



TIDWORTH TOWN COUNCIL JULY 2020



Minutes of the Town Council meeting held on Tuesday 7th July 2020 virtually on Google Meet at 7pm

<p>Attended C’Ilr’s M Connolly (in the Chair) (MC), S Anderton (SA), A Birch (AB). P Hedge (PH), H Jones (HJ), K Kataria (KK), D Neil (DN), E O’Connel (EO), G Paine (GP), D Wright (DW) Town Clerk (CL) A Nicholls (AN) – Admin K Mooney (KM) - Admin L Caplin (Garrison/Resident), F Galvin, James Kyfinn (Home Farm), Sheila Wills (Home Farm), D Marrina, B Rhodes (Castledown FM)</p>	<p>20/025 1 Apologies Cllr Slater (family), C’Ilr Gregory (Technical) Absent C’Ilr Arch Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
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Item	Agenda Item	Action by
20/026	<p>2. Declaration of Interest (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p> <p>NONE</p>	
20/027	<p>3. Public Questions:</p> <p>F Galvin asked why the Clothing Exchange had not been given permission to use the Community Centre field as it was not for profit and was very popular. CL explained that the Committee had not said no to it happening in the future but at the time of requesting there were tighter restrictions due to Covid 19. Trish Holden one of the organisers has said that they will carry out a risk assessment and forward the necessary paperwork so that it can be looked at again.</p> <p>L Caplis introduced herself as an interested resident.</p> <p>B Rhodes informed the members that since lockdown listeners rates at Castledown FM had increased considerably.</p> <p>He asked how TTC were going to support local independent businesses as life returns to normal. MC explained that he had already been in touch with the Chamber of Commerce. KM advised that pending committee decision local businesses would be featured in the next edition of Tidworth Times.</p> <p>J Kyfinn and S Wills attended for the Home Farm update and thanked the members for allowing grazing.</p> <p>D Marriner explained his concerns regarding the youth shelter in the A338 park. MC explained the removal was to be discussed as a later agenda item. D Marriner said he is worried the youth will still congregate in the area and asked if the police could do more</p>	

	patrols.	
20/028	<p>4. Minutes of Previous Meeting:</p> <p>Minutes of the Town Council meeting held on 3rd June 2020 had been circulated.</p> <p>PH proposed that they were a true and accurate record, seconded by HJ, carried.</p> <p>No matters arising.</p>	
20/029	<p>5/6. Wiltshire Councillors Report/Mayors Report</p> <p>MC advised that there was nothing to report regarding Mayoral duties, he continues to work on the Civic Centre project and dealing with resident’s enquiries. In his role of Wiltshire Councillor, he reported that Household Recycling Centres have progressed onto online bookings to reduce the queues and that garden waste renewals should be paid by mid-August.</p> <p>Despite media speculation Wiltshire Council is not bankrupt but there is a shortfall of around £50M, due to a fall in income and extra spending during the crisis. Local Government has been discussing with HMT about additional funding to make up much of the shortfall. If no additional funding is forthcoming then difficult decisions will need to be made.</p> <p>He said that there had been rumours Wiltshire was going to be put back into lockdown as last week as the COVID numbers increased by 300%. However, putting it into context that was from one to four. Wiltshire has one of the lowest COVID rates in the Country. He advised people should not become complacent. People still need to social distance to keep this at bay.</p> <p>The Council has moved from the response to recovery mode and the leadership teams of both the Council and its officers have changed to reflect this. There is now one executive officer and the Cabinet has been reduced from nine to eight and portfolio holders from 14 to ten – a 15% reduction in the administration’s costs.</p> <p>He concluded his report by informing everyone that the Ram junction will be closed for five nights from 20th to 25th July from 2000 hrs to 0600 hrs.</p>	
20/030	<p>7. Committee Reports</p> <p>Community Services</p> <p>SA reported on a virtual meeting held on 9th June 2020, minutes had been circulated and taken as read.</p> <p>PH proposed that they were a true and accurate record, seconded by HJ, carried.</p> <p>The committee have made recommendation for grass cutting at Holy Trinity Church – see agenda item 15</p> <p>Community Engagement</p> <p>In SS’s absence MC reported on a virtual meeting held on 16th June 2020, minutes had been circulated and taken as read.</p> <p>MC proposed that they were a true and accurate record, seconded by DN, carried.</p> <p>Future events are on hold until further Government Guidance is released.</p> <p>Advertising in Tidworth Times is being reviewed and it is hoped there will be an edition published in August.</p> <p>Projects</p> <p>Due to not being quorate there were no recommendations from the virtual meeting held on 30th June 2020. Notes had been circulated.</p>	

