



TIDWORTH TOWN NOVEMBER 2021



Minutes of the Town Council meeting held on Tuesday 2nd November 2021 at the Community Centre, Wylve Road at 7pm.

<p>Attended C’Ilr’s M Connolly (in the Chair), H Jones (Vice Chair), D Ahern (DA), A Birch (AB), R Gregory (RG), P Hedge (PH), L Coleman (LC), D Kofita C Lovell Town Clerk (CL) T Pickernell (TP) - Wiltshire Councillor Vicky Long</p>		<p>21/081 Apologies C’Ilr D Wright, C’Ilr S Musikavanhu, C’Ilr C Webb Garrison Church Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
21/082	<p>2. Declaration of Interest HJ bills for payment AB S137 Grant (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
21/083	<p>3. Public Questions: Vicky Long had attended for an update on the Humber Lane field, she was advised this will be raised in Committee reports.</p>	
21/084	<p>4. Minutes of Previous Meeting: Minutes of the Town Council meeting held on 5th October 2021, had been circulated. DK proposed that they were a true and accurate record, seconded by PH carried.</p>	
21/085	<p>5. Wiltshire Councillor TP reported that he will be attending a strategy meeting at Castledown Business Park. He advised that if people were interested in fostering, they could make enquiries at fostering@wiltshire.gov.uk. There are now 3 electric buses in service. The Stop and Search Police group he attends is changing its name to Police Community Improvement Group.</p>	

21/086	<p>6. Mayors Report</p> <p>MC reported that he attended the official opening of the Tree Tots early years centre. He said it is a fabulous facility.</p> <p>He had also attended Rainbows for Democracy week and he will also be attending the opening of the Quiet Garden in memory of Heidi Sheridan at Clarendon and the following week and the Wellington Academy Remembrance event.</p> <p>He informed the members that Wiltshire Council have finally received the signed transfer documents for the Phase 2 play area and are awaiting confirmation that the transfer has taken place as WC have to be paid by Persimmon before the documentation can be sealed and completed.</p>	
21/087	<p>7. Committee Reports</p> <p>Community Services PH reported on a meeting held on 12th October 2021, minutes had been circulated and taken as read. HJ proposed that the minutes were a true and accurate record, seconded by AB, carried.</p> <p>Garrison have given permission for the Christmas tree to go on the triangle whilst the Civic Centre is being built.</p> <p>Quotes for the new Christmas lights contract to be sourced. It is the wish of the committee for additional light to be installed up to the roundabout on Pennings Road.</p> <p>Regular hirers have been asked to remove all of their equipment and belongings in all storerooms and offices by the end of January 2022.</p> <p>The War Memorial will be cleaned in time for Remembrance Day.</p> <p>Signs for ‘No Ball Games’ for the parks have been purchased.</p> <p>Winter gel sacs and signs to be collected from Devizes on 15th October 2021.</p> <p>Chicken wire is to be fitted over the open window at the Mortuary Chapel to prevent birds getting in.</p> <p>The budget had been circulated and discussed.</p> <p>Recommendations for 2022/23 will be forwarded to Leadership.</p> <p>Community Engagement LC reported on a meeting held on 19th October 2021, minutes had been circulated and taken as read. MC proposed that the minutes were a true and accurate record, seconded by RG, carried.</p> <p>RBL have agreed to extend the opening times of the market to 9.00am to 1.00pm.</p> <p>The Halloween party had been a huge success, enjoyed by the children and volunteer Councillors alike.</p> <p>A quote of £100.00 for a PA system for Remembrance Day has been received RG proposed that the PA system is hired for Remembrance Sunday at a cost of £100.00, seconded by DK carried.</p> <p>The Committee will make their budget recommendations for 2022/23 at their next meeting.</p> <p>Staffing - HJ reported on a meeting held on 26th October 2021, minutes had been circulated and taken as read. PH proposed that the minutes were a true and accurate record, seconded by MC, carried.</p> <p>The Terms of Reference had been circulated, no amendments.</p> <p>PH proposed that the ToR’s be adopted by TTC, seconded by MC.</p> <p>The future staffing of the Civic Centre was discussed by the Committee. The main concern is how access for hirers will be controlled for bookings outside of office hours. It was agreed that a Facilities Person would need to be employed.</p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 the remaining agenda</p>	

