



TIDWORTH TOWN JULY 2022



Minutes of the Town Council meeting held on Tuesday 6th July 2022 at Castledown Business Park, Ludgershall at 7pm.

<p>Attended Cllr's M Connolly (in the Chair) (MC), H Jones (Vice Chair) (HJ) C Danso (CD), R, P Hedge (PH), C Webb (CW), L Coleman (LC), D Kofitia (DK), A Birch (AB), R Agyiri (RA), C Moore (CM), D Wright (DW) S Musikavanhu (SM) C Lovell Town Clerk (CL) Cllr Pickernell – Wiltshire Councillor East WO1 Clarke (Garrison) Chris Chapman (TTFC) 4 Members of the public.</p>		<p>22/097 1. Apologies Cllr Smith, Cllr Gregory Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
22/098	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). None</p>	
22/099	<p>3. Guest Kelly Donohue from the Little Flower Shop attended to receive the award for the 'Best Dressed Shop for Jubilee' which was presented by MC. Knights Tailoring were Runners Up.</p>	
22/100	<p>4. Public Questions: R Green asked for an update on the Home Farm allotments, MC advised that a committee had now been formed and that there are to be discussions regarding the two plans mainly the position of the orchard, Projects will then make their recommendations so that TTC can move forward with appointing experts and submitting planning. MC assured him that there will be further public consultations. WO1 Clarke reported that General Sanders, Chief of General Staff, is prioritising Operation Mobilise. He asked if TTC knew why the buses are not running as frequently as they should. DW advised that this was a knock-on effect of COVID and there is a shortage of drivers. The Clerk will forward him TTC's Operation London Bridge Policy.</p>	
22/101	<p>5. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 7th June 2022, had been circulated. PH proposed that they were a true and accurate record, seconded by CW, carried. No Matters arising</p>	
22/102 22/103	<p>6/7. Wiltshire Councillor/Mayors Report Cllr Pickernell provided the following report: He has attended numerous meetings. He also attended the Wellington Academy when Simon Weston was there to give a</p>	

	<p>talk.</p> <p>Wiltshire has recently fined someone £1.2K who was employed to remove waste and fly tipped.</p> <p>The Council has recently signed the Armed Forces Covenant.</p> <p>There have been 555 Ukrainians matched with families in Wiltshire and there has been 257 school applications received.</p> <p>Clerks are being invited to a Streetscene Workshop.</p> <p>There is a flooding brief which he will forward to the Clerk.</p> <p>MC provided the following report:</p> <p>The waste collection service run by Hills on behalf of Wiltshire Council (WC) is struggling, particularly on the recycling rounds. WC is working with Hills, who are working over the weekends to keep disruption as limited as possible. The issue has been caused by lack of drivers. WC is asking residents to put bins out and not report the lack of collection until the third day of not being collected.</p> <p>He attended the Armed Forces Day event recently at Tedworth Park. Luckily the rain held off and around 3500 attended throughout the afternoon and evening. He opened the event and took the salute of the amazing Tiger Army Parachute Team, who despite the very strong winds, did an amazing display. He also had the Tigers motorbike display team jump over me, which he said was fun.</p> <p>Kick Start FC who raise awareness and support mental health through walking and football recently carried out a sponsored walk around London to all of the football stadium raising £2315.00</p>	
22/104	<p>8. Committee Reports</p> <p>Community Services PH reported on a meeting held on 14th June 2022, minutes had been and taken as read. PH proposed that they were a true and accurate record, seconded by SM, carried.</p> <p>The Committee considered the speeding issue along the whole of Bulford Road and Meerut Road. In order to make an informed decision they need to know what the purpose of this request is, and the desired outcome.</p> <p>Loose manhole covers had been noted and will be reported on the Wiltshire App.</p> <p>Tidworth Town Council fully supports this incentive to provide a flexible “on Demand” bus service.</p> <p>The Committee do not support the request dog walking area in Beech Hill Playpark for a for health and hygienic reasons.</p> <p>The Shepperd Street Playpark is now open, and contractors are tasked to cut the grass fortnightly.</p> <p>Quotes are being sought to install barriers around the three remaining swales along the Riverbourne corridor.</p> <p>MC informed the members that Persimmons have finally signed the transfer documents but have included a line of trees in the maintenance plan which TTC made clear at the beginning that they were not to be included.</p> <p>The condition of the footpaths on Station Road are to be discussed at July’s meeting.</p> <p>Community Engagement CW reported on a meeting held on 21st June 2022, minutes had been circulated and taken as read. CM proposed that they were a true and accurate record, seconded by LC, carried.</p> <p>Clarification needed on stated costs for the cinema.</p> <p>Due to the proposed fees from DIO the members agreed TTC would charge the vendors £15.00 a pitch and cover the remaining fee.</p>	

