



TIDWORTH TOWN DECEMBER 2021



Minutes of the Town Council meeting held on Tuesday 7th December 2021 at the Community Centre, Wylle Road at 7pm.

<p>Attended C’Ilr’s M Connolly (in the Chair), H Jones (Vice Chair), R Agyiri (RA), D Ahern (DA), C Danso (CD) P Hedge (PH), L Coleman (LC), D Kofita, C Webb (CW), D Wright (DW), C Lovell Town Clerk (CL) Lt Col N Turner T Pickernell (TP) - Wiltshire Councillor F Galvin Vicky Long Roger Green James Kyfinn</p>	<p>21/081 Apologies C’Ilr A Birch, C’Ilr R Gregory Church Absent C’Ilr S Musikavanhu Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
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Item	Agenda Item	Action by
21/082	2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
21/083	3. Public Questions: Lt Col Turner reported that Christmas standown for the camp will commence on 13 th December. RMP’s are working with the Police with more patrols over the festive season. Roger Green asked if he was aware of the joy riding on the cricket pitch. The Police are delaing with it and there has been an arrest. Sadly the band concert is not open to public this year but there are plans for there to be four concerts in 2022. He ended by wishing everyone a Merry Christmas and great New Year. James Kyfinn asked if TTC would be replying to the letter sent by the Home Farm Residents Association (HFRA), MC reported that as the letter was addressed to DIO for their comment TTC will respond accordingly when DIO have answered. Roger Green is concerned that the residents will not be consulted. MC said that no decision has been made and TTC are awaiting on DIO so at present there is nothing to report. He reiterated that TTC will work closely with all parties involved.	
21/084	4. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 2nd November 2021, had been	

	<p>circulated.</p> <p>PH proposed that they were a true and accurate record, seconded by LC carried 1 abstention.</p>	
21/085	<p>5. Wiltshire Councillor</p> <p>TP reported on the various meetings he has attended, including Stop and search Panel, Remembrance and library opening at Wellington Academy, he had also visited Wellington Eagles as well as attending two Link meetings.</p> <p>He has been in touch with Royal Mail regarding delayed post, it is due to so many new estates being built but not enough manpower.</p> <p>He will be attended the TDCC awards next week.</p> <p>He advised that someone within the area has recently been fined for fly tipping so encouraged people to report as action is taken.</p> <p>He ended by wishing everyone a Merry Christmas and a Prosperous New Year.</p>	
21/086	<p>6. Mayors Report</p> <p>MC reported that he attended the official opening of the Tree Tots early years centre. He said it is a fabulous facility.</p> <p>He had also attended Rainbows for Democracy week and he will also be attending the opening of the Quiet Garden in memory of Heidi Sheridan at Clarendon and the following week and the Wellington Academy Remembrance event.</p> <p>He informed the members that Wiltshire Council have finally received the signed transfer documents for the Phase 2 play area and are awaiting confirmation that the transfer has taken place as WC have to be paid by Persimmon before the documentation can be sealed and completed.</p>	
21/087	<p>7. Committee Reports</p> <p>Community Services PH reported on a meeting held on 9th November 2021, minutes had been circulated and taken as read. PH proposed that the minutes were a true and accurate record, seconded by DA, carried.</p> <p>Due to budget constraints the Christmas lights will not be extended this year. A request has been submitted for improving the Perham Down to Tidworth Foot/Cycle link.</p> <p>The three new benches installed were too low this is being rectified.</p> <p>A winter programme is going to be put in place for repairs to the playparks.</p> <p>Community Engagement CW reported on a meeting held on 16th November 2021, minutes had been circulated and taken as read. LC proposed that the minutes were a true and accurate record, seconded by MC, carried.</p> <p>The first three markets went ok but there were issues with December's meeting with people pulling out. At the moment the work put in outweighs the benefits. The Committee will discuss at their next meeting.</p> <p>Halloween was a huge success and Remembrance went smoothly and had a good attendance. The Christmas Event was extremely well received with an approximate footfall of 1.5k. CW publicly thanked the Committee and other members who volunteer and asked for thanks to be noted to K Mooney who dedicates herself to ensuring the events happen.</p> <p>The 2022/23 had been discussed and recommendations passed to Leadership, the overall budget was reduced with the biggest saving being Tidworth Times. Social Media interaction continues to be positive.</p> <p>Leadership HJ reported on a meeting held on 23rd November 2021, minutes had</p>	

