



**TIDWORTH TOWN COUNCIL**

Community Engagements Committee October 2022

Minutes of the Community Engagement Committee meeting held on 18<sup>th</sup> October 2022 at Castledown Business Centre, Ludgershall.

<p><b>Attended Cllrs C Webb (CW), Linzi Coleman (LC), M Connolly (MC), C Danzo (CD), J Powell (JP), R Gregory (RJG)</b></p> <p><b>K Mooney (KM) - Admin</b></p>		<p><b>22/076E 1. Apologies: Dave Wright (DW)</b> <b>Absent – E Smith, C Moore (CW)</b></p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
22/077E	<p><b>2. Declaration of Interest</b> <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i> <b>None</b></p>	
22/0078E	<p><b>3. Minutes of Previous Meeting</b> Minutes of the August meeting were ratified at the Full Town Council meeting in September 2022. No matters arising. No meeting in September due to period of national mourning.</p>	
22/079E	<p><b>4. Events 2022</b> <b>Remembrance</b> CW confirmed everything is booked and arranged. GSM has offered a team to be crowd control to ensure there is enough room for the public and wreath layers. CW, RJG &amp; LC have volunteered to assist RBL with the prepping of the refreshments. CW to follow up with RBL for timings. <b>LC proposed a donation of £100 to the RBL to support the cost of the catering for after Remembrance and for facilitating many of TTC's events this year, seconded by CW, carried.</b></p> <p><b>Christmas 2022</b> CW confirmed the rides, reindeer and face painter has been booked and paid. All decided being mindful of the cost-of-living crisis, a photographer was an unnecessary expenditure. KM stated local schools have shown interest in singing Christmas carols. KM to follow up.</p>	<p>KM/GSM JC</p> <p>CW</p> <p>KM</p> <p>KM</p>

	<p>CW &amp; KM have a meeting Friday 28<sup>th</sup> October @ TLC to look measure &amp; design layout. KM to get costs of baubles.</p> <p><b>Halloween</b> CW confirmed that advertising has begun in noticeboards, shops, website and socials. Schools have also shared on their websites and parent apps. KM to display letters and continue to advertise on socials KM &amp; CW to be at TLC on Saturday 29<sup>th</sup> between 12-2pm to collect names and hand out prizes.</p>	<p>KM/CW KM KM KM/CW</p>
22/080E	<p><b>5. Events 2023</b> <b>Easter</b> Due to having the Coronation, Festival and a cinema event in 2023 it would no be financially possible to hold an Easter event on the same scale as previous years. There will be a community activity.</p> <p><b>Coronation</b> Date set for May 6<sup>th</sup> ALL agreed it would be run similarly to cinema events with added extras. Screen has been agreed via email due to timing and high demand on vendors for this event. <b>MC proposed GoCinemas quote of 21sqm truck screen + sat system + PA (pair of active speakers) at a cost of £3,790.00, seconded by CW, carried</b> KM to gather quotes for Hi-Viz with TTC logo KM to gather quotes for Facepainting KM to gather quotes for Bouncy castles KM to get quote from Nannie Nellies. KM to apply for use of the Garrison Theatre. KM to contact vendors. KM to gather prices of commemorative coins &amp; mugs.</p> <p><b>Civic Centre Opening</b> Proposed date of 31<sup>st</sup> January 2024. KM to gather catering quotes KM to gather details for a Military band</p> <p><b>Skatepark Opening</b> Deferred to January 2023 meeting.</p>	<p>KM KM KM KM KM KM KM KM KM KM KM MC/KM KM KM KM</p>
22/081E	<p><b>6. Food Bank with Holy Trinity</b> Defer until more information comes from Rev.Sue Hart &amp; Cllrs Elaine Smith &amp; Mina Amin.</p>	<p>ES/MA/K M</p>
22/082E	<p><b>7. Time Capsule</b> <b>MC proposed a budget of £100.00 for the cost of an air/water tight storage box to be used as a time capsule, seconded by RJG, carried.</b> KM to get costs of a plaque for time capsule.</p>	<p>RJG/KM</p>
22/083E	<p><b>8. Community Awards</b> KM to request nominations from the public in December 2022</p>	<p>KM</p>

	Date of awards to be February 2022 KM to speak to Clarendon Club Tidworth about holding the awards in their function room.	KM																																			
22/084E	<b>9. Website</b> KM to gather quotes for professional photographer to take cllr photos for website and civic centre.	KM																																			
22/085E	<b>10. Budget</b> Budget had been circulated before the meeting for budget setting 23/24  <table border="0"> <tr> <td>Training and conferences</td> <td>£1,000.00</td> <td>1<sup>st</sup> CW</td> <td>2<sup>ND</sup> MC</td> <td>Carried</td> </tr> <tr> <td>Travel &amp; Subsidence</td> <td>£500.00</td> <td>1<sup>st</sup> MC</td> <td>2<sup>ND</sup> CW</td> <td>Carried</td> </tr> <tr> <td>Newsletter</td> <td>£1,000.00</td> <td>1<sup>st</sup> RJG</td> <td>2<sup>ND</sup> CW</td> <td>Carried</td> </tr> <tr> <td>Website</td> <td>£1,000.00</td> <td>1<sup>st</sup> LC</td> <td>2<sup>ND</sup> JP</td> <td>Carried</td> </tr> <tr> <td>Regalia</td> <td>£500</td> <td>1<sup>st</sup> MC</td> <td>2<sup>ND</sup> CW</td> <td>Carried</td> </tr> <tr> <td>Events</td> <td>£31,150.00</td> <td>1<sup>st</sup> MC</td> <td>2<sup>ND</sup> CW</td> <td>Carried</td> </tr> <tr> <td>Chairs Allowance</td> <td>£500.00</td> <td>1<sup>st</sup> LC</td> <td>2<sup>ND</sup> RJG</td> <td>Carried</td> </tr> </table> <p><b>MC proposed increasing the Events budget from £27,000 to £31,150, seconded by CW, carried.</b></p> <p>To be recommended to Leadership.</p>	Training and conferences	£1,000.00	1 <sup>st</sup> CW	2 <sup>ND</sup> MC	Carried	Travel & Subsidence	£500.00	1 <sup>st</sup> MC	2 <sup>ND</sup> CW	Carried	Newsletter	£1,000.00	1 <sup>st</sup> RJG	2 <sup>ND</sup> CW	Carried	Website	£1,000.00	1 <sup>st</sup> LC	2 <sup>ND</sup> JP	Carried	Regalia	£500	1 <sup>st</sup> MC	2 <sup>ND</sup> CW	Carried	Events	£31,150.00	1 <sup>st</sup> MC	2 <sup>ND</sup> CW	Carried	Chairs Allowance	£500.00	1 <sup>st</sup> LC	2 <sup>ND</sup> RJG	Carried	CL
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22/086E	<b>11. Tidworth Times</b> RJG & KM to have a planning meeting for a new issue.	KM/RJG																																			
22/087E	<b>12. Correspondence, Website &amp; Social Media updates</b> People reached – 16,300 Post engagement – 1,600 New page likes - 71 Total – 2,579	KM																																			
22/088E	<b>13. Date of Next Meeting</b>  <b>15<sup>TH</sup> November 2022</b>  <b>All agenda items need to be with the Town Clerk 7 days prior to the meeting</b>																																				

**There being no further business to discuss, the meeting closed at 9.00pm.**