



**TIDWORTH TOWN COUNCIL**  
**Community Services Meeting November 2021**

Minutes of the Community Services Committee meeting held in the Community Centre Admin Office on **09<sup>th</sup> November 2021 at 7pm.**

<b>Attended:</b> Councillors: P Hedge (PH) - Chair, H Jones (HJ), A Birch (AB), S Musikavanhu (SM), D Ahern(DA) D Kofitia (DK)  Admin – A Nicholls (AN) Engagements - C Danso (CD)		<b>21/105S 1. Apologies for Absence: None</b> <b>Absent: None</b> <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
21/106S	<b>2. Declaration of Interest.</b> DA – Home Farm Paddock Fencing <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
21/107S	<b>3. Minutes of October 2021.</b> Ratified at November’s Full Town Council Meeting.	
21/108S	<b>4. TTC Committee Updates</b> None.	
21/109S	<b>5. Christmas Street Lighting</b> The current Christmas Street Lighting contract is due to expire after Christmas. The Committee are seeking quotes from various companies for a new contract. This will include a separate quote to install lights up to the roundabout on Pennings Road by the new Link Road, for further discussion at a Committee Meeting.	AN/PH/HJ
21/110S	<b>6. Improvement of Perham Down to Tidworth Foot/Cycle Link</b> A request has been submitted for improvement.	
21/111S	<b>7. Humber Lane Fencing</b> DA gave a brief overview of the condition of the fencing around the paddocks at Humber Lane, for which they pay rent for. HJ proposed that the “Grazing Agreement” should be amended to reflect that the tenant is permitted to erect a more robust, temporary, fencing. Seconded by PH, carried.	Town Clerk

21/112S	<b>8. Services Committee Terms of Reference – ongoing</b>	PH
21/113S	<p><b>9. Community Centre</b></p> <p>AN gave a brief overview of progress being made in preparation of TTC moving out of the Community Centre before its' demolition. All groups and classes have been informed, in order for them to make clear their property out by the end of January 2022.</p> <p>PH and AN will begin to review the asset register as items are disposed of, pre-demolition.</p>	AN  PH/AN
21/114S	<p><b>10. Station Road Hanging Baskets</b></p> <p>DK stated that he had more sponsors wishing to advertise on the hanging baskets. DK is to carry out a recce of the baskets to establish how they will be attached to the poles or the baskets themselves.</p>	DK
21/115S	<p><b>11. Riverbourne Corridor</b></p> <p>The adoption of the Riverbourne Corridor remains ongoing.</p>	
21/116S	<p><b>12. War Memorial Updates</b></p> <p>AN stated that the preparations for Remembrance are in place, including the collection of tracking from the Cemetery Store on Friday 12<sup>th</sup> November.</p>	Tivoli
21/117S	<p><b>13. Playparks - Update</b></p> <p>AN has received the posts and signs for the Connolly Way Playpark grass area, and will chase the contractor to install them.</p> <p>HJ explained there were no urgent actions to be taken from the latest Elite Inspection Reports but AN will get a price for a "Winter program" of repairs to report back to committee in December.</p>	AN  AN
21/118S	<p><b>14. Grounds Maintenance</b></p> <p>HJ and DK agreed the 3 new benches recently installed are too low. AN will go back to the supplying company to establish the best height for the seat of a bench, and if there is any remedy to this issue.</p>	AN
21/119S	<p><b>15. Cemetery – Updates</b></p> <p>PH and AN visited the cemetery to find that some of the most recent burials are not conforming to the TTC Rules and Regulations. There are glass containers which are not permitted for safety reasons. Other decorations such as used flower A frames are to be removed. Burial plots are to be kept clear for grounds maintenance to take place.</p> <p>A fir tree has been planted which will have to be removed as this will eventually grow into a large tree.</p> <p><b>Mortuary Chapel - Updates</b></p> <p>Shrubbery clearance is to be carried out along the eastern border. DA explained that the window above the porch is becoming unsafe,</p>	AN  AN  AN

	<p>and required hinges and screws to be replaced. He has offered to carry out this work, but if it not possible he should report back to the Committee.</p> <p>The fence along the northern border has had a branch fall onto it from a tree outside the Mortuary Chapel border. This occurred during the recent stormy weather. DA and PH will attempt to remove it and unbuckle the fence.</p>	<p>DA</p> <p>PH/DA</p>
21/120S	<p><b>16. Budget</b> The Budget was circulated before the meeting. DK proposed the budget was correct, seconded by AB and carried.</p>	
21/121S	<p><b>17. Neighbourhood Policing</b> DK stated that he needed to make contact with the Police and the Military to enhance the need to work together.</p>	DK
21/122S	<p><b>18. Correspondence – Items for Next Agenda</b></p> <ul style="list-style-type: none"> <li>Litter Clearance of the River Bourne The Committee agreed that contact should made with the Environment Agency to question the legislation on Flood Risk Management.</li> <li>“From Tidworth with Love” Project A couple of years ago AB showed the son of an American veteran from WW2, Prof David Barker around Tidworth and mutually shared its history their history. Prof Barker has now produced a two-character romance play based around his parents love letters whilst based around Europe and in particular, Tidworth. All agreed that this production should be invited to, one day, perform in the Garrison Theatre. This is to be passed to the Engagements Committee to pursue.</li> </ul>	<p>AN</p> <p>Eng/KM</p>
21/123S	<p><b>19. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>The next meeting will take place on Tuesday 14<sup>th</sup> December 2021. <b>All agenda items to the Town Clerk 7 days prior to the Meeting</b></li> </ul>	All

**There being no further business to discuss, the meeting closed at 8.55pm**