



TIDWORTH TOWN NOVEMBER 2022



Minutes of the Town Council meeting held on Tuesday 1st November 2022 at Castledown Business Park, Ludgershall at 7pm.

<p>Attended Cllr M Connolly (in the Chair) (MC), Cllr's H Jones (HJ), P Hedge (PH), C Webb (CW), A Birch (AB), L Coleman (LC), E Smith (ES), S Musikavanhu (SM), R Gregory (RG)</p> <p>C Lovell – Town Clerk Cllr Pickernell – Wiltshire Councillor GSM - J Clarke F Galvin 5 HLRA members</p>		<p>22/156 1. Apologies Cllr Birch, Cllr Ahern, Cllr Wright, Cllr Moore</p> <p>Absent: Cllr Kofitia, Cllr Danso, Cllr Anim</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
22/157	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Cllr Smith – Pennings Road Services Report. Cllr Ahern has requested a statement be read in his absence so would like to make a Declaration of Interest.</p>	
22/158	<p>3. Public Questions: WO1 Clarke reported that a suspect had now been arrested for the thefts reported at last months meeting. Current priorities are energy saving, Domestic Abuse and Cost of Living. Mr Galvin raised the issue of Kennet Road again, Cllr Jones advised that Services Admin were investigating.</p>	
22/159	<p>4. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 7th Ocotber 2022, had been circulated. PH proposed that they were a true and accurate record, seconded by CW , carried. No Matters arising</p>	
22/160	<p>5. Wiltshire Councillors Report Cllr Pickernell informed the members that there is an extra £1.3 million being invested in the fight against substance abuse. He recently sat in on a Domestic Abuse meeting an said there has been approximately 19,000 cases reported across Wiltshire in the last year. He is part of the Warm Places committee. He reminded everyone of the planned rail strikes 5th – 10th November which will cause disruptions and he warned everyone of a rise in Cold Callers.</p>	

22/162	<p>6. Mayors Report</p> <p>MC gave the following update: Persimmon have finally provided the revised plans for the transfer of the River Bourne Corridor. The transfer document and plan have been signed by himself and the Town Clerk. DAC have received the final signed copy from Persimmon which means the transfer is now complete. The maintenance money of £347K now needs to be transferred, but he is not sure how long this will take given the delays up until now.</p>	
22/163	<p>7. Committee Reports</p> <p>Community Services PH reported on the meeting held on 11th October 2022, minutes had been circulated and taken as read. HJ proposed that they were a true and accurate record, seconded by PH, carried.</p> <p>A discussion took place regarding the speeding issues along Pennings Road. The Committee suggested a Speed Indicator Device (SID). It has been noted that it may be more effective if there is one at different locations.</p> <p>A site visit will be planned to view the interactive sign covered by an overhanging tree/hedge along Pennings Road, and an overhanging tree outside the Elfin Childcare house nearby, impinging onto the pavement and reported as causing pedestrians to have to step into the road to pass.</p> <p>The path on Station Road, outside the vets requires repair.</p> <p>The price £1814.40 inc VAT was previously agreed, out of committee, (by email) for the work/maintenance to the War Memorial. All present recommended this be ratified at the Full Town Council.</p> <p>Proposed by RG, seconded by CW, carried.</p> <p>It was agreed in order to save electricity during the ongoing national crisis not to light the War Memorial during the Civic Centre build.</p> <p>It has been noted that the children are playing football on the green around both the Riverbourne Fields parks, which is becoming an accident waiting to happen. Some tubular fencing put in place near the road would perhaps act as a deterrent. A larger bin and an additional bench are being sought for Shepperd Street park.</p> <p>The next Parish Steward visit will be on 2nd and 3rd November.</p> <p>The Sparkle Team has now been seconded until 3rd Jan 2023</p> <p>A short length of I-Section girder is to be procured and to be painted black and yellow, to reduce the gap between at the Baker Street, but still allowing a double buggy through. This is to be pinned to the ground.</p> <p>There will be a site visit is to the Mortuary Chapel to view the side panel of a tomb that has broken off, and an iron railing. There is also large "hole" on the south side of the grounds which needs to be inspected.</p> <p>The Budget had been circulated before the meeting for budget setting 23/24 and the Committee agreed their recommendations for Leadership.</p> <p>Community Engagement CW reported on the meeting held on 27th September 2022, minutes had been circulated and taken as read. LC proposed that they were a true and accurate record, seconded by RG, carried.</p> <p>Remembrance - GSM has offered a team to be crowd control to ensure there is enough room for the public and wreath layers.</p> <p>CW, RG & LC have volunteered to assist RBL with the prepping of the refreshments.</p> <p>The Committee suggest a donation of £100 to the RBL to support the cost of the</p>	