	<p>MC proposed TTC paying for up to 5 stall pitch fees, not exceeding £500, if necessary for events held on the Esso Field, seconded by HJ, carried.</p> <p>The films voted for by Tidworth & Perham Down community were: Encanto, Sing 2, Dirty Dancing and Mama Mia. The TLC have agreed to be the venue for Christmas 2022.</p> <p>LC proposed the cost of £232.96 for the hire of half of the sports hall, outdoor hard standing and store room from Tidworth Leisure Centre for 8 hours, seconded by PH, carried.</p> <p>PH proposed 400 selection boxes at a cost of £420, seconded by DK, carried.</p> <p>Mortuary Chapel Open Day will be 24th September. Entries are coming in for the Photography Competition and Tidworth in Bloom. There will be another Community Litter Pick on 16th July 10am-12pm starting at the TLC. TTC has decided it is prudent to discuss a forthcoming coronation day and will research. The next edition is in progress. Social media continues to be well used/ Projects DK reported on a meeting held on 28th June 2022, minutes had been and taken as read. PH proposed that they were a true and accurate record, seconded by MC, carried.</p> <p>There is now an Allotments committee and they aim to meet monthly. They will be meeting on 11th July to put together some rules which will be approved and merged with TTC's rules. Specification for the tender of the Skate/BMX park had been circulated and the committee agree that this should be sent to potential providers. Funds have been made available for Town regeneration Although considered a good idea the members felt that the funds available would not allow to make a worthwhile difference. Also there would be maintenance costs after the first year, therefore it was agreed that for this year TTC would decline but depending on funding available next year would re-consider as it would tie in with the new Civic Centre.</p>	
22/105	<p>9. Co-Options None received The members were advised that due to a change in personal circumstances both Cllr Ahern and Cllr Dean had resigned. The Clerk will pass on thanks for Cllr Dean for providing the allotment plans and Cllr Ahern for his input in 'green' issues.</p>	
22/106	<p>10. S137 Requests None</p>	
22/107	<p>11. Events Policy The Events Policy had been circulated. The Engagements Committee recommended that the events policy is adopted. Proposed by HJ, seconded by CM, carried.</p>	
22/108	<p>12. Civic Centre MC provided the following report: Progress is being made on the professional team contracts. The structural engineer (Webb Yates) and Architects are with them to sign – expected this week. Hydrock are</p>	

	<p>not being novated as previously stated but have signed their contract and will be sent to us to sign soon.</p> <p>The building contract was sent to Neilcott on Friday and it is anticipated this will be signed by TTC by the end of the week.</p> <p>He has had yet another long online meeting with the legal team, the polices legal team and Clive Barker to run through the lease and Agreement for Lease. It is down to a couple of issues now, which will hopefully be resolved and the documents will be signed this week.</p> <p>WC have confirmed that conditions 7 & 8 are ready to be discharged. However, as Condition 11 is linked, they will discharge all remaining pre-commencement conditions at the same time. It is hoped these will be discharged by mid-July or late July at the latest.</p> <p>Neilcott are planning to secure the site with hoardings this week and put the cabins in later this month. They expect to start prepping the site in early August and the rig for the piling work will commence on 22 August.</p> <p>Local residents to the site will be informed.</p> <p>He sees his role as securing the building and will continue with this and the maintenance schedule to be drawn up when all the contracts and legal documents are complete.</p> <p>However, there are a lot of other things required, and certain aspects need to be delegated out. He recommends that a working party deal specifically with the internal furnishings of the civic centre. Andrew Brown has given a list of things that need to be done and he expects the WP to meet more frequently than the Projects Committee and to be more flexible. It would work closely with Andrew Brown. It should report to Projects on its progress against the list provided and its recommendations. They will also look into how the civic centre will be run, such as fees and booking systems.</p> <p>it would be useful if the WP had members from both Services and Engagement on it and he suggests 4-5 members. There would not need to be a quorate number as the WP would not actually make any decisions, it would just recommend to Projects.</p> <p>MC proposed that a Civic Centre Working Party is formed, seconded by PH, carried. He asked for volunteers.</p> <p>Cllr Coleman, Cllr Webb, Cllr Hedge, Cllr Birch and Cllr Musikavanhu will be the members of the Working Party.</p> <p>Expenditure up to 1st June had been circulated.</p>	
22/109	<p>13. Internal Audit and amendment to AGAR</p> <p>The final internal Audit for 2021/22 had been circulated.</p> <p>Due to the comments made, the members resolved that the Mayors Charity Account is to be kept separate from TTC's accounts to avoid confusion in future audits.</p> <p>Proposed by MC, seconded by PH, carried.</p> <p>As there is not a current Risk Register in place item 5 on the Annual Governance Statement 2021/22 needs to be amended to no, this is already in the process of being rectified (agenda item 14)</p> <p>CW proposed that the Annual Governance Statement 2021/22 is corrected and signed, seconded by PH, carried.</p>	

	The Chair and Clerk signed the amended Annual Governance Statement 2021/22 and it will be sent to the External Auditor.	
22/110	<p>14. Risk Management Plan</p> <p>A Risk management policy had been circulated.</p> <p>MC proposed that the Risk Management Policy is adopted, seconded by HJ, carried.</p> <p>The Clerk is now drafting a Risk Register to be circulated and adopted as soon as possible. Cllrs are encouraged to have input.</p>	
22/111	<p>15. Correspondence and Updates</p> <p>HJ reported that he had attended the Health and Wellbeing meeting, he complimented the Castle Practice and the efficient service they provide.</p> <p>CM reported that now Cllr Ahern is moving support is needed on the Environment Group as there are upcoming events.</p> <p>She also reported that the Ukrainian Social group is up and running.</p>	
22/112	<p>16. Bills for Payment</p> <p>Bills for payment totalling £156,477.64 had been circulated. PH proposed Bills for Payment, seconded by DK, carried.</p>	
22/113	<p>17. Date of next meeting</p> <p>2nd August 2022 @ 7pm</p>	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 8.08pm.

Agreed as a true record..... M Connolly, Chairman

Date:.....