



TIDWORTH TOWN COUNCIL  
Leadership Committee  
July 2020

Dear Sir/Madam

I hereby give you notice that the meeting of the Leadership Committee to be held virtually at <https://meet.google.com/> on **Tuesday 28<sup>th</sup> July 2020 at 7pm.**

All members of the Committee are hereby summoned for the purpose of considering and resolving upon the business to be transacted at the meeting set out hereunder.

Dated: 23<sup>rd</sup> July 2020

Mrs C J Lovell, Clerk

Item	Agenda	Who?
1	Apologies for absence	All
2	Declaration of Interest	All
3	Minutes of May 2020 meeting Approved at June full Town meeting	All
4	Committee Reports <ul style="list-style-type: none"><li>• Services</li><li>• Engagement</li><li>• Policies and Procedures</li><li>• Projects</li></ul>	SA DW PH SS
5	Civic Centre – to include <ul style="list-style-type: none"><li>• Business Case</li><li>• Terms of Reference</li><li>• Expenditure so far</li></ul>	MC/SS/CL
6	Financial/Compliance Matters <ul style="list-style-type: none"><li>• Internal Audit Report</li><li>• Investment</li><li>• Financial risk Assessment software</li></ul>	All
7	Staffing/HR matters <ul style="list-style-type: none"><li>• Staffing Committee - members and remit</li><li>• CiLCA</li><li>• Office opening times</li></ul>	All CL CL
8	ICO (Information Commissioner Officer) response	
9	Correspondence	
10	Date of next meeting <b>TBC</b>	