



TIDWORTH TOWN COUNCIL DECEMBER 2020

Minutes of the Town Council meeting held on Tuesday 2<sup>nd</sup> December 2020 virtually on Google Meet at 7pm

<p><b>Attended</b>          C’Ilr’s M Connolly (in the Chair), A Allen (AA), S Anderton (SA), A Birch (AB), R Gregory (RG), P Hedge (PH), H Jones (HJ), K Kataria (KK), E O’Connell (EO), G Paine (GP), E Stead (ES), D Wright (DW)          C Lovell Town Clerk (CL)          D Kyfinn          Lt Col N Turner          PCSO D Catterick</p>		<p><b>20/097 1 Apologies</b>  <b>C’Ilr D Ahern (family emergency)</b></p> <p><b>Absent C’Ilr Arch, C’Ilr Russell, C’Ilr Kofita</b>          Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
20/098	<p><b>2. Declaration of Interest</b>          (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
20/099	<p><b>3. Public Questions:</b></p> <p>Lt Col Turner reminded everyone that the roadworks continue and reminded them of the upcoming road closures.</p> <p>PCSO Catterick reported that crime rates were down overall and that they are currently focusing on door knocking relating to drug issues.</p>	
20/100	<p><b>4. Minutes of Previous Meeting:</b></p> <p>Minutes of the Town Council meeting held on 3<sup>rd</sup> November 2020 had been circulated.</p> <p><b>GP proposed that they were a true and accurate record, seconded by PH, carried.</b></p> <p><b>No matters arising.</b></p>	
20/101	<p><b>5/6. Wiltshire Councillors Report/Mayors Report</b>          MC reported that the only Mayoral role in the last month was the Remembrance event at which the Lord Lieutenant and Danny Kruger MP attended. The event was very short but respectful. In addition to the wreath layers, around 60 members of the public attended and were all socially distancing. The last post was beautifully played by Musician Smith.</p> <p>He then reported that Wiltshire agreed the proposals for Area Boards at an EGM on 24 November 2020. Tidworth Area Board will consist of the three new seats covering Tidworth, Perham, Ludgershall and the villages. The Tidworth, Pewsey and Marlborough Area Boards</p>	

	<p>will have substitute arrangements in place as each will only have three members.</p> <p>Wiltshire Council will be consulting early next year on the Local Plan. Four sites have been put forward in Tidworth, two that wrap around the Hill Top estate, which were discounted by Army Basing for their housing as unviable and two in Bulford Road – either side of the road near the Humber Lane turning up to the football pitches.</p> <p>He said that he assumes all these sites have been put forward by MOD and that he does not believe these sites to be viable to Wiltshire’s spatial planners and the Garrison. Instead he has suggested the two fields the other side of the tank track on both sides of the A338, heading towards the cemetery.</p>	
20/102	<p><b>9. Committee Reports</b></p> <p><b>Community Services</b> SA reported on a virtual meeting held on 10<sup>th</sup> November 2020, minutes had been circulated.</p> <p><b>HJ proposed that they were a true and accurate record, seconded by AB, carried.</b></p> <p>The cleaning of the War Memorial had taken more work than first predicted. The contractor has quoted an increase from £30.00 to £50.00. <b>HJ proposed that the War memorial is cleaned quarterly at £50.00 each time, seconded by AB, carried.</b></p> <p>The budget proposal had been circulated and was discussed, the committee are content with the recommendation to be approved by Leadership.</p> <p><b>Community Engagement</b> DW reported on a virtual meeting held on 17<sup>th</sup> November 2020, minutes had been circulated and taken as read. There were no questions. <b>MC proposed that they were a true and accurate record, seconded by GP, carried.</b></p> <p>Quotes have been received to hire a Santa to deliver selection boxes to the estates, the committee have also requested a message from Santa is published on the facebook page. The finer details to be agreed over email. <b>AA proposed a budget of £400.00 to cover Christmas costs, seconded by MC, carried.</b></p> <p>Following on from October’s town meeting the committee discussed Lifestyle cards. <b>MC proposed the purchase of 300 cards at a cost of £2250.00, 40 for staff a regular Community Centre hirers, 260 to be distributed by Chamber of Commerce to staff of local businesses, seconded by GP, carried.</b></p> <p>The budget proposal had been circulated and was discussed, the committee are content with the recommendation to be approved by Leadership.</p> <p><b>Policies and Procedures</b> PH reported on a virtual meeting held on 24<sup>th</sup> November 2020, minutes had been circulated and taken as read. <b>HJ proposed that they were a true and accurate record, seconded by AA, carried.</b></p> <p>TTC then adopted the following policies</p> <p><b>Whistleblowing - Proposed by PH, seconded by GP, carried.</b></p> <p><b>Antifraud and Corruption - Proposed by AA, seconded by HJ, carried.</b></p> <p><b>Recruitment of Staff and Councillors - Proposed by PH, seconded by GP, carried.</b></p> <p><b>Staffing</b> HJ reported on a meeting held on 10<sup>th</sup> November 2020, minutes had been circulated and taken as read. <b>MC proposed that they were a true and accurate record, seconded by SA, carried.</b></p>	

