



TIDWORTH TOWN COUNCIL OCTOBER 2017



Minutes of the Town Council meeting held on Tuesday 3<sup>rd</sup> October 2017 in the main hall of the Community Centre at 7pm

<p><b>Attended</b> C'Ilr's M Connolly (in the Chair)(MC) E O'Connell(EO), S Anderton (SA), P Hedge (PH), S Fell (SF), R Gregory, A Dawson (AD), A Birch (AB), C Brook (CB) F Galvin, L Kitchener-Pain (Tesco), L Kirk, T Dewey, Mr Strong, Connor Strong</p>		<p><b>1 Apologies</b> C'Ilr's A Connolly, H Jones, N Arch, S Slater, D Wright. Lt Col Balls, Police <b>Absent: None</b> <b>SA proposed that the apologies are accepted, seconded by AB, carried.</b></p>
Item	Agenda Item	Action by
2	<p><b>Declaration of Interest</b> SA – Bills for payment Nannies tea recommended by SA.</p>	
3	<p><b>Public Questions:</b>  MC introduced Connor to the members after presenting him with a certificate of appreciation. Connor is a great asset to the community and has been a keen member of Keep Tidworth Tidy volunteering to help when the group have met for litter picks.</p>	
4	<p><b>Minutes of Previous Meeting:</b>  Minutes of September 2017 meeting had been circulated. No matters arising <b>CB proposed they were a true and accurate record, seconded by RG, carried.</b></p>	
5/6	<p><b>Wiltshire Councillor/Mayors Report</b> MC reported that he would be attending SSAFA Evensong to commemorate the 100th anniversary of Passchendaele at Salisbury Cathedral. He encouraged members to attend the next Area board meeting on 13<sup>th</sup> November 2017 as there would be officers from Wiltshire to answer queries relating to Traffic Regulation Orders.</p>	
7	<p><b>Committee Reports</b> <b>Community Services</b> The Clerk reported on a meeting held on 12<sup>th</sup> September 2017 <b>AB proposed that the minutes were a true and accurate copy, seconded by EO, carried.</b> The committee have asked if the kitchen could be added to CCTV, the Clerk will also investigate the outside coverage being extended to cover the War Memorial. The Riverbourne to tank track footpath had been discussed and the members had recommended a contribution of £2000.00. MC asked for this to be deferred to October's meeting as he would like to advise the members some more on the matter. The Committee have decided that for the time being not to partake in the SID's scheme. <b>Community Engagement</b></p>	

	<p>SF reported on a meeting held on 19<sup>th</sup> September 2017</p> <p><b>SF proposed that they were a true and accurate record, seconded by CB, carried.</b></p> <p>The Mortuary Chapel Open Day had been another success, AB and SA were thanked for their contribution. Due to workload the members decided that it would make sense for TTC to make a donation towards the Halloween Party rather than the Clerk try to organise catering etc.</p> <p><b>AD proposed that £200.00 is donated, seconded by RG, carried.</b></p> <p>A questionnaire for the new playpark is being written so that the members can consult with the residents.</p>	
8	<p><b>Accounts Procedure</b></p> <p>The Clerk had circulated a proposal for an additional check to be added to the accounts procedure.</p> <p>A member is to check 20 or two thirds of invoices, whichever is the greatest against the bank statement after the accountant's monthly visit. AB has volunteered for October.</p> <p><b>Proposed by MC, seconded by BP, carried.</b></p>	
9	<p><b>Business Between Meetings</b></p> <p><b>Staffing</b> – Due to recent sickness and an increase in business Leadership had been discussing staffing matters and have decided to bring forward the idea of employing an additional member of administration staff. CV's have been sifted and 7 candidates have been invited to interview. Hours will be 20 per week at an hourly rate of £8.00 per hour. The future plan for the structure is for the roles to develop into Service Assistant and Engagement Assistant. This will then free up the Clerk to have a more strategic role.</p> <p>All members are happy with this.</p>	
10	<p><b>Correspondence – Newsletters and reports available for inspection.</b></p>	
11	<p><b>Bills for Payment</b></p> <p>Bills for payment totalling £4276.31 had been circulated. <b>AD proposed Bills for payment of £4726.31 be paid, seconded by PH, carried.</b></p>	
	<p><b>Date of next meeting</b></p> <p>7<sup>th</sup> November 2017 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 7.40pm

Agreed as a true record..... Mark Connolly, Chairman