



TIDWORTH TOWN COUNCIL

Community Services Meeting July 2021

Minutes of the Community Services Committee meeting held in the Community Centre Admin Office on **13th July 2021 at 7pm.**

<p>Attended: Councillors: P Hedge (PH) - Chair, H Jones (HJ), D Kofitia (DK)</p> <p>Admin – A Nicholls (AN)</p>	<p>21/037S 1. Apologies for Absence: Cllrs A Birch (AB), S Musikavanhu (SM), D Ahern (DA)</p> <p>Guest: M Connolly (MC) - Holiday</p> <p>Absent: None</p> <p><i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
21/038S	<p>2. Declaration of Interest.</p> <p>None</p> <p><i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
21/039S	<p>3. Minutes of June 2021.</p> <p>Ratified at July Full Town Council Meeting.</p>	
21/040S	<p>4. Road Traffic Surveys</p> <ul style="list-style-type: none"> • Ashdown Estate – Dropped Kerbs <p>The Committee agreed that more clarification was required regarding specific locations, and indicative costs. MC will be invited back to the meeting on 10th August.</p> <p>The next meeting of the CATG is on 6th September 2021.</p>	AN
21/041S	<p>5. The Oval Works – Re-use of Posts</p> <ul style="list-style-type: none"> • The Committee agreed that there was no requirement for TTC to re-use the posts from the Oval bridge works. 	
21/042S	<p>6. TTC Committee Update.</p> <ul style="list-style-type: none"> • No Meetings have taken place since the Full Town Council met on 6th July 2021 	

21/043S	<p>7. Community Centre</p> <ul style="list-style-type: none"> Temporary Cleaning Position The Committee discussed the pros and cons of having a temporary cleaner with DIY skills at the Community Centre, until the new Civic Centre is built. HJ Proposed to maintain the status quo, seconded by PH, and carried. Re-Opening of Hall for Functions: After the Government announcement that they will be lifting the legal restrictions on 19th July relating to Covid-19, it was decided that functions and larger groups can return to the Centre but we should remain cautious, and open up gradually. The following guidelines are advised: <ol style="list-style-type: none"> 1 - The Hall will be let out until 8pm or last light, a condition of hiring, with a suggested maximum of 30 attendees. 2 - Windows to be kept open to ensure the hall is well ventilated at all times, and the fire doors can be left open as, if weather permits. 3 - No dogs except assistance dogs. 4 - Organisers to let TTC know of any recorded positive cases amongst their attendees. 5 - Organisers take full responsibility for their group/function's safety. 6 – Organisers must attach a list of precautions they will be taking during the function to their application to hire the hall. <p>DK announced that the Sunday Church users intend to return on the 1st August, but need to provide a full Risk Assessment first.</p> <p>The state of the Community Field was discussed, with no concerns being raised. We are entering into a dry period of weather and as it has been booked as a car park on separate imminent occasions, there is no requirement to spend any money on it. Grounds maintenance will “make good” the field whenever they are on site.</p> 	DK
21/044S	<p>8. Station Road Hanging Baskets</p> <ul style="list-style-type: none"> AN explained that the Little Flower Shop will provide the baskets for Station Road, but they do not wish to go into a long term contract. AN will procure the baskets in the next week, so that labels can be added to them from the sponsorship money. DK has more businesses to contact to see if they wish to participate. 	AN DK
21/045S	<p>9. Riverbourne Corridor</p> <ul style="list-style-type: none"> Although this area has not been formally adopted by TTC, AN 	AN

	<p>informed everyone that she had met with another contractor to quote for the “rough” cutting of the Riverbourne Corridor between the two Riverbourne Estates, and a quote will be provided shortly.</p> <ul style="list-style-type: none"> • A quote had been received from Tivoli to supply and install four post mounted, heavy duty, hooded, 40 ltr bins with a galvanised inner sleeve, to be set in concrete. Emptying of these bins will be added to the existing TTC contract. This will remain an Agenda item until there is more news on the adoption of the land. 	AN
21/046S	<p>10. War Memorial</p> <ul style="list-style-type: none"> • No Updates 	
21/047S	<p>11. Playparks - Update</p> <ul style="list-style-type: none"> • AN stated that she has implemented a “warden” system involving Councillors, to capture any urgent issues that may arise. Wardens should report anything back to AN for feedback at the next Services meeting. 	Wardens
21/048S	<p>12. Grounds Maintenance</p> <ul style="list-style-type: none"> • Benches at the Triangle are being removed by the MoD, and will be replaced by 2 metallic benches either side of the river. Another bench has been sought to replace the broken one south of the fish and chip shop. This bench will face the river. HJ proposed to buy three metallic benches at a cost of £2700, seconded by PH and carried. 	AN
21/049S	<p>13. Cemetery – Updates</p> <ul style="list-style-type: none"> • The repair of the fence work on the east side will start on Monday 19th July. • AN is to contract Tivoli regarding the removal of the two small “dead” trees either side of the pergola, and to repair a broken slat. • AN will contact Funeral Directors to ask their grave diggers to take away the excess soil after a burial, as they are left standing too proud. <p>Mortuary Chapel - Updates</p> <ul style="list-style-type: none"> • AN will ask Tivoli to address the 4 spurious trees along the south side of the boundary which need tending to. 	AN AN AN
21/050S	<p>14. Budget</p> <ul style="list-style-type: none"> • DK proposed £1k to be transferred from Community Centre, Janitorial to Health & Safety, seconded by PH, and carried. • PH proposed £1k to be transferred from Leisure & Recreation, Play Park Inspections to Cemetery/Chapel Repairs, seconded by 	TC TC

	<p>HJ, and carried.</p> <ul style="list-style-type: none"> DK proposed £550 to be transferred from Leisure & Recreation, Play Area Maintenance to Cemetery/Chapel Repairs, seconded by PH, and carried. The transfer from Highways, Repairs & Maintenance to Cemetery/Chapel Repairs are to be reconsidered by the Town Clerk. 	<p>TC</p> <p>TC</p>
21/051S	<p>15. Neighbourhood Policing</p> <ul style="list-style-type: none"> DK stated Community Updates are being circulated by the Police, but as yet there are no meetings planned. 	
21/052S	<p>16. Correspondence – Items for Next Agenda</p> <ul style="list-style-type: none"> AN requested Cllrs to note what is required for the Winter preparations around Tidworth and Perham, in regards to possible inclement weather. AN will task the Cleaner/DIY employee to check all of the Salt containers. This will be added to the Agenda for the next Full Town Council. HJ gave a brief overview of the recent Covid Recovery Meeting. He stated that the NSPCC Ashdown Centre will be closing in November. 	<p>TC</p>
21/053S	<p>18. Date of Next Meeting Date of the next meeting will be Tuesday 10th August 2021.</p>	<p>All agenda items to the Clerk 7 days prior to the meeting</p>

There being no further business to discuss, the meeting closed at 9pm