	<p>catering for after Remembrance and for facilitating many of TTC's events this year. PH proposed a donation of £100 to the RBL to support the cost of the catering for after Remembrance and for facilitating many of TTC's events this year, seconded by RG, carried.</p> <p>Christmas - The rides, reindeer and face painter has been booked and paid. All decided being mindful of the cost-of-living crisis, a photographer was an unnecessary expenditure. Local schools have shown interest in singing Christmas carols.</p> <p>Halloween - CW reported that there had been 44 entries and she had attend the TLC on Saturday to collect names and hand out prizes.</p> <p>Easter - Due to having the Coronation, Festival and a cinema event in 2023 it would not be financially possible to hold an Easter event on the same scale as previous years. There will be a community activity.</p> <p>Coronation -Date set for 6th May 2024 It will be run similarly to cinema events with added extras. Screen has been agreed via email due to timing and high demand on vendors for this event.</p> <p>MC proposed GoCinemas quote of 21sqm truck screen + sat system + PA (pair of active speakers) at a cost of £3,790.00, seconded by CW, carried</p> <p>Civic Centre Opening – Provisional date 31st January 2024. More information is needed regarding the food bank with Holy Trinity.</p> <p>Time Capsule - MC proposed a budget of £100.00 for the cost of an air/water tight storage box to be used as a time capsule, seconded by RG, carried.</p> <p>Community Awards - Nominations will be requested from the public in December 2022. Date of awards to be February 2022 Clarendon Club Tidworth will be contacted about holding the awards in their function room.</p> <p>Website - Quotes are being obtained for professional photographer to take Cllr photos for website and civic centre. RG reported that himself and Engagement Admin had met to have planning meeting for Tidworth Times. The Budget had been circulated before the meeting for budget setting 23/24 and the Committee agreed their recommendations for Leadership. Social Media continues to be successful.</p> <p>Projects LC reported on the meeting held on 25th October 2022, minutes had been circulated and taken as read. PH proposed that they were a true and accurate record, seconded by LC, carried. There had been a presentation for EV Charging points from a company called Charg.y. The Committee have requested Heads or Terms but will look at other companies in the meantime.</p> <p>Civic Centre, Allotments and Skate Park are all agenda items.</p>	
22/164	<p>8. Co-Options None received</p>	
22/165	<p>9. S137 Requests The following request was received. Age UK Wiltshire £300 – All were in agreement that this should be granted.</p>	

	CM proposed that Age UK Wiltshire are awarded £300.00, seconded by RG, carried.	
22/166	<p>10 Policies The following policies had been reviewed by the Policies and Procedures Committee and circulated.</p> <ul style="list-style-type: none"> • Anti Fraud – Proposed by HJ, seconded by CW, carried. • Email - Proposed by MC, seconded by LC, carried. • Lone Working - Proposed by PH, seconded by CW, carried. • Complaints – Proposed by MC, seconded by RG, carried. 	
22/167	<p>11. Civic Centre MC reported that the piling went well and ahead of schedule. The drainage works did find contaminated materials. Tim Goodman has confirmed that disposal of the contamination found this far is £78K above the £54K in the contract. But it is well within the contingency set aside for this issue, which is one of the major risks in the risk register.</p> <p>There is a slight increase in cost due to utilities not being in place for the contractor. The contract said they would be responsible but they did raise this as an issue during the tender process. The cost of providing water and having two generators whilst utilities are awaited is £12K. A proposal to split the cost between the contractor and client has been suggested.</p> <p>That would mean £1800 for Wilts Police and £4800 for TTC. The electricity supplier had stated that they could not connect the supply until January, but Othis has now been agreed as 2 November.</p> <p>Projects had enquired about electronic locking systems for various doors. I have been in correspondence with Andrew Brown the architect and Hydrock and had a teams meeting with them last week. There were three card activated doors in the contract, one each for the doors at the beginning of both corridors and the main door into the TTC offices. We agreed to move the card operated doors from each corridor due to people needing toilet and baby changing access and to move them to the secondary door to the TTC offices from reception and one for the café.</p> <p>Hydrock were concerned about having such systems on the main doors, which could be complicated and lead to maintenance issues. It was agreed that we just have the three card operated doors, as per the contract but just moving the two as stated before. It should, therefore, be cost-neutral. There are batteries for the card operated door system, which that can last up to 24 hours if there was a power cut. The batteries are integrated, so we cannot have spare batteries charged to last longer. So we will have normal keys as a back-up. Wiltshire Police are looking at a new police station in the Salisbury area, the result of this is</p>	

	that the Amesbury station may stay open for a few years longer but the Tidworth and Amesbury CPT will still move here when the civic centre opens.	
22/168	<p>12. Allotments The final plan has been circulated. Questions were asked regarding other sites which were looked at years ago, and reasons for their unsuitability were given. It was asked if the reports and surveys had been published, they are not due until the middle of the month and will be publicly available with the planning application. One of the HLRA raised the Wiltshire Climate Strategy and how the allotments weren't in-keeping with this, it was explained that this strategy is for Wiltshire Council NOT TTC. A statement from Cllr Ahern was read out, he asked for it to be noted that this was his opinion and not that of the Council (Appendix 1). When the reports have been received the plans will be ready to submit for planning permission. MC proposed that open receipt of the surveys and reports TTC apply for planning permission for the allotments, seconded by PH, carried.</p>	
22/169	<p>13. Skate Park The lease is with the major projects team and is nearly finalised it will be for 7 years initially. Following on from the fair recent visit and drainage issues DIO do have concerns regarding access.</p>	
22/170	<p>14. AGAR The matters raised by PFK Littlejohn were noted, CL explained that they had not return their conclusions within the deadline and this had been a problem across the board. The matters raised were also not correct and explanations had been given. She will be writing a letter of complaint. MC proposed that the matters raised be noted and that the Clerk write to PFK Littlejohn, seconded by HJ, carried.</p>	
22/171	<p>15. Correspondence and Updates No reports</p>	
22/172	<p>16. Bills for Payment Bills for payment totalling £453,404.64 had been circulated. PH proposed Bills for Payment totalling £34,294.01 be paid, seconded by CW. carried.</p>	
22/173	<p>17. Date of next meeting 6th December 2022 @ 7pm Agenda Items to be submitted to the Clerk 7 days before the meeting.</p>	ALL

There being no further business to discuss the meeting was closed at 8.45pm.

Agreed as a true record..... M Connolly, Chairman

Date:.....