



TIDWORTH TOWN COUNCIL NOVEMBER 2020

Minutes of the Town Council meeting held on Tuesday 3<sup>rd</sup> November 2020 virtually on Google Meet at 7pm

<p><b>Attended</b>          C’Ilr’s M Connolly (in the Chair) (MC), D Ahern (DA), A Allen (AA), S Anderton (SA), A Birch (AB), R Gregory (RG), P Hedge (PH), H Jones (HJ), K Kataria (KK), D Kofitia (DK), G Paine (GP), E Stead (ES), D Wright (DW)          Town Clerk (CL)          SSgt K Miles (GSM)          D Kyfinn          Lt Col N Turner          Tina Edwards (Church)          Barry Rhodes (Castledown FM)          Sean and Fiona Caruana – Lifestyle Card</p>		<p><b>20/085 1 Apologies</b>  <b>C’Ilr O’Connell (technical)</b></p> <p><b>Absent C’Ilr Arch</b>          Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
Item	Agenda Item	Action by
20/086	<p><b>2. Declaration of Interest</b>          (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p> <p><b>DA agenda item 9 – Leadership Report (Humber Lane/Home Farm)</b></p>	
20/087	<p><b>3. Public Questions:</b></p> <p>Each member of the public was asked if they would like to speak.</p> <p>Lt Col N Turner advised that there were several large exercises planned. There are concerns regarding how people drive around the Tidworth Park area as this causes danger to horses.</p> <p>SSgt K Miles attended to provide an update on Remembrance Day, MC said he would invite her to speak when TTC discuss the matter.</p> <p>Barry Rhodes informed the members that there have been approximately 600 guests on CDFM this year.</p> <p>There will be a special Remembrance show on Saturday evening and a live service broadcast on Sunday.</p> <p>He added on a personal note thanks to all of those who had provided free lunches over the half term period.</p>	
20/088	<p><b>4. Guest – Lifestyle Card (Sean and Fiona)</b> Sean and Fiona explained to the members that the lifestyle card is a reward/loyalty scheme. Currently 25 businesses in the Tidworth area are signed up to it. This is something TTC may be interested in being involved in and the Engagement Committee will discuss it at their next meeting.</p>	

20/089	<p><b>5. Minutes of Previous Meeting:</b></p> <p>Minutes of the Town Council meeting held on 6<sup>th</sup> October 2020 had been circulated.</p> <p><b>HJ proposed that they were a true and accurate record, seconded by GP, carried.</b></p> <p><b>No matters arising.</b></p>	
20/090	<p><b>6/7. Wiltshire Councillors Report/Mayors Report</b></p> <p>MC reported that in his Mayoral role he attended a cheque giving by the Nepalese community to the Castle Practice.</p> <p>He had also met with the acting Garrison Commander, Lt Col Tol Khamcha and John Fogarty in separate meetings. As a result, they are looking into the possibility of twinning with a Nepalese metropolitan area. Aspire will do an article for Tidworth Times and John Fogarty is keen for TTC and Aspire to work together to do something with schools to combat littering.</p> <p>Regarding his Wiltshire Councillor role he advised Wiltshire has been consulting on its proposals to reorganise Area Boards in light of the Boundary Commission changes to Wiltshire Council seats from next year's elections. The proposals are to change the Tidworth Area Board back to what it was before Wiltshire became a Unitary Council in 2009. This is because Tidworth and Ludgershall have grown and the area is now large enough for three Councillors without having to have Netheravon, Enford and Haxton. These villages are going back to Amesbury their natural home. The Tidworth, Pewsey and Marlborough Area Boards will have substitute arrangements in place as each will only have three members. The Engagement Committee discussed this and supported the proposals for Tidworth.</p> <p>He informed the members that Wiltshire Council debated the Government White Paper on planning changes. Some elements are good and some very bad. They have proposed three simple zones for development, limited development and no development. He said that this is fine in an urban area but not for a very large rural planning authority like Wiltshire that has various sized towns, villages, AONBs and World Heritage sites. It is suggesting that planning processes should be sped up and local plans produced in ridiculously short periods. He thinks the most worrying is a national formula for housing requirements that would see Wiltshire having to increase its housing numbers by 39% to 56000. It is also suggesting that no affordable housing should be provided for developments of 40 or 50 properties for a period of at least 18 months.</p>	
20/091	<p><b>8. Civic Centre</b></p> <p>Police have agreed the 30-year free rent term. Amended HoT's from the legal team were passed to Leadership for comment before DAC prepare a draft lease. These will be passed to the police in due course for their legal team to comment on.</p> <p>A more detailed review of things that are likely to be shared in terms of maintenance will be looked at in the coming week or two to see what else should be included in this. A first draft was provided last week. ES is leading on this and has created a list of potential shared maintenance tasks, which he will discuss with the police expert next week.</p> <p>MC was please to inform the members that a report into possible unexploded ordnance has concluded the site has a low risk of German bombs and a low to medium risk of allied explosives being on site as records indicate it was allotments or open space until the</p>	

