



TIDWORTH TOWN COUNCIL NOVEMBER 2019



Minutes of the Town Council meeting held on Tuesday 5<sup>th</sup> November 2019 in the main hall of the Community Centre at 7pm

<p><b>Attended</b>                  C’Ilr’s B Pratt (in the Chair) (BP), A Birch (AB), A Connolly (AC), Susan Fell (SF), R Gregory (RG), P Hedge (PH), H Jones (HJ), M Connolly (MC), B O’Connell (BO), George Paine (GP), A Sharlott (AS), D Wright (DW)                  Town Clerk                  Barry Rhodes – Castledown FM                  3 members Home Farm residents’ group, F Galvin, Aaron Russell, Tina Dewey.</p>		<p><b>19/094 1 Apologies</b> Cllr Arch (funeral), C’Ilr Shepherd (childcare), C’Ilr Slater (transport), C’Ilr Anderton (family)                  Absent: C’Ilr Neil, C’Ilr Kataria                  Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member’s absence are accepted.  <b>GP proposed that the apologies are accepted, seconded by DW, carried.</b></p>
Item	Agenda Item	Action by
19/095	<p><b>2. Declaration of Interest</b>                  (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).                  AB and BO are both members of Tidworth Over Sixties who have applied for S137 grant</p>	
	<p><b>3. Guest – Jack White</b></p> <p>Jack attended the meeting with his parents as he had recently collected litter picking equipment for the office and collected a substantial amount of rubbish. This was all his own idea so TTC wanted to recognise his efforts.</p> <p>BP awarded Jack with a gift voucher and thanked him very much for being so community minded.</p> <p>This has had a knock-on effect as several other people have since requested equipment.</p>	
19/096	<p><b>4. Public Questions:</b></p> <p>B Rhodes announced that with the upcoming general election Castledown FM (CDFM) were hosting a local debate on the upcoming General Election at the Community Centre 26<sup>th</sup> November at 7pm. Tickets are available on the CDFM website.</p> <p>F Galvin enquired as to why Aster were charging maintenance on the play parks rented by TTC. The Clerk said that this had been enquired about some time ago and she believed it to be sown to health and safety. She advised that TTC have the parks visually inspected weekly and ROSPA inspections are carried out quarterly.</p> <p>The residents of Home Farm Residents committee informed the members that they had</p>	

	<p>recently held their AGM and James Crithian was now the Chairperson.</p> <p>PC Wileman had circulated the most recent statistics for the area. Priority is again Drummer Lane and they are looking into youth projects to try and help reduce anti-social behaviour. She encouraged all to sign up to Wiltshire Messaging it is an app which provides you with local updates. She has been working with the Mayor on Neighbourhood Watch.</p>	
19/097	<p><b>5. Minutes of Previous Meeting:</b></p> <p>Minutes of October 2019 meeting had been circulated. <b>HJ proposed they were a true and accurate record, seconded by PH, carried 1 abstention.</b></p> <p>No matters arising</p> <p>Minutes of an Extraordinary meeting held on 22<sup>nd</sup> October 2019.</p> <p><b>HJ proposed they were a true and accurate record, seconded by PH, carried.</b></p> <p>The Clerk advised that switching to the new company for email accounts had not been straight forward due to security matters on the administration and at the moment the accounts remain with the current supplier.</p>	
19/098	<p><b>6. DIO Update</b></p> <p>No updates.</p>	
19/099	<p><b>7. Wiltshire Councillors Report</b></p> <p>MC informed the members that he had recently had a site meeting with Persimmons and Wiltshire Council (WC) for the phase 2 play area and Riverbourne Corridor. Persimmons have agreed that the play park land is not ready to hand over and there are several options available. He has asked for Leadership/Services to discuss this.</p> <p>Persimmons need to write to WC planners to say the land is to be transferred to TTC.</p> <p>The Riverbourne corridor will now be transferred as one. Persimmons have asked if the 3-metre width of land behind Habberfield could be retained by the management company. All were happy to accept this change.</p> <p>He has suggested fencing with Wildlife signs are put around the beetle banks etc as some people have damaged these areas thinking it was rubbish being dumped. He advised that he told them that the transfer can take place once Wiltshire Council are satisfied all planning obligations have been fulfilled.</p> <p>Wiltshire Council are implementing the 'No Waiting at any time' on Oatway road and will be consulting on the Connolly Way/Oatway Road junction and the link road from Oatway Road to the A338 roundabout.</p> <p>He informed the members that Wiltshire Council is offering rewards up to £200.00 for information which leads to the successful prosecution of fly tippers.</p> <p>Wiltshire Council are also running a competition to name its fleet of gritters, he has submitted his which is 'Snow Problem!'.</p> <p>The inspection which took place whilst Cross Plains surgery was open rated them as in</p>	

