



TIDWORTH TOWN COUNCIL

Projects Meeting May 2022

Minutes of the TTC Projects meeting held on 24th May 2022 at 6.30pm.

<p>Attended: Councillors: D Kofitia (DK) (in the Chair), P Hedge (PH), M Connolly (MC), L Coleman (LC), D Wright (DW)</p> <p>Cllr H Jones, Cllr C Webb</p> <p>Andrew Brown – Oxford Architects</p> <p>Admin – Kayleigh Mooney (KM)</p>		22/030Pro	<p>2. Apologies for Absence: Cllr D Wright arrived at 19.03</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By	
22/029Pro	<p>1. Election of Chair MC proposed Dennis Kofitia to stand as chair, PH seconded, carried. DK accepted.</p>		
22/031Pro	<p>3. Declaration of Interest None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>		
22/032Pro	<p>4. Minutes of Previous Meeting Minutes of the April 2022 Meeting were ratified at May's Full Town Council Meeting. No matters arising.</p>		
22/033Pro	<p>5. Guest – Andrew Brown – Oxford Architects AB stated that a more meetings are needed over the coming months to discuss fixtures and fittings. DK requested an action plan with deadlines for when decisions need to be made for each step. AB has agreed to do this in the next two weeks. DK requested more options for furniture to be mindful of our budget. AB agreed we are not tied to any furniture supplier and will supply alternative options in the next two weeks. LC would like mock ups of the furniture in situ to help with the decision process. AB agreed this is a good idea.</p>	<p>AB</p> <p>AB</p>	

	<p>LC suggested there should be additional absorbent matting inside of the doors to reduce the risk of accidents in inclement weather.</p> <p>AB agreed this could be done and will note this into the designs.</p> <p>MC asked when the fixtures and fittings need to be ordered by. AB confirmed end of 2022 / beginning of 2023 will be ample time to order.</p> <p>AB will send all requested information to Town Clerk for circulation.</p>	<p>AB</p> <p>AB</p>
22/035Pro	<p>6. Civic Centre</p> <p>MC reported he had attended 2 meetings in the last week with PCC legal team and one with TTC legal team.</p> <p>Most requests made by PCC have now been dealt with.</p> <p>Advice has been sought from Saville's from the position of landlord-tenant.</p> <p>Neilcott would like to begin ordering materials; this cannot be done until the lease is signed.</p> <p>Hope for the final paperwork to be served in the next 2 weeks, once agreed by PCC, the lease can be signed.</p> <p>The reports for the remaining pre-commencements conditions will all have been submitted to Wiltshire Council by the end of the week. MC is hopeful there will not be any delays in these being discharged by early July.</p> <p>MC stated the cost of including the demolition into filming the time lapse has been sent to Leadership committee.</p>	
22/036Pro	<p>7. Allotments</p> <p>Town Clerk has spoken to Jamie Balls and has received confirmation that no offer of land swap for grazing has taken place.</p> <p>DW will stand as TTC representative on the Allotment Committee.</p> <p>KM confirmed there are 6 prospective allotment tenants who would like to be on the committee.</p> <p>KM to set up a meeting with prospective tenants for them to decide as the committee only requires 4 x tenants and 1 x TTC rep.</p>	<p>KM</p>
22/037Pro	<p>8. Skate Park</p> <p>Town Clerk confirmed sample specs have been sent by vendors for quotations and is putting together a specification for TTC.</p> <p>Town Clerk confirmed the Area Board grant has been received.</p> <p>MC stated the size of the skate park is 40m x 18m</p>	<p>CL</p>
22/038Pro	<p>Updates</p> <p>Riverbourne Playpark</p> <p>Proposed completion date is 25th May 2022. MC stated that the inspectors will do their checks on this date and following their report, any snagging works may need to be undertaken before the park can open.</p> <p>HJ stated the Services committee will accompany the regular inspection teams on their first one to gain clarification of their criteria.</p> <p>AN to organise this.</p>	<p>AN</p>

22/039Pro	7. Date of Next Meeting 28th June 2022	All agenda items to the Clerk 7 days prior to the meeting
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There being no further business to discuss, the meeting closed at 7.42pm