	<p>Community Centre was built.</p> <p>Because of COVID a public consultation on the Civic Centre will be online and held next month. The team are consulting with the two schools, Aster and hopefully the owner of the flats in Arnott Close/Ordnance Road.</p> <p>DAC have reviewed professional team contracts/T&amp;Cs. They are content that they are OK up to planning stage but not when the project goes to construction phase. To provide necessary protection for both TTC and PCC, DAC has recommended they prepare contracts for each professional at a cost of £750.00 each. Details have been sent through to the OPCC. Given that PCC will benefit from this equally, it was suggested this cost is shared 50:50, rather than the 70:30 previously agreed for professional fees and this was accepted.</p> <p>The Project Manager only fully quoted to the end of the year and has asked for £12350.00 over the period to May 2021 to get to planning permission. Leadership had agreed the appointment of Cook Brown for the Building Regulations advice at £2480.00 plus the legal team to review the professional team's contracts/T&amp;Cs for £1200.00 and for them to produce contracts for our professional teams.</p> <p>A drainage strategy survey is needed for planning and Webb Yates can do this for £1500.00, which PCC will pay 30%.</p> <p>All of the above meant TTC needed to agree to the following:</p> <ol style="list-style-type: none"> <li>1. DAC £1200.00 for a review of the professional team's contracts</li> <li>2. DAC to produce contracts for our professional team beyond planning permission at a cost of £4500.00 (half to be paid for by PCC).</li> <li>3. PM fees up to May 2021 of £12350.00 (PCC pay 30%)</li> <li>4. The appointment of Cook Brown for building control advice at a cost of £2480.00 (PCC to pay 30%)</li> <li>5. Appoint Webb Yates to undertake a drainage strategy report at a cost of £1500.00 (PCC to pay 30%)</li> </ol> <p><b>Proposed by MC, seconded by ES, carried.</b></p>	
20/092	<p><b>9. Committee Reports</b> <b>Community Services</b></p> <p>SA reported on a virtual meeting held on 13<sup>th</sup> October 2020, minutes had been circulated. <b>HJ proposed that they were a true and accurate record, seconded by AB, carried.</b></p> <p>Regular cleaning of the War Memorial had been discussed. <b>GP proposed that cleaning of the War Memorial be added to the bus shelter cleaning contract at a cost of £30.00 quarterly, seconded by HJ, carried.</b></p> <p>Three requests for pedestrian crossings had been received and discussed. It was agreed that the greatest need was the brow of the hill on Pennings Road. For CATG to make investigations TTC need to make a 25% contribution. <b>MC proposed that TTC contribute 25% towards the cost of investigation, seconded by GP, carried.</b></p> <p>AA said he was concerned that as there is an issue with speeding would there be enough time for drivers to see the crossing, HJ said that this will be covered in any assessments. Christmas tree and lights to be installed 29<sup>th</sup> November.</p> <p><b>Community Engagement</b></p>	

DW reported on a virtual meeting held on 20<sup>th</sup> October 2020, minutes had been circulated and taken as read. There were no questions.