	adequate, MC says that with hindsight this is probably why they closed at such short notice.	
19/100	<p><b>8. Mayors Report</b>  <b>BP reported that he had been a quiet month for official engagements.</b></p>	
19/101	<p><b>9. Committee Reports</b></p> <p><b>Community Services</b>  HJ reported on a meeting held on 8<sup>th</sup> October 2019, minutes had been circulated.  <b>HJ proposed that they were a true and accurate record, seconded by AS, carried.</b>  Bollards are now installed at the Community Centre so this should stop people parking on the field.  Still awaiting painting quotes for the hall.  2020 Defibrillator training has been booked for May.  The committee recommend that TH White service the CCTV system at a cost of £75.00 + VAT.  <b>Proposed by HJ, seconded by AS, carried.</b>  The repairs have now been completed on the War Memorial solar panel.  HJ and KK will be inspecting the bus shelters and benches for damages.  A flagpole had been mentioned but the committee agreed this should be investigated when the new civic centre is built.  Members are urged to check and report back on jobs carried out by the Sparkle Team.  The budget forecast for 2020/21 had been circulated and the members made the following requests Leisure and Recreation raised to £4000.00, Rent Payable raised to £500.00 and separate columns for Cleaners wages and janitorial.</p> <p><b>Community Engagement</b>  AC reported on the meeting held on 15<sup>th</sup> October 2019, minutes had been circulated.  <b>GP proposed that they were a true and accurate record, seconded by MC, carried.</b>  There had been a visit to Humber Lane to see if it was a viable location for the festival, it was decided that for the time being it should remain at the Community Centre.  £34.00 was raised at the Mortuary Chapel Open Day.  All bookings and preparations for Christmas are in place.  The budget forecast for 2020/21 had been circulated and the members agreed with the Clerks suggested changes.  Social media continues to have a good footfall.</p> <p><b>Leadership</b>  SF reported on the meeting held on 22<sup>nd</sup> October 2019, minutes had been circulated.  <b>BP proposed that they were a true and accurate record, seconded by AC, carried.</b>  Preplanning application has now been submitted. The Clerk has advised that the geo tech tests are complete.  Now that there is clarity over access the members are keen to now market the land at Humber Lane as previously agreed.  The Town Steward has now resigned. It has been agreed that the Chair of Services, Services Admin and the Clerk will monitor tasks and costs for a quarter to see which is the best way forward.  The members are happy with the comments made by the Clerk on the Internal Audit report.</p>	

	<p>A budget proposal had been circulated and will be discussed with recommendation at next month's meeting</p> <p><b>Policies and Staffing</b>  AS reported on the meeting held on 29<sup>th</sup> October 2019, minutes had been circulated.  <b>GP proposed that they were a true and accurate record, seconded by HJ, carried.</b>  The committee and reviewed the following – name change of committee, Terms of Reference, Standing Orders, Code of Conduct and the Press and Media policy. They had also reviewed the Internal audit and agreed with the Clerks comments. Although the work carried out is appreciated the members feel as the though there has not been enough time to look at the changes therefore a request was made to defer to the next full town council meeting.  <b>AC Proposed that the recently reviewed policies are deferred, seconded by DW, carried 2 abstentions</b></p>	
19/102	<p><b>10. Internal Audit Report</b>  The report had been circulated with the Clerks comments.  There are no major concerns and any recommendations are in the process of being done.  <b>AC proposed that the report is accepted, seconded by AS, carried.</b></p>	
19/103	<p><b>11. Civic Centre Update</b>  As previously reported the pre-planning application has now been submitted and the geo-tech test have now been carried out.</p>	
19/104	<p><b>12. Correspondence</b>  None</p>	
19/105	<p><b>13. Bills for Payment</b>  Bills for payment totalling £10702.11 had been circulated. <b>PH proposed Bills for £10702.11 be paid, seconded by HJ.</b></p>	
19/106	<p><b>14. Date of next meeting</b>  3<sup>rd</sup> December 2019 @ 7pm</p>	<p>Agenda items to be submitted to the Clerk 7 days before the meeting</p>

There being no further business to discuss the meeting was closed at 8.25pm.

Agreed as a true record..... Brian Pratt, Chairman

