be attending the annual Christmas Show-Off Dance event at the Wellington Academy on Friday.</p> <p>He took a moment to reflect on the year and how busy and productive it had been and thanked all the members and staff for their hard work and dedication.</p>	
22/180	<p>7. Committee Reports</p> <p>Community Services PH reported on the meeting held on 8th November 2022, minutes had been circulated and taken as read. DK proposed that they were a true and accurate record, seconded by AB, carried.</p> <p>WO2 Hammie Brown who is the MTWO from 22 Engr Regt attended the meeting regarding road safety in Perham Down</p> <p>Discussions took place concerning speeding traffic on: Pennings Road, Windmill Drive, Perham Down to Station Road.</p> <p>Traffic Surveys have been requested (25% contribution from TTC). A Speed Indicator Device (SID) was discussed, to be installed alternately, on Pennings Road, Windmill Drive, and on the road from Perham Down to Station Road. Advice must be taken from the Police who will conduct a survey before any installations can be made.</p> <p>Cllr Danso raised concerns about car parking at the Wellington Lions Primary School was discussed. The school and Police have been contacted.</p> <p>Two new bins have been installed in the Shepperd Street play park.</p> <p>Cllr Ahern will remove the dead tree at the Cemetery, he has requested that TTC ‘wait and see’ with the other two reported.</p> <p>Rev Laundon has been informed of the broken tomb. There is a large hole which also needs filling.</p> <p>Community Engagement CW reported on the meeting held on 15th November 2022, minutes had been circulated and taken as read. LC proposed that they were a true and accurate record, seconded by MC, carried.</p> <p>Remembrance had gone very well and thanks was extended to K Mooney, GSM and RBL.</p> <p>The Christmas event held at the TLC on Saturday had been the most successful to date, with an approximate footfall of 2000. CW thanked everyone who helped.</p> <p>CW confirmed the Cover Girls and cinema screen have been booked for the Coronation and a face painter had been selected. Hi-vis waistcoats will be required. CW proposed 20 Hi-Vis waistcoats in various sizes, for events with TTC logo on, at a cost not to exceed £200.00 total, LC seconded, carried.</p> <p>CM proposed Rosy Cheeks facepainting at a cost of £360.00 for 2 artists over a 3hour period, seconded by LC, carried.</p> <p>There have been several meetings with AJ Mayhew to start planning for Tidworth Festival 2023, however no official booking can be made until DIO have given</p>	

	<p>permission to use the field.</p> <p>Social media and website footfall continues to increase.</p> <p>Tidworth Times to be published in January in being written.</p> <p>Projects DW reported on the meeting held on 22nd November 2022, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by MC, carried.</p> <p>DW started his report by thanking MC for all his hard work bringing together the Civic Centre Project.</p> <p>The Clerk is to contact Charg-y for clarification on the EV charging points.</p> <p>Potential contractors for the Café will be invited to present their proposals Easter time.</p> <p>The Working Group had met and have made progress regarding what furniture and fixings are required. More supplier information has been requested from Oxford Architects, MC will update further under Agenda item 11.</p> <p>MC confirmed that the Planning Application for the allotments on Humber Lane had been submitted.</p> <p>The final design of the skate park had been circulated this was following the online and in-person consultations with users. The park is now longer and thinner than the original and has a bump taken out that users thought could be dangerous.</p> <p>MC proposed that TTC approve the final design and appoint Maverick to build the park at a cost of £171,400 + VAT, seconded by PH, carried.</p> <p>MOD have given approval for the seven-year rolling lease with a one-year break clause if the land is required for military use. As previously stated, such a clause would be included in a longer lease and the likelihood of this small patch of land being required is minimal.</p> <p>MC proposed that TTC proceed with a seven-year rolling lease with MOD, with TTC paying MOD's legal costs should their internal team not have capacity to undertake the legal, seconded by PH, carried.</p> <p>Leadership HJ reported on the meeting held on 17th November 2022, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by CW, carried.</p> <p>The Chairs of committees had provided an update.</p> <p>The budget for 2023/24 had been discussed and the Committee have made their recommendation for the precept for 2023/24 as £538,767.00. Reserves had also been reviewed – Agenda item 12</p> <p>Staffing HJ reported on the meeting held on 17th November 2022, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by CW, carried.</p> <p>The future staffing structure of the Civic Centre had been discussed. There has been 75 hours budgeted for.</p> <p>A Staffing Working Group was formed the members will be Cllr Webb, Cllr Coleman, and Cllr Connolly.</p> <p><i>Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items were closed to the public due to their confidential nature.</i></p> <p>Proposed by HJ, seconded by MC, carried.</p>	
22/164	<p>8. Co-Options</p> <p>None received</p>	
22/165	<p>9. S137 Requests</p> <p>The following requests was received.</p>	