	<p>Terms of Reference had been circulated and the committee are content for them to be approved by Leadership.</p> <p><i>Part 2 – Under the Public Bodies (Admission to meetings) Act 1960 the following agenda item will be closed to the public. <b>Proposed by MC, seconded by PH, carried.</b></i></p> <p><b>Leadership</b> HJ reported on a meeting held on 25<sup>th</sup> November 2020, minutes had been circulated and taken as read. <b>MC proposed that they were a true and accurate record, seconded by ES, carried.</b></p> <p>The members were happy with the Staffing Committees recommendations and recommend that the ToR's are adopted by TTC. <b>Proposed by MC, seconded by PH, carried.</b></p> <p>MC gave an update on the Civic Centre to be given in more detail under agenda item 9.</p> <p>The budget proposal had been circulated and taking into consideration the Committees request Leadership recommend that TTC's Precept for 2021/2022 is £474,252.00 (Item 10)</p>	
20/103	<p><b>9. Civic Centre</b></p> <p>MC reported that the solicitors have sent out draft contracts to all of the professional team. The contract will provide the necessary protection for both TTC and PCC moving forward beyond planning permission.</p> <p>The public consultation will take place w/c 14 December 2020 with zoom calls on 16 and 17 December 2020, letters will also be delivered to local neighbours and boards placed at Tesco. The architect is consulting with the schools, Aster, Garrison and some of the hall hirers. This will all be publicised on the website and social media.</p> <p>He advised that most of the reports have come in and queries have gone back before finalising.</p> <p>The preferred option is soft piling, rather than the deep piling that had been proposed previously. This will save about £200K and reduce the ground contamination risk such as disturbing asbestos etc.</p> <p>Drainage may be an issue. There are a few options but MC has told them to go to Wiltshire Council planners before the submission with option 1b, which is the second cheapest but the cheapest will not be acceptable in terms of the run off into the River Bourne. Hopefully option 1b will be acceptable. If not, then collection will have to be provided in the car park, which will increase the cost and have a larger maintenance liability. The worst-case scenario is a drainage tank near the war memorial, which will cause issues with contamination and cost.</p> <p>An efficiency report has been produced and the option of an air heat source pump is being investigated. This is something which will become mandatory as the Government are trying to get houses to change from gas boilers to ASHPs - and 140 msq of solar panels. Details of the capital cost and payback will be provided. The fabric of the building will also be made more efficient. Overall, it will reduce the carbon emissions of 20% above the new standards to be issued next year. However, carbon neutral would be cost prohibitive.</p> <p>There is a fee for the Travel Plan at a cost of £2850.00 + VAT by Hydrock and £2000 + VAT for a flood risk assessment, both are requirements for planning. The Police will pay 30% as per the agreement.</p>	

	<b>MC proposed that Hydrock produce a Travel Plan at a cost of £2850.00 + VAT and Flood Risk Assessment at a cost of £2000.00 + VAT, seconded by HJ, carried.</b>	
20/104	<p><b>10. Budget/Precept 2021/2022</b> Leadership have considered and had quite a long debate about the budget. In August, when the Business Case for the Civic Centre was agreed, it was decided that TTC needed to increase the precept by at least 7.5% per year for the next four years so that there were the revenue funds to pay for the £4M loan but to pay for the running costs of the civic centre. This would have been 2.5% higher per year above the ten-year financial plan assumptions previously being worked to.</p> <p>Since then due to COVID 19, the tax base has fallen by almost 3% because more people are claiming Council Tax relief or the single persons discount. Also there has not been the additional housing added to the tax base that had been expected.</p> <p>Savings have been made across the committees to reduce this impact and funds for projects such as allotments have been moved to Reserves (document circulated)</p> <p>Leadership looked at four options and are recommending the option which will see a rise of £1.17 per month for a Band D property.</p> <p><b>MC proposed that the precept for 2021/2022 to be £475,252.00 an increase of £14.04 for a Band D property (or £1.17 per month) and that the Council's Reserves be allocated as per the Reserves document, seconded by HJ, 1 against, carried.</b></p>	
20/105	<p><b>11. Correspondence and Updates</b> None</p>	
20/106	<p><b>11. Bills for Payment</b> Bills for payment totalling £42,758.32 had been circulated. <b>GP proposed Bills for Payment totalling £42,758.32 be paid, seconded by PH carried.</b></p>	
20/107	<p><b>12. Co-Option</b> One application had been received from Carole Webb. Carole introduced herself to the members and told them where her aspirations were. Members of Public were then asked to leave the meeting. There was a short discussion and all members are in agreement that she will be an asset to TTC. <b>GP proposed that Carole Webb be co-opted onto TTC, seconded by RG, carried.</b></p>	
20/108	<p><b>13. Date of next meeting</b>  <b>12<sup>th</sup> January 2021 @ 7pm</b></p>	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 7:50pm.

Agreed as a true record..... M Connolly, Chairman