**MC proposed that they were a true and accurate record, seconded by DW, carried.**

As the Christmas event has been cancelled a few suggestions were discussed including Santa and sleigh visit around the estates and Perham Down.

As previously stated in MC's report the committee had discussed the boundary review.

Tidworth Times will be delivered this week by Royal Mail. There had been two volunteers to deliver to Perham Down and the committee had recommended that they receive a £15.00 Amazon voucher each.

**MC proposed that Jakob and Grace Lovell receive a £15.00 Amazon voucher each, seconded by GP, carried.**

**Remembrance Day** – In light of the latest lockdown announcement the plans discussed and put in place by the Committee were discussed. It was agreed that any formal plans be cancelled, it is appreciated that people would still like to pay respects and they will be encouraged to join in on the national two minute doorstep silence and although welcome to visit the War Memorial refrain from doing so at 11am to avoid a mass gathering. MC and HJ in their roles as Mayor and Deputy will lay wreaths and HJ will read the role of honour, a bugler will still be in attendance. The Lord Lieutenant of Wiltshire, Lady Troughton and Danny Kruger MP will also be laying wreaths.

MC invited SSgt Miles to provide an update on the Garrison's plans. She advised that there will be a service at St Georges Church, Bulford on Thursday which will be recorded and put on You Tube. Soldiers are encouraged to observe the 2 minutes silence at home.

#### **Policies and Procedures**

PH reported on a virtual meeting held on 20<sup>th</sup> October 2020, minutes had been circulated.

**HJ proposed that they were a true and accurate record, seconded by AB, carried.**

CL briefly explained the amendments made to each of the recommended policies.

TTC then adopted the following policies

#### **Health and Safety**

**Proposed by GP, seconded by AA, carried.**

#### **Grants Procedure**

**Proposed by AB, seconded by HJ, carried.**

#### **Training (Staff and Councillors)**

**Proposed by PH, seconded by AA, carried.**

#### **Vexatious Complaints**

**Proposed by ES, seconded by GP**

There was also an amendment to the current email policy.

**Proposed by MC, seconded by HJ, carried.**

	<p>The next policies for review are Recruitment and Retainment of Staff, Anti Fraud and Corruption, Whistleblowing</p> <p><b>Leadership</b> HJ reported on a meeting held on 28<sup>th</sup> October 2020, minutes had been circulated. <b>MC proposed that they were a true and accurate record, seconded by ES, carried.</b></p> <p>The Civic Centre had been discussed and the Committee had supported all of MC's recommendations (see item 7).</p> <p>Tidworth Town Football Club (TTFC) have agreed to the proposal for a 30-year lease at £1300 per month. The legal team are drafting the lease agreement.</p> <p>MC suggested that the s106 funds from the Wimpey estate of £58K could be handed to TTFC once the lease is complete so that it can pay for improving the site. TTFC to consult TTC on the improvements and the cost of these improvements.</p> <p>As it is not likely to hear from MOD for a few more months on the land swap an extension of the short-term leases has been offered to those currently using the field.</p> <p>The transfer documents for both the Phase 2 play area and the Riverbourne Corridor are being finalised as is the legal agreement to amend the s106 agreement. Once the transfers have taken place, TTC will receive capital and maintenance money for the play area and maintenance for the River Bourne Corridor. The play area planning application can then proceed.</p>	
20/093	<p><b>10. Correspondence and Updates</b> Following the resignation of D O'Neil, DK was asked to represent TTC at the Chamber of Commerce, having previously volunteered DK.</p>	
20/094	<p><b>11. Bills for Payment</b> Bills for payment totalling £32,353.66 had been circulated. <b>DK proposed Bills for Payment totalling £32,353.66 be paid, seconded by PH carried.</b></p>	
20/095	<p><b>12. Co-Option</b> No applications received</p>	
20/096	<p><b>13. Date of next meeting</b>  <b>1<sup>st</sup> December 2020 @ 7pm</b></p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 7:50pm.

Agreed as a true record..... M Connolly, Chairman