	<p>Ludgershall and Tidworth Community Magazine £300 – MC advised that he provides an article for each addition. All agreed that this should be granted.</p> <p>CW proposed that The Ludgershall and Tidworth Community Magazine are awarded £300.00, seconded by PH, carried.</p> <p>Tidworth Nepalese Community £1000.00 – Mr Gurung told the members that the request was to cover the hire cost for their weekly meetings. The meetings especially benefit the older members of their community as it is an opportunity for correspondence to be translated and appointments booked etc.</p> <p>CW proposed that the Tidworth Nepalese Community are awarded £1000.00, seconded by HJ, carried.</p>	
22/181	<p>10 Financial/Compliance Risk Register- This had been circulated and the Clerk explained that this is a live, working document and can be amended and adjusted as required however moving forward it will be officially adopted at the annual Town Council Meeting along with Standing Orders and Financial Regulations.</p> <p>HJ proposed that the document be adopted however the committees should take time to look at it and advise Leadership of any recommendations/additions, seconded by MC.</p>	
22/182	<p>11. Civic Centre</p> <p>MC reported due to the issues Neilcott had with Web Yates, they submitted an extension of time claim to extend the build period by six weeks. There will be a financial claim associated with this. Although Webb-Yates were supposed to Novate, it never happened, so they were not strictly under contract as that ended at the end of Stage 4. That said, they were working toward Novation and should have provided information as and when requested as they were still being paid. So a grey area. The Project Team will counter the claim.</p> <p>The contract for Neilcott’s preferred contractor, Edge has been sent for signature. The car park amendments have been approved by Wiltshire Council.</p> <p>Gardiner and Theobald reported that the cost of the project from the original contract has increased by around £200K. Over £40K was for additional surveys and fees that have already been paid and some related to the issue with utilities that were previously reported. The vast majority, £150K (estimate at present) is for the contamination issue. There is a total of £407K contingency TTC and PCC have set aside (£285K and £122K) respectively, so still well within that envelope. The biggest risk was always issues in the ground.</p> <p>Tim Goodman, the Project Manager will provide a draft Facilities Management tender document in early December and has a list of potential providers to be approached.</p>	
22/183	<p>12. 2023/24 Precept and Reserves</p> <p>A full Budget for 2023/24 with explanations had been circulated along with the Reserves.</p> <p>The financial situation in the country and internationally is much changed from the assumptions made last year. The planned 5% increases hoped to be put in place for a number of years is now not possible.</p> <p>The revised assumptions now mean increases of 7.5% each year until 2028/2029, when the precept will catch up with expenditure. This is still below inflation and things could change if inflation comes under control.</p> <p>Each committee had reviewed their budget and made their recommendation to Leadership.</p>	

	<p>Leadership have recommended that the Precept request for 2023/24 be £538,767.00, this is a 7.45% increase. For band D residents this in an annual increase of £13.12 and £1.09 a month.</p> <p>Reserves had also been circulated with an explanation and all agreed. Effectively, reserves will be used over the next few years to keep the increases lower than they should to help residents as much as possible.</p> <p>MC proposed that TTC's Precept for 2023/24 be £538,767.00, seconded by CW, carried.</p>	
22/184	<p>13. Correspondence and Updates</p> <p>The Clerk requested that a Cllr attend the GDPR webinar on 14th December 2022. Herself and the Admin Staff have recently undertaken training. Cllr Ahern volunteered.</p> <p>A general letter had been received from Wiltshire Association of Local Councils (WALC) asking for greater member presence at meetings. Cllr Coleman has volunteered to join the next zoom meeting on 18th January 2023.</p>	
22/185	<p>16. Bills for Payment</p> <p>Bills for payment totalling £335,483.06 had been circulated. PH proposed Bills for Payment totalling £335,483.06 be paid, seconded by DK, carried.</p>	
22/186	<p>17. Date of next meeting</p> <p>10th January 2022 @ 7pm</p> <p>Agenda Items to be submitted to the Clerk 7 days before the meeting.</p> <p>Nb – Community Services and Community Engagement will BOTH be held on 17TH January 2023.</p>	ALL

There being no further business to discuss the meeting was closed at 8.45pm.

Agreed as a true record..... M Connolly, Chairman

Date:.....