



TIDWORTH TOWN COUNCIL MAY 2022

Minutes of the Town Council meeting held on Tuesday 10th May 2022 at Castledown Business Park at 7pm.

<p>Attended Cllr's M Connolly (in the Chair) (MC), H Jones (Vice Chair) (HJ) C Danso (CD), R Gregory (RG), P Hedge (PH), C Webb (CW), C Moore (CM), R Agyri (RA), L Coleman (LC), A Birch (AB)</p> <p>C Lovell Town Clerk (CL)</p> <p>T Pickernell (Wiltshire Tid East/Lud South) WO1 Clarke V Long F Galvin E Smith</p>		<p>22/059 4. Apologies Cllr D Wright, Cllr D Ahern, Cllr Musikavanhu Police</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
22/056	<p>1. Election of Chair PH nominated MC to be Chair of TTC, seconded by CW. There were no counter proposals, there was a show of hands and all were in favour.</p>	
22/057	<p>2. Resolution to Continue Mayoral Status All members all agree that there are only benefits to having Mayoral Status. A vote took place, and all were in favour.</p>	
22/058	<p>3. Election of Vice Chair MC nominated HJ to be Vice-chair of TTC, seconded by RA. There were no counter proposals, there was a show of hands and all were in favour.</p>	
22/060	<p>5. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). LC item 14 – Planning.</p>	
22/061	<p>6. Public Questions: No Garrison update. Mr Galvin asked why TTC were spending money on land for allotments when the Equestrian Centre had offered land. Both MC and the Clerk said that as far as they were aware no such offers had been made. It was also pointed out to him no land had been purchased as TTC own the proposed plot.</p>	

22/062	<p>7. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 7th April 2022 had been circulated. PH proposed that they were a true and accurate record, seconded by RG carried. No matters arising.</p>	
22/063	<p>8. Wiltshire Councillors Report Clr Pickernell provided the following statement received from the Leader of Wiltshire Council:</p> <p>Wiltshire is a thriving county with a rich and diverse heritage. We are home to half a million people with around half of the population living in towns and villages with fewer than 10,000 residents. The Wiltshire Council Business Plan recognises that we cannot achieve everything in isolation; we need to work ever more closely with our partners and stakeholders.</p> <p>Our strong and cohesive communities continue to be some of our proudest achievements. The way we look out for each other and handle the challenges we have faced together is what makes our beautiful county the best place to live, work and raise a family.</p> <p>As a council, we know our mission is to ensure:</p> <ul style="list-style-type: none"> The people of Wiltshire are empowered to live full, healthy and enriched lives. Our communities continue to be beautiful and exciting places to live. Our local economy thrives and is supported by a skilled workforce. <p>We lead the way in how councils and counties mitigate the climate challenges ahead. We are committed to listening to and speaking for Wiltshire. The council is a modern and democratic organisation that focuses on learning and adapting rapidly, paying continuous attention to our area’s changing needs and ensuring we do what is right for the people of Wiltshire. It also continues to prepare for the opportunities and challenges that come with levelling up and devolution.</p> <p>As a result, we are continually reviewing and refining our services to deliver better outcomes that empower local people. We will do this with a focus on a cost-effective, strategic and long-term approach to service reform.</p> <p>We know that this is not without its challenges, which is why, in all that we do, we will continue to be inclusive and focus on preventing problems from arising and act quickly when they do.</p> <p>We are striving to improve social mobility to reduce inequalities in our communities and joining national efforts to tackle this beyond our own geographic boundaries.</p> <p>My administration will ensure we continue to work with, and for, our local communities to keep Wiltshire the distinctive place it is, creating pride in our county and our strong communities. It will be courageous and assured in its activities, focused on doing what is right for Wiltshire over the long-term and taking the kind of action that may not yet have been seen elsewhere.</p> <p>The next Area Board meeting is to held on 30TH May 2022 at Collingbourne Kingston.</p>	