	<p>Policies and Procedures PH reported on a virtual meeting held on 1st July 2020, minutes had been circulated and taken as read. HJ proposed that they were a true and accurate record, seconded by PH, carried. The following policies were reviewed and recommended for adoption by the committee</p> <p>Financial Regulations Proposed by PH, seconded by HJ, carried.</p> <p>Disciplinary and Grievance Proposed by PH, seconded by HJ, carried.</p> <p>Complaints Proposed by PH, seconded by DN, carried.</p>	
20/031	<p>8. Committee membership and Co-Option One application for co-option had been received and circulated, at the request of the applicant this has been deferred. Due to the resignation of C'Ilr Shepherd a Chair is needed for the Projects Committee. MC has asked SS to fill the role, which he has accepted. This has left the role of Chair of Engagements vacant for which DW has agreed to fill. It has been highlighted that an additional member is needed for the Projects Committee to reduce the risk of not being quorate. MC asked the members to consider if they would like to join.</p>	
20/032	<p>9. War Memorial HJ reported that the War Memorial sub-committee had received a request for the name John Storton be added. After investigation they have agreed that he is eligible to be added. They have also recommended that due to the current gold writing being difficult to read it should be changed to gloss black paint. Proposed by HJ, seconded by SA, carried. AB advised that she had spoken to Tina Edwards the verger at Holy Trinity Church who has a list of War graves which she will forward.</p>	
20/033	<p>10. Civic Centre MC reported that the Business Case was in the process of being written and that it would be ready for approval at the next full town meetings. TTC and Wiltshire Police will exchange drafts to ensure everything has been covered. He has received reassurances that once the loan application has been approved by the Ministry of Housing, Communities and Local Government (MHCLG) there should be no problems with the Public Loans Works Board (PLWB) authorising it.</p>	
20/034	<p>11. Allotments Two potential sites have been identified on the Riverbourne Estate area. There would however, be access issues with both. MC suggests that the Projects Committee meet with the Environment Agency. Proposed by MC, seconded by PH, carried.</p>	
20/035	<p>12. Humber Lane Sports Pitches Now the S106 monies have been allocated MC is keen for himself SS and the Clerk to meet with Tidworth Town Football Club (TTFC) to discuss a long term lease for the current pitches and a sub lease once a decision has been made about the land swap. If there is something official in place this will also help the club get funding from the FA. MC proposed that TTC meet with TTFC to discuss leases and future plans, seconded by PH,</p>	

	carried.	
20/036	<p>13. Removal of Buggy and Youth Shelters</p> <p>The shelters have been under review for several months and despite attempts to engage with others they are still being abused and misused. Drug paraphernalia is frequently found and residents continue to complain. This is not just a financial issue but now a matter of Health and Safety. Quotes for the removal have been requested. One had been received from the Landman of £150.00 to remove the Buggy Shelter and £100.00 to remove the Youth Shelter.</p> <p>A discussion followed and several members who were initially against the removal stated that in light of the recent problems they had changed their minds.</p> <p>MC proposed the removal of the shelters at a cost of £250.00, seconded by SA, carried.</p>	
20/037	<p>14. Adoption of Year End Accounts</p> <p>The Annual Statement of Accounts for 2019/20 had been circulated, there were no questions or issues.</p> <p>MC proposed that the Annual Accounts for 2019/20 are adopted, seconded by DN, carried.</p>	
20/038	<p>15. S137 Grants</p> <p>Holy Trinity Church A request from Holy Trinity Church for grass cutting had been received. After requesting quotes the Services Committee have recommended that Landman is used at a cost of £1650.00. Due to the urgency this had been agreed by the members electronically.</p> <p>MC proposed that a S137 grant of £1650.00 be awarded to Holy Trinity Church, seconded by HJ, carried.</p> <p>Castledown FM (CDFM) After having previously been asked to submit the correct application form and more account details this has now been received. However, it was noted that the figures submitted were for the new financial year so could only be looked at as an estimate.</p> <p>There was a lengthy discussion and some members questioned the accuracy of the figures and of the income and expenditure previously declared.</p> <p>There were also concerns about the fairness and balance of the amount requested from TTC and other councils.</p> <p>MC proposed that the S137 grant of £6500.00 is awarded to CDFM, seconded by PH, 5 for 4 against, carried.</p> <p><i>LGA 1972 S137 - Power of local authorities to incur expenditure for certain purposes not otherwise authorised.</i></p>	
20/039	<p>16. Correspondence and Updates</p> <p>HJ reported that he had been attending the virtual Stakeholders Covid 19 meetings. He advised that recovery measures are now being discussed and being put into place.</p>	
20/040	<p>17. Bills for Payment</p> <p>Bills for payment totalling £xxxxx had been circulated. MC asked why Christmas Lights were on there so early in the year CL explained that they are paid in two instalments.</p>	

	SA proposed Bills for Payment totalling £28405.41 be paid, seconded by PH carried.	
20/041	12. Date of next meeting 4 th August 2020 @ 7pm	Agenda items to be submitted to the Clerk 7 days before the meeting

There being no further business to discuss the meeting was closed at 8.20pm.

Agreed as a true record..... M Connolly, Chairman