



TIDWORTH TOWN COUNCIL NOVEMBER 2017



Minutes of the Town Council meeting held on Tuesday 7th November 2017 in the main hall of the Community Centre at 7pm

| <p>Attended C’Ilr’s M Connolly (in the Chair)(MC) S Anderton (SA), N Arch (NA), A Birch (AB), A Connolly (AC), Andi Dawson (AD), Susan Fell (SF), Rupert Gregory (RG), P Hedge (PH), Humphrey Jones (HJ), E O’Connell (EO), B Pratt (BP), S Slater (SS), David Wright (DW) C Lovell Town Clerk , A Bower Admin, A McIntyre Admin F Galvin, M Jarvis (Church)</p> | | <p>1 Apologies C’Ilr C Brook L Kitchener Pain. Absent: None SA proposed that the apologies are accepted, seconded by RG, carried.</p> |
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| Item | Agenda Item | Action by |
| 2 | <p>Declaration of Interest Item 8 – MC,AD,SA,NA,AC members of Clarendon Club Item 9 – MC, AD, AC, BP members of Castledown FM Business between meetings – AB, EO Tidworth Over Sixties Club Bills for payment - BP</p> | |
| 3 | <p>Public Questions: FG spoke to the members about Men’s Shed and invited them all along to the opening on 26th November 2017. He said they would be approaching TTC for a grant. There are currently 3 Tidworth members. AC asked if they had carried out any projects in Tidworth, they have done some roof repairs for Tidworth Town Football Club.</p> | |
| 4 | <p>Minutes of Previous Meeting: Minutes of October 2017 meeting had been circulated. No matters arising AD proposed they were a true and accurate record, seconded by DW, carried.</p> | |
| 5/6 | <p>Wiltshire Councillor/Mayors Report MC reminded the members that there would be a briefing at 6pm before Area Board the following Monday about proposed waiting restrictions. Wiltshire and Swindon Councils are updating their Local Plans. There will no longer be an Eastern Housing Allocation Area, there will now be four areas. Tidworth will be in the Salisbury area. Initial findings are that Salisbury will need 413 houses per annum from 2016 – 2036 but 8000 are already allocated. Up to 15 hec and 44 hec for office and industrial is required for Salisbury/Amesbury/A303 corridor. The Government will also be amending the National Planning Policy Framework so this needs to be taken into account. Documents are available on the Wiltshire Website. There is to be a boundary review for Wiltshire. Tidworth is the fifth largest seat in Wiltshire. It is likely that the current 98 seats will be reduced. He reported that between 1st April 2016 – 31 March 2017 the Traffic Warden had visited Tidworth 189 times, totalling 100 hours and 42 tickets were issued.</p> | |