22/064	<p>9. Mayors Report MC provided the following report: The £178,300 for the Riverbourne Fields play park has been received from Wiltshire Council and the construction is underway. Wiltshire Council will be replacing the fence along the A338 from the play park down to the RBL and repairing the fence on Ludgershall Road. New chevron signs have been installed at the top of Station Road. This was funded by CATG and TTC. Hopefully this will lead to a reduction in accidents there. The Clerk and I met with one skate/BMX provider, which was a more flexible facility that can be changed. The Clerk, Cllr Jones and Cllr Hedge met with a concrete facility provider. I asked Neilcott if they would do the groundworks at cost if the composite provider was chosen and they have agreed. This will help to keep the cost down.</p>	
22/065	<p>10. Co-options Two application had been received and circulated. Members of the public were asked to leave the meeting and a short discussion took place. CW proposed that Elaine Smith be co-opted on to TTC, seconded by LC, carried. MC proposed that Beth Ahern be co-opted on to TTC, seconded by CW, carried. The public were invited back into the meeting and Elaine duly signed their Acceptance of Office and took a seat at the table. Beth will be invited to sign her paperwork prior to the next meeting.</p>	
22/066	<p>11. Committee Reports Community Services PH reported on a meeting held on 12th April 2022, minutes had been circulated and taken as read. AB proposed that they were a true and accurate record, seconded by DK carried. Tree regeneration – PH has requested that if there are any remaining they be planted at the Cemetery. An Order for a proposal concerning the lay-by serving the Post Office and the other adjacent shops – “restricted parking on Monday to Saturday – from 8am to 6pm – 30 minutes – no return within 1 hour” HJ proposed that TTC write to CATG giving full support of the proposal, seconded by PH, carried. The Committee recommend the following for footpath improvement Pennings Road – Between Pennings House and the Spar shop Nadder Road Station Road – Parts are worn and uneven. The last four burial plots at the Cemetery have been levelled but not the one beforehand Community Engagement LC reported on a virtual meeting held on 19th April 2022, minutes had been circulated and taken as read. There were no questions. CM proposed that they were a true and accurate record, seconded by LC carried. Banners CW proposed CORE signs quote of £3260.00+vat for the printing, installation and removal of all the jubilee banners, seconded by RG, carried. Beacon CW proposed the cost of £490+vat for the hire/delivery/collection of a gas jubilee</p>	

	<p>beacon, seconded by HJ, carried.</p> <p>Flowerbed CM proposed KM to produce a sign/plaque for the flowerbed with a budget of £50, seconded by LC, carried. CW proposed the cost of £400 for jubilee bunting to be displayed along the railings of Tidworth roundabout, PH seconded, carried</p> <p>Litter pick The community litter pick is booked with TLC for May 28th. MC proposed £600 for 50 litter pickers and 25 hoops, seconded by LC, carried.</p> <p>Cinema LC proposed the quote from GoCinemas for £8,512.80 inc vat for two cinema dates (July 30th & August 27th 2022) including a £500 reduction for being a repeat customer, seconded by CM, carried RG proposed the cost of £990.00 for the hire of portaloos for both cinema events, seconded by AB, carried.</p> <p>Mortuary Chapel CW proposed the quote from Nannie Nellies of £340 for the catering, PH seconded, carried.</p> <p>Remembrance initial contact has been made with Garrison and CW has been liaising with RBL. All are happy to go ahead with the relocation of a community Act of Remembrance to Tidworth RBL for the duration of the Civic Centre build.</p> <p>Tidworth Times – Next addition on schedule.</p> <p>Projects DK reported on a meeting held on 26th April 2022, minutes had been circulated and taken as read. AB proposed that they were a true and accurate record, seconded by DK carried.</p> <p>the turf cutting ceremony for the Civic Centre took place on Friday 22nd April 2022, in attendance were our MP, PCC and the contractor. The public response has been mainly positive. There are still ongoing discussions over the lease which will require give and take from both TCC and the Police. The Committee have agreed that an Allotment Committee should be formed sooner rather than later. This will comprise of four members and a TTC representative. TTFC have had to make changes with the Charity Commission, the current constitution states if a signatory leaves the leases will have to be updated. This would prove costly for both parties. The new leases are now with the legal team to be finalised. Skate Park - MC and CL have met with one supplier and another site visit has been arranged.</p>	
22/067	<p>12. Formation of Committees/Meeting Dates. Committees to remain as they are Elaine Smith will sit on Engagements and Beth Ahern Services. Election of Chairs will be the first item of business at the proceeding Committee meeting and each Committee will nominate two members for Projects. A meetings calendar had been circulated.</p>	
22/068	<p>13. Tidworth Town Football Club The lease with TTFC for the Humber Lane pitches has finally been signed and sealed. This</p>	