	<p>been circulated and taken as read.</p> <p>PH proposed that the minutes were a true and accurate record, seconded by CW, carried, 1 abstention.</p> <p>After exploring different options Castledown Business Park was deemed the most suitable option for temporary accommodation during the Civic Centre build.</p> <p>DK proposed that TTC move to Castledown Business Park during the demolition of the current building and build of the new Civic Centre from March 2022 for the duration of the project at a cost of £953.36 per month (deposit £1,191.70) with meeting rooms hired at £10.00 per session, seconded by RE, carried.</p> <p>The Interim Internal Audit report had been received and circulated. There were a few accountancy errors which have been rectified and two other comments which have already had measures put in place.</p> <p>HJ proposed that the Internal Audit Report be noted and accepted, seconded by PH, carried.</p> <p>The Annual Governance Certificate has been received. An error on the submission regarding the 'Exercise of Public Rights' was noted. The change is to be noted and approved.</p> <p>MC proposed that the AGAR be corrected, seconded by CW, carried.</p> <p>HJ noted that again TTC has again satisfied requirements and thanked the Clerk for ensuring this.</p> <p>Projects</p>	
21/088	<p>8. Co-options</p> <p>No applications received.</p>	
21/090	<p>10. Community Environmental Toolkit</p> <p>This had been circulated. DA reported that he had been attending Wiltshire's Climate Action meeting and will continue to represent TTC. He is keen to set up a Community Environment Group, involving other stakeholders such as Aspire and Tivoli. CL suggested Tivoli who looks after grounds maintenance and engaging with Wellington Academy.</p> <p>MC proposed that the toolkit is added to the Council's Biodiversity policy and that DA arranges a meeting with stakeholders who may be interested in a Community Environment Group, seconded by DK, carried.</p>	
21/091	<p>11. Civic Centre</p> <p>MC provided the following report:</p> <p>The Stage 4 costs have been market tested by Gardiner & Theobold (G&T) and there is only a slight change from what was reported last month in actual costs – these being fees/surveys - but they have now added nearly £100K for inflation during the tender period. The stage four costs and the reconciliation document showing the increases and reductions had been circulated. There was also an updated Reserves document. There is still £275K additional inflation/contingency, plus over £400K reserves unallocated.</p> <p>G & T have requested £20K additional fees due to various delays to the process (e.g., Business Case, Value Engineering and Planning delays, which required additional costing rounds). He had discussed this with Leadership who were unhappy with this. He had a meeting with Tim Goodman and Greg Aston to</p>	

	<p>discuss the matter. They believe that even with the £20K, it is extremely good value. As TTC are reliant on them during the ITT and contract award stage, he recommended agreeing to the request. G&T have been informed that if TTC agreed these fees, there should not be any further requests for uplifts.</p> <p>MC proposed that TTC accept the Stage Four Costs, seconded by DK, carried.</p> <p>MC proposed that TTC agree to G & T's request for an additional £20k for fees, of which Wiltshire Police will pay £6k, seconded by DK, carried.</p> <p>The PWLB have come back with a couple of queries that have been responded to. Five of the seven areas had been fully satisfied and the remaining two partially satisfied.</p> <p>CL has visited Castledown Business Park as a potential location for temporary accommodation. She has done a costing, comparing how much it will be to the current overheads at the Community Centre.</p> <p>The Invitation to Tender docs are being worked on for release on 8 November.</p> <p>The Heads of Terms agreement between TTC and Police has seen a lot of movement in the last few weeks following a suspension of several months due to other priorities, such as planning, the expression of interest to bid period and other issues. One issue still outstanding.</p>	
21/092	<p>10. S137 Requests</p> <p>A request for £600 had been received from the Tidworth Over Sixties, this will be for such things as their Christmas lunch and hire fees.</p> <p>MC proposed that Tidworth Over Sixties were awarded a S137 grant of £600.00 seconded by RG, carried.</p> <p>AB thanked the members for their continued support of the group.</p>	
21/093	<p>10. Correspondence and Updates</p> <p>RG reported that Wellington Academy are re-launching their library.</p>	
21/094	<p>11. Bills for Payment</p> <p>Bills for payment totalling £42,869.40 had been circulated. PH proposed Bills for Payment, seconded by DA, carried.</p>	
21/095	<p>12. Date of next meeting</p> <p>7th December 2021 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.30pm.

Agreed as a true record..... M Connolly, Chairman