	<p>items were closed to the public due to its confidential nature.</p> <p>Proposed by HJ, seconded by MC, carried.</p> <p>Projects - MC reported on a meeting held on 26th October 2021, minutes had been circulated and taken as read. PH proposed that the minutes were a true and accurate record, seconded by HJ, carried.</p> <p>Civic Centre – Agenda item 11.</p> <p>Allotments - The Wiltshire Council tree expert has been to the site and advised on which tree would be best to remove for access to the proposed allotments on the Home Farm/Humber Lane field.</p> <p>There have been a few concerns raised by some of the residents at Home Farm. TTC are keen to work with the resident group and for compromises to be reached. DA's wife is very kindly drawing plans for the allotments.</p>	
21/088	<p>8. Co-options</p> <p>One application had been received.</p> <p>Members of the public were asked to leave the meeting and a short discussion took place.</p> <p>All were in agreement that the candidate would be a great addition to TTC. As the candidate was DK's spouse he abstained from the vote.</p> <p>MC proposed that Carol Dano was co-opted onto TTC, seconded by LC, 1 abstention, carried.</p> <p>The members of public returned to the room, Carol Dano duly signed her paperwork and sat at the table.</p>	
21/089	<p>TDCC Sponsorship</p> <p>The Tidworth and District Chamber of Commerce are holding an awards evening for local businesses. They have approached TTC for sponsorship, all agreed that it would not be appropriate to pay towards entertainment for the evening, but it would be acceptable to make payment towards the awards themselves as they would like to acknowledge and support local businesses.</p> <p>DK proposed that TTC contribute the sum of £1000.00 to TDCC towards the cost of awards, seconded by PH, carried. I abstained on this one.</p>	
21/090	<p>10. Community Environmental Toolkit</p> <p>This had been circulated. DA reported that he had been attending Wiltshire's Climate Action meeting and will continue to represent TTC. He is keen to set up a Community Environment Group, involving other stakeholders such as Aspire and Tivoli. CL suggested Tivoli who looks after grounds maintenance and engaging with Wellington Academy.</p> <p>MC proposed that the toolkit is added to the Council's Biodiversity policy and that DA arranges a meeting with stakeholders who may be interested in a Community Environment Group, seconded by DK, carried.</p>	
21/091	<p>11. Civic Centre</p> <p>MC provided the following report:</p> <p>The Stage 4 costs have been market tested by Gardiner & Theobald (G&T) and there is only a slight change from what was reported last month in actual costs – these being fees/surveys - but they have now added nearly £100K for inflation during the tender period. The stage four costs and the reconciliation document showing the increases and reductions had been circulated. There was also an updated Reserves document. There is still £275K additional inflation/contingency, plus over £400K reserves unallocated.</p> <p>G & T have requested £20K additional fees due to various delays to the process</p>	

	<p>(e.g., Business Case, Value Engineering and Planning delays, which required additional costing rounds). He had discussed this with Leadership who were unhappy with this. He had a meeting with Tim Goodman and Greg Aston to discuss the matter. They believe that even with the £20K, it is extremely good value. As TTC are reliant on them during the ITT and contract award stage, he recommended agreeing to the request. G&T have been informed that if TTC agreed these fees, there should not be any further requests for uplifts.</p> <p>MC proposed that TTC accept the Stage Four Costs, seconded by DK, carried.</p> <p>MC proposed that TTC agree to G & T's request for an additional £20k for fees, of which Wiltshire Police will pay £6k, seconded by DK, carried.</p> <p>The PWLB have come back with a couple of queries that have been responded to. Five of the seven areas had been fully satisfied and the remaining two partially satisfied.</p> <p>CL has visited Castledown Business Park as a potential location for temporary accommodation. She has done a costing, comparing how much it will be to the current overheads at the Community Centre.</p> <p>The Invitation to Tender docs are being worked on for release on 8 November.</p> <p>The Heads of Terms agreement between TTC and Police has seen a lot of movement in the last few weeks following a suspension of several months due to other priorities, such as planning, the expression of interest to bid period and other issues. One issue still outstanding.</p>	
21/092	<p>10. S137 Requests A request for £600 had been received from the Tidworth Over Sixties, this will be for such things as their Christmas lunch and hire fees.</p> <p>MC proposed that Tidworth Over Sixties were awarded a S137 grant of £600.00 seconded by RG, carried.</p> <p>AB thanked the members for their continued support of the group.</p>	
21/093	<p>10. Correspondence and Updates RG reported that Wellington Academy are re-launching their library.</p>	
21/094	<p>11. Bills for Payment Bills for payment totalling £42,869.40 had been circulated. PH proposed Bills for Payment, seconded by DA, carried.</p>	
21/095	<p>12. Date of next meeting</p> <p>7th December 2021 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.30pm.

Agreed as a true record..... M Connolly, Chairman