



**TIDWORTH TOWN COUNCIL**

**Leadership Meeting August 2021**

Minutes of the Leadership Committee meeting held in the Community Centre on **31st August 2021 at 7pm.**

<p><b>Attended:</b> Councillors: H Jones (HJ) – Chair, P Hedge (PH), M Connolly (MC), C Webb (CW),  Admin – A Nicholls (AN)</p>	<p><b>21/056L 1. Apologies for Absence: C Lovell (CL)</b> <b>Absent: D Kofitia (DK)</b> <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p>	
Item	Agenda Item	Action By
21/057L	<p><b>2. Declaration of Interest</b> None <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
21/058L	<p><b>3. Minutes of Previous Meeting</b></p> <ul style="list-style-type: none"> <li>Minutes of the June 2021 meeting were approved at the July Full Town Council meeting. No matters arising.</li> </ul>	
21/059L	<p><b>4. Committee Reports</b> Minutes/Reports were read out from all Chairs' of Committees for:</p> <ul style="list-style-type: none"> <li>The Services Meeting which took place on 10<sup>th</sup> August 2021 included Road traffic surveys, Terracycle Tidworth, Community Centre Bookings, Station Road Hanging baskets and the Riverbourne Corridor.</li> <li>Engagements took place on 17<sup>th</sup> August 2021. It included plans for Open air cinema, Hallowe'en, Christmas, Tidworth Market and Tidworth Times. CW requested that she requires to be regularly updated on all matters regarding events, from Admin.</li> <li>Projects took place on the 24<sup>th</sup> August 2021 and included the Civic Centre and an update on Allotments, Riverbourne Playpark etc.</li> </ul>	Admin
21/060L	<b>5. Civic Centre</b>	

	<p>MC expressed he had no further updates currently, but the Council are still waiting for the interim result from the Public Works Loans' Board which was due on the 27<sup>th</sup> August. The Town clerk is to hasten this.</p> <p>The next Moderation Meeting takes place next week, and the Projects Board meets on the 15<sup>th</sup> September. After these Tenders can be sought.</p> <p>MC also stated he has contacted the new PCC and are arranging a site visit together.</p>	CL
21/061L	<p><b>6. Staffing/HR matters</b> 3 x Councillors and all staff are booked onto Planning Training.</p>	
21/0062L	<p><b>7. Finance/Compliance Matters</b> <b>Budget</b> – Had been circulated, no issues. CL had recommended that £3072 is required to meet the shortfall in “Computers, Software, and Support”. £1000 had previously been budgeted for the year, CL to explain why the there is such an increase?</p> <p>HJ proposed that the Veolia refund of £3203.87 is allocated to “Computers, Software, and Support” to cover this shortfall. Seconded by PH, carried.</p> <p>MC recommended that Civic Centre Expenditure/Fees should be included in the Leadership Budget breakdown, to include surveyor’s and specialist fees.</p>	CL  CL  CL
21/0063L	<p><b>8. Correspondence/Updates</b> <b>None</b></p>	
21/0064L	<p><b>9. Date of Next Meeting</b> Date of the next meeting to be 26<sup>th</sup> October 2021</p>	<b>All agenda items to the Clerk 7 days prior to the meeting</b>

**There being no further business to discuss, the meeting closed at 7.55pm**