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| | <p>Waiting Restrictions to be considered at the next Services meeting.</p> <p>He visited Humber Lane pitches the previous Saturday to see TTFC team and said it was great to see so many youngsters having a good time. He has also visited the Regional Talent Centre at Wellington Academy.</p> <p>MC reminded everyone that the Remembrance Service at St Michaels on Sunday would be starting at 1010hrs and then onto the War Memorial for 1050hrs.</p> | |
| 7 | <p>Committee Reports</p> <p>Community Services</p> <p>SS reported on a meeting held on 17th October 2017</p> <p>SA proposed that the minutes were a true and accurate copy, seconded by EO, carried.</p> <p>The cleaning hours and how it is done at the Community Centre is being looked at.</p> <p>No grounds maintenance issues, the contract are currently being reviewed ready for tender in Spring.</p> <p>The Committee had previously recommended a £2000.00 towards the Riverbourne/Tank Track footpath but after a brief from MC are now recommending no more than £7500.00</p> <p>RB proposed that no more than £7500.00 is contributed towards the footpath, seconded by AD, carried.</p> <p>The Committee has recommended that the following waiting restriction is requested: Half hour waiting in the parking bay outside the post office and shops on the A338.</p> <p>They have also requested yellow zig zag lines on the right hand side of the Community Centre car park entrance as they are currently only on the left hand side.</p> <p>Quotes are being obtained for fencing around the War Memorial and electrical box. In the meantime the Committee have asked for the Town Steward to put up a temporary fence for protection.</p> <p>The budget was discussed and apart from the inclusion of £7500.00 for the footpath there were no changes.</p> <p>Community Engagement</p> <p>SF reported on a meeting held on 17th October 2017</p> <p>AD proposed that they were a true and accurate record, seconded by RG, carried.</p> <p>The members had concerns that people were being charged for the Halloween party but the Clerk had confirmed that the organisers had said anything raised above costs would be donated to the Mayors Charity.</p> <p>The budget was considered and the following recommendations made: Website £10000.00 as the upgrade was still being implemented and an allowance had to be made for the booking system.</p> <p>Proposed by HJ, seconded by SS, carried.</p> <p>Newsletter to increase to £3000.00 to reflect current costs and expenditure so far this year.</p> <p>Proposed by NA, seconded by BP, carried.</p> <p>The members were very appreciative of the work carried out by CB but asked if the design could be incorporated with the questionnaire.</p> <p>Leadership</p> <p>BP reported on a meeting held on 31st October 2017</p> <p>BP proposed that they were a true and accurate record, seconded by SS.</p> <p>The two new administration assistants will be starting on 1st November 2017. Contracts are to be reviewed the members feel that the non-core staff and core staff should have different contracts. Due to the high usage of the Community Centre the members are in agreement that the cleaning needs to be reviewed.</p> <p>The accountant has produced a draft budget, further work to be completed.</p> <p>Comments regarding the Mayor's Charity paperwork to be passed to the Clerk for updating.</p> <p>Internal Audit report has been received and members are happy that the few actions required are already being implemented by the Clerk.</p> <p>The meeting was then closed to the public for Part 2.</p> | |

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| 8 | <p>Licencing Act 2003 – An application for premises licence for Clarendon Club had been received.</p> <p>It was noted that there have been a lot of changes and improvements and the members would like to support the club but feel 1.30am closing is too late. Therefore the recommendation is that the licence is until midnight.</p> <p>Proposed by DW, seconded by SS, 3 abstentions, carried.</p> | |
| 9 | <p>Castledown FM – AC reported on the radio station. He said their mantra is Inform, Entertain and connect. The team is currently made up of 80 volunteers. A way of monitoring success is listener minutes and he provided the following figures</p> <p>2015 – 500,000 minutes 2016 – 763,000 minutes 2017 so far – 1.8 million minutes.</p> <p>It is hoped there will be a full 7am-10pm schedule next year as well as lots of other exciting plans.</p> <p>AC, MC, AD and BP then left the room. SS sat in the Chair so that a vote for a grant could take place.</p> <p>All the members are in agreement that Castledown FM is a great community tool and should be fully supported. AB recommended that TTC increased the grant from the previous amount awarded. EO said that is was so beneficial as it was accessible to all.</p> <p>RG proposed that TTC award a grant of £6000.00 to Castledown FM, seconded by NA, carried.</p> <p>AC, MC, AD and BP returned to the room and MC returned to the Chair.</p> | |
| 10 | <p>Business Between Meetings</p> <p>A S137 grant application for £600.00 had been received from Tidworth Over Sixties. Leadership Committee recommend that the grant is awarded.</p> <p>SA proposed that a S137 grant of £600.00 is awarded to Tidworth Over Sixties, seconded by AC, carried.</p> <p>AB thanked the members on behalf of the club.</p> | |
| 11 | Correspondence – Newsletters and reports available for inspection. | |
| 12 | <p>Bills for Payment</p> <p>Bills for payment totalling £17512.39 had been circulated. AD proposed Bills for payment of £17512.39 paid, seconded by PH, carried.</p> | |
| 13 | <p>Part Two – Resolution to exclude public for this item.</p> <p>The Public Bodies (Admission to Meetings) Act 1960</p> <p>Proposed by HJ seconded by AD, carried.</p> <p>The meeting was then closed to the public.</p> | |
| | <p>Date of next meeting 5th December 2017 @ 7pm</p> | <p>Agenda items to be submitted to the Clerk 7 days before the meeting</p> |

There being no further business to discuss the meeting was closed at 8.20pm

Agreed as a true record..... Mark Connolly, Chairman