



## TIDWORTH TOWN COUNCIL

Community Services January 2020

Minutes of the Community Services Committee meeting held on 21<sup>st</sup> January 2020 in the Community Centre at 7.00pm.

<p><b>Attended</b> Councillors: S Anderton (SA) in the Chair, P Hedge (PH), E O’Connell (EO), Sue Fell (SF), H Jones (HJ), M Shepherd (MS), A Birch (AB), N Arch (NA)</p> <p>Admin: A Nicholls (AN)</p> <p>After Meeting: Cllr Mark Connolly (MC) Item 9</p>		<p><b>19/0088S 1. Apologies for Absence:</b> <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</i></p> <p><b>None</b></p>
Item	Agenda Item	Action By
19/0089S	<p><b>2. Declaration of Interest</b> NA – Item 5 – Decorating Quotes <i>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</i></p>	
19/0090S	<p><b>3. Minutes of Previous Meeting</b> Minutes of December 2019 meeting were ratified at January 2020 Full Town Meeting. No matters arising</p>	
19/0091S	<p><b>4. TTC Committee Updates</b> No update but it was noted that Cllr P Hedge is now on the Policies and Procedures Committee.</p>	
19/0092S	<p><b>5. Community Centre</b></p> <ul style="list-style-type: none"> <li>• Quotes for Decorating the Hall &amp; Entrance Way The following revised quotes confirming durable paint to be used were discussed: <ul style="list-style-type: none"> <li>a. G Barclay £1250</li> <li>b. P Brown £1195</li> </ul> <p><b>After much consideration SF proposed that the quote from G Barclay be accepted, seconded by PH, and carried.</b></p> </li> <li>• Fair &amp; Circus Terms &amp; Conditions Terms &amp; Conditions were discussed and amendments will be made at a later date.</li> </ul>	

19/0093S	<p><b>6. Hanging Baskets</b></p> <p>It was agreed to purchase quality artificial flowers for the hanging baskets up Station Road, for longevity and easy maintenance.</p>	AN
19/0094S	<p><b>7. War Memorial</b></p> <ul style="list-style-type: none"> <li>Quotes were received to supply and install a dedicated 230V socket at the War Memorial, to the consumer unit in the Community Centre:            AJK Services: Electrical Works - £ 987.10 + VAT            Groundworks - £1250.00 + VAT            The Landman: Groundworks only - £ 370.00</li> </ul> <p>It was agreed that LANDMAN co-ordinate the groundworks to AJK's specification for AJK to complete the electrical works.  <b>HJ proposed Landman to work with AJK at a cost of £370 plus electrical works by AJK at a cost of £987.10, seconded by MS, carried.</b></p>	
19/0095S	<p><b>8. Grounds Maintenance/Play Parks/Bus Shelters</b></p> <ul style="list-style-type: none"> <li><b>A338 Playpark Youth Shelter &amp; Bin.</b> 2 quotes had been received for the Installation of the bin by the A338 Playpark Youth Shelter:            Tivoli £95.10 inc VAT            The Landman £200 inv VAT  <b>HJ Proposed Tivoli to install the bin at a cost of £95.10 inc VAT, seconded by AB, and carried.</b></li> <li>Only 1 quote had been received for the weekly emptying of the same bin:            Tivoli £211.63 per annum to be added to existing contract.  <b>SF proposed that Tivoli add the emptying of the bin to our existing contract at a cost of £211.63 inc VAT, AB seconded, carried.</b></li> <li><b>Bus Shelters.</b> Glen Wilson Shelters (formerly Queensbury Shelters who originally installed the TTC bus shelters) visited on 17<sup>th</sup> Dec 2019 to assess the work required on the shelters and have submitted a quotation of £2305.89.  <b>PH proposed the quote of £2305.89 be accepted, seconded by SA, and carried.</b>            It was also suggested that an inspection should be conducted every 2 years, to ensure safety.</li> </ul> <p>Darren Roberts who cleans our bus shelters on a quarterly basis will add the two shelters at Perham Down to our <b>existing agreement at a cost of £12 per shelter. Proposed by SA, seconded by MS, and carried.</b> He will also be asked to report any issues concerning the shelters to Admin to deal with them.</p>	<p>AN</p> <p>AN</p> <p>AN</p>

19/0096S	<p><b>9. Perham Down Footpath</b></p> <ul style="list-style-type: none"> <li>• Lighting: Will be discussed at the next CATG meeting in March.</li> <li>• Definitive Map Modification – Kennet Road to Perham MC provided some history to the footpath leading from Kennet Road to Perham, along the main road. The Committee were all in favour of the footpath highlighted on the map provided, to become a registered footpath at Wiltshire Council.</li> </ul>	Town Clerk
19/0097S	<p><b>10. Cemetery</b></p> <ul style="list-style-type: none"> <li>• EO reported that several graves have sunken probably due to the recent bad weather. This will be reported to Tivoli at the meeting with them tomorrow.</li> </ul> <p><b>Mortuary Chapel</b></p> <ul style="list-style-type: none"> <li>• AB reminded everyone of the Open Day which will be held on Saturday 26<sup>th</sup> September</li> </ul>	
19/0098S	<p><b>11. Sparkle Team</b></p> <ul style="list-style-type: none"> <li>• Visited during the week commencing 13<sup>th</sup> January 2020, and carried out low level clearance work.</li> </ul>	
19/0099S	<p><b>12. Budget</b> The budget was reviewed. No actions were required.</p>	
19/0100S	<p><b>13 Correspondence</b> No correspondence received.</p>	
19/101S	<p><b>14. Date of Next Meeting</b> Date of the next meeting will be Tuesday 11<sup>th</sup> February 2020</p>	<p><b>All agenda items to the Clerk 7 days prior to the meeting</b></p>

There being no further business to discuss, the meeting closed at 8 pm