



## TIDWORTH TOWN COUNCIL

Community Engagements Committee September 2021

Minutes of the Community Engagement Committee meeting held on 14<sup>th</sup> September 2021 at Tidworth Community Centre at 7.00pm

<p><b>Attended Cllrs Carole Webb (CW) in the Chair, R Gregory (RJG), Linzi Coleman (LC), M Connolly (MC), Dave Wright (DW)</b></p> <p><b>K Mooney (KM) - Admin</b></p>		<p><b>21/038E 1. Apologies: N/A</b>  <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>
Item	Agenda Item	Action By
21/039E	<p><b>2. Declaration of Interest</b>  <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i>  <b>None</b></p>	
21/040E	<p><b>3. Minutes of Previous Meeting</b>            Minutes of the July and August meeting were recommended to be ratified at the Full Town Council meeting in September 2021. No matters arising.</p>	
21/041E	<p><b>4. Committee Terms of Reference</b>            CW stated she will be writing the Terms of Reference</p>	CW
21/042E	<p><b>5. Events 2021</b></p> <p><b>Cinema</b>            CW stated that the cinemas had been a huge success. All businesses who were trading at the event thanked TTC for the opportunity and enjoyed their day. Many members of the community thanked TT C on the way out for a lovely event to end the summer.</p> <p><b>Market</b>            It was agreed by ALL that the first market will take place 2<sup>nd</sup> October and continue to be the first Saturday of each month.</p> <p><b>MC proposed the pitch fee would be £10.00 to be paid by BACS before 1<sup>st</sup> October for the first event, 7 days prior to event for all future bookings. This charge will be reviewed January 2022. LC seconded, carried.</b></p>	KM

<p>KM to confirm the availability with RBL Tidworth. KM to produce booking contract to include all terms and conditions set out and distribute to Jez Tinkler and Committee.</p>	<p>KM KM</p>
<p><b>Mortuary Chapel Open Day – 25<sup>th</sup> September 2021, 2pm – 4pm</b> CW confirmed flowers and refreshments are booked and paid. Volunteers (LC, RJG, CW) agreed to meet at 11.30am to collect tables, chairs, gazebos, flasks &amp; water.  LC confirmed use of a generator. KM to deliver Chapel keys to florist.</p>	
<p><b>MC proposed a budget of £20.00 to provide soft drinks for children, seconded by DW, carried.</b></p>	<p>CW/KM</p>
<p><b>Halloween</b> DW confirmed he will be purchasing the pumpkins.</p>	<p>DW</p>
<p>KM to order glowsticks, 4 x amazon vouchers of £10.00 each for prizes, sweets, and goodybags, using previously agreed budget.</p>	<p>KM</p>
<p>KM to gather quotes for the hire of a candyfloss machine.</p>	<p>KM</p>
<p>KM to confirm maximum safe capacity for the hall.</p>	<p>KM</p>
<p><b>Christmas</b> CW confirmed Tidworth WI will be serving refreshments, giving the Mayors Charity 10% of the profits.</p>	
<p>CW confirmed Holy Trinity will be doing childrens crafts and will have a raffle table.</p>	
<p>CW confirmed Snowboard simulator is booked and paid at cost of £530.00 CW confirmed Formula 1 ride is booked cost of £300.00 outstanding.</p>	<p>CL</p>
<p><b>RJG proposed the booking of The Little Zoo to provide reindeer and snowmachine at a total cost of £1420.00, seconded by LC, carried.</b></p>	<p>KM</p>
<p><b>DW proposed Envisage to provide Santa &amp; Elf at a cost of £348.00, seconded by MC, Carried.</b></p>	<p>KM</p>
<p><b>CW proposed a 20ft Norwegian Pine Christmas tree to be provided by The Real Tree Company at a cost of £550.00, seconded by LC, carried.</b></p>	<p>KM</p>
<p><b>DW proposed Pewsey Vale to provide a coach for the duration of the event at a cost of £315.00, seconded by MC, carried.</b></p>	<p>KM</p>
<p><b>MC proposed TJaysFun4All to provide Snowglobe Bouncer Disco Dome and one member of staff at a cost of £400.00+VAT, seconded by LC, carried.</b></p>	<p>KM</p>
<p>All agreed TJaysFun4All could bring a vintage car serving mince pies and mulled wine was a good idea. They will give 10% of profit to Mayors Charity.</p>	<p>KM</p>
<p>KM to contact local food vans and see if they would like to attend.</p>	

		KM
21/043E	<b>6. Budget</b> None supplied.	
21/044E	<b>7. Tidworth Times</b> RJG & KM to update at Octobers CECM following Tidworth Times Meeting in September.	RJG/KM
21/045E	<b>8. Updates</b> <ul style="list-style-type: none"> <li>• <b>Social Media</b> KM shared Facebook insights. People reached – 13,109 ↑ 17% Post engagement – 3,016 ↑ 11% Page likes – 20 ↓ 28% (Total 2,104)</li> </ul>	KM
21/046E	<b>9. Date of Next Meeting</b> <b>19<sup>th</sup> October 2021</b>	All agenda items to the Clerk 7 days before meeting.

**There being no further business to discuss, the meeting closed at 8.30pm.**