	<p>means the FC will have security for 30 years and will be able to access funds to make improvements to the grounds.</p> <p>TTC have made contact with TTC to make them aware that they are looking into applying for planning for a clubhouse.</p> <p>They have provided a photo of the type of building they are hoping to have.</p> <p>At this stage TTC has no issues with this and see it as a positive step.</p>	
22/069	<p>14. Planning Appeal PL/2021/03418</p> <p>TTC still have no objection to the original plan which was rejected and is now being appealed.</p> <p>5 supported the original application, 1 was against, 3 abstained.</p>	
22/070	<p>15. Adoption of Standing Orders and Financial Regulations</p> <p>Having previously been circulated the members were happy with the documents. There has been one legislative amendment regarding the tendering process, wording has been changed to be in line with NALC's model Standing Orders and Financial Regulations.</p> <p>PH proposed that the Standing Orders and Financial Regulation were adopted, seconded by DK, carried.</p>	
22/071	<p>16. Review of Delegation and Terms of Reference</p> <p>Community Services – Proposed by PH, seconded by CM, carried.</p> <p>Community Engagement – Proposed by CM, seconded by LC, carried.</p> <p>Projects – Proposed by PH, seconded by CM, carried.</p> <p>Leadership – Proposed by PH, seconded by HJ, carried.</p> <p>Policies and Procedures – Proposed by HJ, seconded by LC, carried.</p> <p>Staffing – Proposed by HJ, seconded by PH, carried.</p>	
22/072	<p>17. Adoption of Asset Register</p> <p>With thanks to PH and A Nicholls the Asset Register had been reviewed and circulated.</p> <p>PH proposed the Asset Register for 2022/23 is adopted, seconded by RG, carried.</p>	
22/073	<p>18. Review of Memberships</p> <p>The following regular memberships were discussed:</p> <p>Society of Local Council Clerks (SLCC) – this includes membership for Clerk and 2 x admin.</p> <p>HJ proposed that SLCC membership is renewed, seconded by PH, carried.</p> <p>Wiltshire Association of Local Councils (WALC)</p> <p>MC proposed that the membership for WALC is renewed at a cost of £1400.00 seconded by HJ, carried.</p>	
22/074	<p>19. Outside Bodies Representation</p> <p>The following organisations will have a TTC representative sit on them:</p> <p>Police and Chamber of Commerce – DK</p> <p>CATG – HJ</p> <p>Wellington Academy Governor – RG</p> <p>Chamber of Commerce – LC</p> <p>Environment and Climate Change – CM</p> <p>Members are asked to provide updates when available.</p>	
22/075	<p>20. Insurance</p> <p>Quotes had been requested but none had been received as of yet.</p>	

	Due to the renewal date, it was agreed that Leadership would make the decision when quotes had been received.	
22/076	21. S137 Requests None received.	
22/077	22. Civic Centre MC provided the following report: Some of the reports for the pre-commencement conditions were submitted to Wiltshire Council last week and the remainder will be submitted soon. We hope they will be discharged in early July so that the build can commence soon after. The Community Centre will be demolished later this month after the electric is disconnected on 16 May. The contract with Neilcott has not yet been signed. It should be complete next week but it cannot be signed until the Agreement for Lease is agreed. We are still in discussions with the police over the lease and agreement for lease documents. Despite having had a meeting with police representatives without lawyers, disappointingly, the police lawyer has made many suggested changes and put things back in that had been taken out. Another meeting is taking place on Thursday with legal of both sides to try and resolve the differences. The expenditure so far on the civic centre has been circulated. There is a quote from Pennys to undertake some enabling works prior to SSE undertaking the disconnection works. This work will take place on Saturday. The total cost is £3650 plus VAT. The police have approved this cost. MC proposed that the quote of £3650 plus VAT is accepted, seconded by PH, carried.	
22/078	23. Correspondence and Updates None	
22/079	24. Bills for Payment Bills for payment totalling £36,722.66 had been circulated. PH proposed Bills for Payment totalling £36,722.66 be paid, seconded by CW carried.	
22/080	24. Date of next meeting 7 th June @ 7pm	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 8.35pm.

Agreed as a true record..... M Connolly, Chairman