



TIDWORTH TOWN COUNCIL
Community Services Meeting October 2021

Minutes of the Community Services Committee meeting held in the Community Centre Admin Office on **12th October 2021 at 7pm.**

Attended: Councillors: P Hedge (PH) - Chair, H Jones (HJ), A Birch (AB), S Musikavanhu (SM), D Ahern(DA) Admin – A Nicholls (AN)		21/088S 1. Apologies for Absence: None Absent: D Kofitia (DK) <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
Item	Agenda Item	Action By
21/089S	2. Declaration of Interest. None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>	
21/090S	3. Minutes of September 2021. Ratified at October's Full Town Council Meeting.	
21/091S	4. TTC Committee Updates Online Manual Handling courses have been booked for all 4 members of staff.	
21/092S	5. Christmas Street Lighting Garrison have agreed that the TTC Christmas Tree will sit alongside the Beacon on the Triangle field, until the new Civic Centre is ready. The current Christmas Street Lighting contract is due to expire after Christmas. AN to investigate quotes for a new contract, to include a separate quote for installing lights up to the roundabout on Pennings Road by the new Link Road.	AN
21/093S	6. Improvement of Perham Down to Tidworth Foot/Cycle Link The Committee discussed the footpath from Perham Down leading into Tidworth. They agreed they did not have enough information regarding its state or size so PH will take a look and report back.	PH
21/094S	7. Services Committee Terms of Reference – ongoing	PH

21/095S	<p>8. Community Centre</p> <p>Members discussed the Action Plan that has been drawn up in regard to the closing of the Community Centre before its demolition which is due in March 2022.</p> <p>AN to inform all “regular” groups and classes to remove their equipment and belongings in all store rooms by the end of January 2022.</p> <p>AN to find a suitable temporary, location for the Storage Container.</p>	<p>AN</p> <p>AN</p>
21/096S	<p>9. Station Road Hanging Baskets</p> <p>The baskets have been installed. AN to hasten the signage for the sponsors.</p>	AN
21/097S	<p>10. War Memorial Updates</p> <p>The Memorial will be cleaned in readiness for Remembrance Day. AN and PH to check the field trackway held in the cemetery store. DA will collect in time for Remembrance</p>	<p>AN/PH</p> <p>DA</p>
21/098S	<p>11. Playparks - Update</p> <p>Signs stating “no ball games are allowed on the grassed area”, have been ordered.</p> <p>AN provided a quote for four plastic coated galvanised steel posts which was considered too high. AN to seek further quotes for steel posts.</p>	<p>AN</p> <p>AN</p>
21/099S	<p>12. Grounds Maintenance</p> <p>AN to keep chasing the removal of the concrete bench along the A338, south of the Fish and Chip shop.</p> <p>SM to collect the Winter gel sacs and signs from Devizes, on Friday 15th October.</p>	<p>AN</p> <p>SM</p>
21/100S	<p>13. Cemetery – Updates</p> <p>No Issues.</p> <p>Mortuary Chapel - Updates</p> <p>AN, DA, and AB to meet at the Chapel on Saturday 16th October. DA will fix chicken wire over the open window to help prevent birds getting in and making a mess. AN to assist.</p> <p>AB to show AN the Lilac trees and fenced graves which need tending to. AN can report them to Tivoli, Grounds Maintenance.</p>	<p>DA/AN</p> <p>AB/AN</p>
21/101S	<p>14. Budget</p> <p>The Budget was circulated before the meeting. The following transfers were agreed:</p>	

	<p>Leisure & Recreation: HJ proposed £1800 be transferred from Health & Safety to Repairs & Maintenance, seconded by SM, carried.</p> <p>AB proposed £1000 be transferred from Play Area Maintenance to Repairs & Maintenance, seconded by DA, carried.</p> <p>Budget Recommendations for 2022/2023</p> <ul style="list-style-type: none"> <p>Leisure & Recreation HJ proposed the budget for Christmas Lights be raised to £25k (twenty five thousand), to include any price increase and extra lights up Pennings Road, seconded by DA, carried.</p> <p>PH proposed all other recommendations for Leisure and Recreation be accepted, seconded by SM, carried.</p> <p>Cemetery & Chapel DA proposed Repairs and Maintenance be raised to £5k (five thousand), seconded by HJ, carried.</p> <p>SM proposed all other recommendations for Cemetery and Chapel be accepted, seconded by PH, carried.</p> <p>Highways, Lighting, & Footpaths PH proposed all recommendations for Highways, Lighting, and Footpaths be accepted, seconded by HJ, carried.</p> <p>Community Centre As the Centre is to be demolished, HJ proposed any balance from the Community Centre budget to be transferred into Projects; into the contingency allowance for temporary accommodation whilst the Civic Centre is being built, seconded by PH, carried.</p> 	<p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p>
21/102S	<p>15. Neighbourhood Policing DA stated he wished to be put forward for the Neighbourhood Watch Scheme, for the Humber Lane area. AN to inform the police.</p>	AN
21/103S	<p>16. Correspondence – Items for Next Agenda AB stated that residents in Lady Godley Close have contacted her regarding complaints about other residents allowing their pets to “poop” on the pavement. This is to be reported on the Wiltshire Council “Report It” App, under “Street Scene” and “Dog Mess”. A history will be built up, and fines may be incurred.</p> <p>AN will ask Wiltshire Council for some “Do not allow your dog to foul public areas – please pick up” stickers for residents to put up.</p>	All Wiltshire Residents

21/104S	17. Date of Next Meeting <ul style="list-style-type: none"><li data-bbox="339 197 1230 282">• The next meeting will take place on Tuesday 9th November 2021. All agenda items to the Town Clerk 7 days prior to the Meeting	All
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There being no further business to discuss, the meeting closed at 8.50pm